



DEPARTMENT OF POSTS
Office of the Chief Postmaster General,
Karnataka Circle, Bangalore-560 001.

To
The Dy. Director
CEPT, Mysore
Mysore-570010.

NO.R&E/2-19/DR/2009-12 dated at Bangalore-560001 the 13-12-2013

Sub: Holding of Direct Recruitment to the cadre of **Multi Tasking Staff(MTS)**
in Karnataka Postal Circle .

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The Karnataka Postal Circle is holding Direct Recruitment to the cadre of **Multi Tasking Staff(MTS)**.

A brief notification in this regard will be released in newspaper on 16-12-2013. A copy of the same is enclosed.

The last date for booking of applications in connection with the Recruitment is 13-01-2014.

The advertisement in connection with above said recruitment will appear in Vijaya Karnataka, Udayavani, Deccan Herald and Rajashthan Patrika on 16-12-2013. A notification will also be issued in Employment News.

Detailed instructions relating to division wise vacancies position, eligibility criteria, method of selection and format of application are enclosed as an attachment.

The above information may please be uploaded in the Karnataka Post & India Post Website under the link "Direct Recruitment of Multi Tasking Staff(MTS) in Karnataka Postal Circle.

This has the approval of the Chief PMG

Assistant Postmaster General (Staff)
For Chief Postmaster General
Karnataka Circle, Bangalore-560001.



EMPLOYMENT NOTIFICATION
GOVERNMENT OF INDIA, DEPARTMENT OF POSTS

Notification No. R&F/2-19/2009-12 Dated at Bangalore the 16/12/2013

MULTI TASKING STAFF (MTS)

Karnataka Postal Circle is inviting applications from eligible candidates for filling of vacancies in Multi Tasking Staff (MTS) in Postal /Railway Mail Service Divisions/Other offices in the scale of Rs. 5200-20200 with Grade pay of Rs. 1800 + admissible allowance.

No. of vacancies: MTS- 82

Detailed information relating to names of the Postal /RMS Divisions/Other offices where vacancies are available, eligibility conditions, application format etc is available in Karnataka Postal Website www.karnatakapost.gov.in or India Post website www.indiapost.gov.in, which can be downloaded.

The last date for booking of application is **13 /01/2014**. **Application is to be submitted to the head of the division/unit for which applied for as mentioned in column 10 of table.**

Sd/-
APMG(Staff)
O/O Chief Postmaster General



भारत सरकार/ Government of India

संचार व सूचना व प्रधोगिकी मंत्रालय/Ministry of Communications & IT

भारतीय डाक विभाग/India Post

कर्नाटक डाक सर्किल KARNATAKA POSTAL CIRCLE

Notification No. R&E/2-19/DR/2009-12 dated at Bangalore-560001, the 16 /12/2013

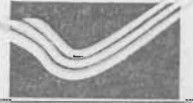
**DIRECT RECRUITMENT TO THE CADRE OF MULTI TASKING STAFF (MTS)
IN KARNATAKA POSTAL CIRCLE**

Applications are invited from the eligible Applicants for filling of vacancies of Multi Tasking Staff (MTS) in the following Postal/Railway Mail Service Divisions/Other Offices in Karnataka Postal Circle in accordance with Multi Tasking Staff Recruitment Rules 2010 notified vide GOI Gazette order No 683 dated 20/12/2010 and Multi Tasking Staff Recruitment (Amendment) Rules 2012 notified vide GOI Gazette order No.312 dated 28/6/2012

The details of the vacancies in each DIVISION / UNIT/Other Offices in the Circle are furnished as hereunder:

TABLE-I

Sl. No	Name of the Division/Office	Break up of vacancies							Address of the office to whom the applications are to be sent
		UR	SC	ST	OBC	Total	PH	EX SM	
1	2	3	4	5	6	7	8	9	10
1	Bangalore East	0	0	1	0	1			Sr. Superintendent of Post Offices Bangalore East Division Bangalore-560025
2	Bangalore South	0	1	0	0	1			Sr. Superintendent of Post Offices Bangalore South Division Bangalore-560041
3	Bangalore West	0	0	0	2	2			Sr. Superintendent of Post Offices Bangalore West Division Bangalore-560086
4	Channapatna	0	1	0	1	2			Superintendent of Post Offices, Channapatna Division Channapatna-562160
5	Mail Motor Services	0	1	1	0	2		1	Manager Mail Motor Services Bangalore-560052
6	Belgaum	1	0	0	0	1			Superintendent of Post Offices , Belgaum Division Belgaum- 590001
7	Bellary	1	0	0	0	1			Superintendent of Post Offices , Bellary Division, Bellary-583102
8	Bijapur	2	0	0	0	2			Superintendent of Post Offices , Bijapur Division Bijapur- 586104
9	Gadag	1	0	0	0	1			Superintendent of Post Offices Gadag Division Gadag - 582101
10	Haveri	1	0	0	0	1			Superintendent of Post Offices Haveri Division Haveri-581110



11	Karwar	1	0	0	0	1			Superintendent of Post Offices ^{Post} Karwar Division Karwar-581301
12	Chitradurga	1	0	1	0	2		1	Superintendent of Post Offices Chitradurga Division Chitradurga-577501
13	Kolar	1	0	0	0	1			Sr. Superintendent of Post Offices Kolar Division Kolar - 563101
14	Mysore	0	0	0	1	1			Sr. Superintendent of Post Offices Mysore Division Mysore- 570020.
15	Tumkur	0	0	0	1	1			Superintendent of Post Offices Tumkur Division Tumkur - 572102.
16	Bangalore Sorting	9	0	4	2	15	1 OPH	3	Sr. Superintendent, RMS Bangalore Sorting Division Bangalore-560001.
17	RMS 'HB' Hubli	6	1	2	1	10	1 (HH)	2	Superintendent RMS 'HB' Division Hubli - 580029.
18	RMS 'Q' Bangalore	6	1	0	2	9		2	Superintendent RMS, 'Q' Division, Bangalore-560026.
19	Circle Office Bangalore	1	0	1	1	3		1	Chief Postmaster General Karnataka Circle Bangalore-560001.
20	Director of Accounts (Postal) Bangalore	10	0	1	3	14	1 (VH)	3	Director of Accounts (P) Karnataka Circle Bangalore-560001.
21	Postal Training Centre, Mysore	1	0	0	1	2		1	The Director Postal Training Centre Mysore-570010.
22	North Karnataka Regional Office Dharwad	1	0	0	0	1			Postmaster General North Karnataka Region Dharwad-580001.
23	Postal Stores Depot Hubli	2	0	0	1	3		1	The Superintendent Postal Stores Depot Hubli-580029.
24	South Karnataka Regional Office Bangalore	1	0	0	0	1			Postmaster General South Karnataka Region Bangalore-580001.
25	Postal Stores Depot Arsikere	4	0	0	0	4		1	The Superintendent Postal Stores Depot Arsikere-560046.
	Total	50	5	11	16	82			

1. Note:

i) Total vacancies shown in Col.7 are inclusive of the vacancies shown under PH & Ex-Serviceman Quota against Col. 8 and 9.

* Candidates selected against categories ,will be adjusted in their respective community against the vacancies earmarked in UR,SC,ST and OBC.

ii) Only such PH persons would be eligible for reservation in posts who suffer from not less than 40% of relevant disability.

HH = Hearing Handicapped,

OH=Orthopedically Handicapped -OL-One leg affected, OA-One arm affected only

VH- Visually handicapped- Low Vision only(Low vision means a person with impairment of visual functioning even after treatment or standard refractive correction but who uses or is potentially capable of using vision **for the planning or execution of a task with appropriate assistive device**

iii) The vacancies notified are likely to vary /change without any prior intimation.

iv) The Department has right to cancel the recruitment process OR modify the selection process with the reasons recorded in writing at any stage

2. Scale of Pay :

Rs. 5200-20200 with Grade pay of Rs. 1800 + admissible allowance.

3. Age Limit: 18-27 years:

The Age limit is relaxable for applicants belonging to Scheduled Caste/ Scheduled Tribe up-to 5 years and for Applicants belonging to Other Backward Classes up-to 3 years and for Government servants up-to the age of 40 years in accordance with the instructions or orders issued by Government of India from time to time. Age relaxation for PH persons and Ex-servicemen would be as per extant orders of Government of India issued from time to time.

Note: The crucial date for determining the age limits shall be the last date of booking of application forms i.e 13/01/2014

4. Probation

Probation period -2 years

5. Educational Qualification :

Matriculation or ITI from a Recognized Board(Equivalency certificates will not be accepted)

6. Disqualification:-

A person

(a) Who has entered into or contracted a marriage with a person having a spouse living or

(b) Who having a spouse living, has entered into or contracted a marriage with any person will not be eligible for appointment to the said post.

Provided that the Central Government may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and there are other grounds for so doing, exempt any person from the operation of this rule.

7. Pattern and Syllabus for the Examination

The candidates will be subjected to an Aptitude Test of the level of 10th Class/Matriculation covering the following subjects/topics.

I. **The pattern and syllabus for examination is as under.**

Total Marks-100

Part 'A' - 25 marks -25 questions on General Knowledge - Multiple Choice Questions

Part 'B' - 25 marks -25 questions of Mathematics - Multiple Choice Questions

Part 'C' - Two segments

i. 25 marks- 25 questions- English language- Objective Type/Multiple Choice Questions

ii. 25 marks- 25 questions – Kannada Language - Objective Type/Multiple Choice Questions

II. DURATION OF EXAMINATION : 90 minutes

III. QUALIFYING MARKS:

a. Minimum 10 marks for OC, 8 marks for SC/ST and 9 marks for OBC candidates in each part.

b. 40% marks for OC, 33 marks for SC/ST and 37 marks for OBC candidates in aggregate in addition to (a) above.

For PH & Ex-SM candidates- Instructions/guidelines of selection issued by DOPT are applicable.

8. **Selection Process:**

The marks obtained in Aptitude Test will be taken to draw merit in each division and selection will be purely on merit basis i.e marks taken in Aptitude Test. It is further stated that:

a) **if two or more candidates secure equal marks in Aptitude Test and they are standing in the last position in the merit list, then the candidate senior in Age will be considered for selection.**

b) **if two or more candidates secure equal marks in Aptitude test and they are standing in the last position in the merit list and their age are also the same, then candidate who secured higher percentage in the matriculation will be considered for selection**

9. After announcement of results of all the divisions, if vacancies still remain unfilled in any division, candidates who are qualified in other divisions but who could not be selected for want of vacancies in the respective division, will be considered against such unfilled vacancies and such candidates will be allotted to other divisions where vacancies are available against the respective category, in the order of their merit at the circle level subject to fulfilment of all other eligibility conditions based on the preferences which will be called for subsequently based on their merit.

10. After selection, the candidates have to produce required testimonials in support of age, educational qualification, in case of SC/ST/OBC candidates, community certificate in the prescribed format issued by the Competent authority applicable in Central Government services (certificates issued in the State Government format will not be considered) in respect of Ex-Serviceman-discharge certificate issued by the Military Authorities, in respect of PH candidates, medical certificate, and in case of serving Central Government/State Government servants, NOC issued by the competent authority. etc. when called for by the concerned authorities The candidatures of candidates who do not produce the required documents/ certificates in the prescribed formats/ who do not fulfil any of the conditions will outrightly be rejected. Hence the candidates are advised to prepare all the required documents before submission of application to the post of MTS.

11. **TA/DA** No TA/DA is admissible

12. **Cost of Application Form** : No fee

13. **Examination Fee**

The Applicants have to pay an examination fee of Rs 200/= and it should be deposited/paid in any Post Office in Karnataka Circle through e-Payment specifying the division for which candidate is applying and examination for which applying and submit original receipt along with application. Candidate has to check carefully whether name of candidate and the name of the division for which candidate wants to apply is clearly printed along with sl no on both the copies of receipt. In case of candidates residing outside Karnataka, candidates have to enclose a Indian Postal Order of value of Rs 200/- in favour of Sr Superintendent/Superintendent of the division/ Head of the Offices mentioned in Table-I for which candidate is applying. Details of fee paid must be noted and receipt must be pasted in the respective space provided(column No 11) in the application form. **ALL WOMAN CANDIDATES AND APPLICANTS BELONGING TO SCHEDULED CASTE/SCHEDULED TRIBE /PHYSICALLY HANDICAPPED CATEGORIES ARE EXEMPTED FROM PAYMENT OF EXAMINATION FEE.**

Note I. Fee once paid shall not be refunded under any circumstances.

II. Fee paid through any mode other than e-payment/IPOs(candidates who are applying from outside Karnataka) in Post Office will not be accepted

14. **How to apply:**

The applicants should apply only in the format prescribed by the Department.. Format of application will be displayed in all post offices. Applications can be downloaded from www.karnatakapost.gov.in/Indiapost website www.indiapost.gov.in. Application submitted in any other format will be outrightly rejected. The candidates have to carefully read the eligibility conditions & follow the instructions given

15. **Mode of despatch:**

- The Applications duly filled in along with original e-payment receipt issued by Post Office/IPO(in respect of outside Karnataka candidates) towards payment of Examination fee have to be sent to the head of the division for which applied for as mentioned in column 10 of table, through SPEED POST with AD only.
- The Applications submitted other than Speed Post will not be accepted.**
- One envelope should contain application of one candidate only. Unsigned applications will be totally rejected.
- The envelope containing the application must be superscribed in bold letter as "APPLICATION FOR THE POST OF MTS"

Note:- The Applicants need not enclose/attach copies of any Certificates/ Testimonials along with the application except original e-payment receipt/IPOs issued by Post Office towards payment of Examination fee. **All the applications are treated as Provisional**

16. The Applicants have to enclose a self addressed envelope, size 9" X 4' duly affixing a postage stamp of Rs.17/- for local (within same town address) candidates and Rs 40/- for outstation candidates along with the application for despatching the Admit Cards. If self addressed envelope with the requisite stamp is not attached along with the application, hall permit will not be dispatched.

17. Last date for booking of applications is 13/01/2014. Applications booked after due date will be rejected.

18. Hall permits

Hall permits to the eligible candidates will be issued by the concerned Divisional Superintendents/Head of the units well in advance to the address furnished in the application. In case of non receipt of Hall permits, candidates are advised to contact the office of the Sr/Superintendent of Post Offices of concerned divisions/Head of the Offices mentioned in table -I at least 2 working days before the date of examination to obtain duplicate hall permit.

19. The Aptitude Test will be conducted on a common date for all the candidates through out the circle. **The date and place of examination will be notified later.** Admittance of the candidates to the examination will be purely provisional and the candidature is liable to be cancelled if it is found at any stage of selection that he/she did not satisfy the eligibility conditions in terms of age, education, reservation being claimed and his candidature is liable to be cancelled forthwith. In case a candidate applies for more than one Postal/RMS Division/Recruiting unit, he has to appear for Aptitude Test for one division only. However his candidature for another division will be considered as per the condition mentioned at item 9 above.

20. **Requirement to serve in Army postal Service:-**Any person appointed to the posts as per the notification shall be liable to serve in the Army postal Service in India or abroad, if required.

21. **Power to relax:-** Where the Central government is of the opinion that it is necessary or expedient so to do, it may by order and for reasons to be recorded in writing, relax any of the provisions of these rules with respect to any class or category of persons.

22. **Savings;** Nothing in these Rules shall affect reservations and other concessions required to be provided for the schedules caste, the Schedules Tribes, the Ex-Serviceman, other Backward Classes and other special categories of persons in accordance with the orders issued by the Central Government from time to time in this regard.

Applicants may visit the Karnataka Post website www.karnatakapost.gov.in/Indiapost website www.indiapost.gov.in on regular basis till the date of examination so that he/she gets last minute update, if any, in schedule of examination / eligibility status/ venue status / other information related to the Recruitment process.

Sd/-
APMG(Staff)
For Chief Postmaster General.

DEPARTMENT OF POSTS
**APPLICATION FORM FOR THE POST OF MTS
EXAMINATION IN KARNATAKA POSTAL CIRCLE**

Affix Latest Passport Size
Photograph

Post Applied for MTS

Division

(Please indicate the Name of the Division applied for)

 Fill in the application in Block Letters in English with Black
Ball Pen only in their own handwriting.

1	Name of the Candidate	<input type="text"/>																													
2	Sex (Tick whichever is applicable)	<input type="checkbox"/> Male										<input type="checkbox"/> Female																			
3	Name of the Father/Husband	<input type="text"/>																													
4	Nationality and Religion	<input type="text"/>										<input type="text"/>																			
5	Address for communication with PINCODE	<input type="text"/>																													
		<input type="text"/>																													
		<input type="text"/>																													
		<input type="text"/>																													
		<input type="text"/>																													
6	E-mail Id, if any	<input type="text"/>																													
7	Mobile No., if any.	<input type="text"/>																													
8	Date of Birth (DD/MM/YYYY) (as mentioned in SSLC markscard)	<input type="text"/>		<input type="text"/>		<input type="text"/>		<input type="text"/>		<input type="text"/>		<input type="text"/>		<input type="text"/>		<input type="text"/>		<input type="text"/>		<input type="text"/>											
9(a)	Category (GEN/SC/ST/OBC) (Tick whichever is applicable)	<input type="checkbox"/> GEN					<input type="checkbox"/> SC					<input type="checkbox"/> ST					<input type="checkbox"/> OBC														
9(b)	Whether Handicapped (Tick whichever is applicable)	<input type="checkbox"/> Yes					<input type="checkbox"/> No					If Yes, tick the nature of disability					<input type="checkbox"/> OH					<input type="checkbox"/> VH					<input type="checkbox"/> HH				
9(c)	Whether Ex-serviceman (Tick whichever is applicable)	<input type="checkbox"/> Yes										<input type="checkbox"/> No																			

contd.

10 Year of passing SSLC and Percentage of marks secured	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 25%; text-align: center;">Y</td> <td style="width: 25%; text-align: center;">Y</td> <td style="width: 25%; text-align: center;">Y</td> <td style="width: 25%; text-align: center;">Y</td> </tr> <tr> <td style="width: 25%; height: 20px;"></td> <td style="width: 25%; height: 20px;"></td> <td style="width: 25%; height: 20px;"></td> <td style="width: 25%; height: 20px;"></td> </tr> </table>	Y	Y	Y	Y					Percentage of marks in SSLC <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 25%; height: 20px;"></td> <td style="width: 25%; height: 20px;"></td> <td style="width: 10%; text-align: center;">•</td> <td style="width: 25%; height: 20px;"></td> <td style="width: 15%; height: 20px;"></td> </tr> </table>			•		
Y	Y	Y	Y												
		•													
11 Whether Fees Paid If yes, Receipt No., date & Post office where payment is made <div style="border: 1px solid black; width: 250px; height: 70px; margin-left: 20px;"></div>	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; text-align: center;">Yes</td> <td style="width: 50%; text-align: center;">No</td> </tr> </table>	Yes	No	<div style="border: 1px solid black; width: 100%; height: 150px; text-align: center; padding: 10px;"> If yes, paste the receipt issued by the Post Office here </div>											
Yes	No														
Place : Date:	Signature of the Candidate														

Declaration

a) I, Sri/Smt./Kum. _____ S/o/D/o/H/o _____ hereby declare that all the information given above are true to the best of my knowledge and belief. I understand that if any information is found to be false or incorrect at a later stage, I am liable to be punished and my appointment will be terminated, I also understand that in the event of my failure to complete the pre-appointment training, for whatever reason, my selection is liable to be cancelled.

b) I, Sri/Smt./Kum. _____ S/o/D/o/H/o _____ belong to _____ (SC/ST/OBC/GEN) category understand that my selection is liable to be cancelled if it is found later on by the competent authority that I do not come under the said category.

c) I, Sri/Smt./Kum. _____ S/o/D/o/H/o _____ being physically handicapped understand that my selection is liable to be cancelled if it is found later on Medical examination by the competent authority that I do not come under the category of physically handicapped as defined in the relevant order.

d) I, Sri/Smt./Kum. _____ S/o/D/o/H/o _____ being an Ex-serviceman understand that, if I am selected on the basis of the recruitment/Examination to which this application relates, my appointment will be subject to my producing documentary evidence to the satisfaction of the appointing authority that I have been duly released/retired/discharged from the Armed Forces and that I am entitled to the benefits admissible to Ex-Servicemen in terms of the Ex-Servicemen (Re employment in Central Civil Service and Posts Rules) 1979, as amended from time to time.

Strikeout, if not applicable

Place :

Date:

Signature of the Candidate

Note

1) If selected, Caste Certificate to be submitted in the format prescribed for Central Government employment.

2) Documents/certificates need not be enclosed along with the application.

Checklist

1) Completed duly filled Application Form (3 pages) along with declaration.

2) Duly attested photos on page 1 (1 copy) and page 3 (2 copies).

3) Self addressed stamped envelope.

4) Fee Paid particulars.

Contd....

INSTRUCTIONS TO THE CANDIDATES FOR FILLING UP OF APPLICATION FORM

1. Affix latest identical passport size photographs on Page No. 1 (1 copy) and Page No. 3 (2 copies) duly attested by a Gazetted Officer.
2. Candidates must fill the Application Form in their own handwriting.
3. Fill in the application in Block Letters in English with Black Ball Pen only.
4. Tick the appropriate box wherever provided.
5. Fill in all the particulars. Strikeout, if not applicable.
6. Write the Full Postal Address with correct PINCODE on page No.1 as well as on Page No.3. The Department is not responsible, if the Hall Permit is not delivered due to insufficient and incomplete address furnished by the applicant. Hall Permit/Subsequent correspondence will be made only with the address furnished in the application.
7. The Date of Birth should be mentioned as indicated in the SSLC Marks-card.
8. Physically Handicapped
 - a) The Recruitment of persons with disabilities will be governed by Government instructions issued from time to time.
 - b) Only such applicants who come under the category and within the intensity of the disability can apply.
 - c) Physically handicapped candidates should produce handicapped certificate from Medical Board in the prescribed Form as prescribed as per the rules. The selection of the candidates is liable to be cancelled if it is found later on that they do not come under the category of physically handicapped as defined in the relevant orders.
9. Ex-servicemen
 - a) The Recruitment of ex-servicemen candidates will be governed by Government instructions issued from time to time.
 - b) If selected, the candidate should produce the Discharge certificate issued by the competent authority.
10. SC/ST/OBC candidates
 - a) The Recruitment of SC/ST/OBC candidates will be governed by Government instructions issued from time to time.
 - b) If selected, Caste Certificate to be submitted in the format prescribed for Central Government employment issued by the competent authority.
11. No correspondences will be entertained in this regard.