



RAMJAS COLLEGE

UNIVERSITY ENCLAVE, DELHI - 110007

Phone : 27667706, Fax : 27667447

E-Mail : principalramjascollege@gmail.com, Website : ramjascollege.edu

Application Form for Assistant Professor

Affix here a
Recent
passport size
photograph

Subject: Post applied for

Bank Draft No..... dated..... Amounting to Rs..... drawn
on (Name of the Bank)

SECTION A: PERSONAL INFORMATION

1. (i) Name in Full (in Block letters).....

(ii) Father's Name

(iii) Mother's Name

2. Date of Birth..... Age (as on date..... Years..... Months.....

3. Nationality..... Male/Female..... Marital Status :.....

4. (a) Post held at the time of sending the application (Whether permanent, on probation or temporary) :

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.....

(b) Name of Present Employer

.....

5. Do you belong to schedule Caste/Schedule Tribe/OBC/Persons with Disability (PwD) (VH or OH) (If yes, please specify and attach certificate)

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6. (a) Address for Correspondence:

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Tel. No (with STD Code)..... Mobile No.....

E-mail

(b) Permanent Address:

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7. (a) Present Basic Pay, Grade Pay and Allowances (give details):

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(b) Age of retirement in the post presently held.....

8. Minimum basic pay, grade pay acceptable (per month) Rs.

SECTION B: ACADEMIC QUALIFICATIONS, RESEARCH AND TEACHING EXPERIENCES:

9. Academic Qualifications (Starting from Bachelor's degree) :

Examination	Year	Main Subject	Division/ Grade	Marks (aggregate & percentage)	School/ College attended	University
Bachelor's Degree						
Master's Degree						
M.Phil						
Ph.D.	Year	Date of Registration		Thesis Title		Date of Submission of Thesis
Other Distinctions						

10. (a) **Whether qualified UGC/CSIR – NET/SLET/SET:** YES NO
 (if yes, give details and attach a copy of certificate):-

(b) **Whether qualified NET with JRF :** YES NO
 (if yes, give details and attach a copy of certificate):-

11 (a) Teaching Experience at recognized University and/or College:

S.No.	Name of the University/ College/ Institution	Designation and Scale of Pay	Nature of Appoinment: (Adhoc/ Temporary/ Permanent)	Classes Taught		Period	
				Under-Graduate	Post-Graduate	From	To
1.							
2.							
3.							
4.							
5.							
6.							
7.							
Total Teaching Experience :							
Yr..... M..... Days.....							

(b) Post-Doctoral Research Experience as Research Associate, Research Scientist or equivalent positions:

S.No.	Name of the University/ College/ Institution	Post held/ Designation	Period of Employment		Last basic pay drawn with grade	Nature of Duties
			From	To		
1.						
2.						
3.						
4.						
5.						

(c) Provide a complete list of publications with full bibliographic detail, ISSN/ISBN number and impact factor of journals, if available (Books authored/edited, chapter in books, research papers in journals, conference proceedings or book review or popular article in relevant area). Attach a separate sheet, if necessary :

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(d) Provide details of research projects undertaken (if any). Attach a separate sheet if necessary

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(e) Administrative Experience: (if any).....

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12. Basic Computer Literacy and Awareness:

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13. (a) Academic awards/medals and distinctions:

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(b) Membership/Fellowships of Learned Bodies/Societies:

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(c) Literary, Cultural or other activities (e.g. attainment in sports etc.) in which the applicant is interested and distinctions obtained (attach a separate sheet, if necessary) :

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.....

(d) Other activities/Responsibilities (not covered above). Attach a separate sheet, if necessary) :

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14. (a) Has there been any break in your academic career? If so, give details.

(b) Have you been punished debarred or punished for adopting unfair means in any examination by any Institution/College/Board or University? If so, please specify.

(c) Have you at any time been convicted by a court for any criminal offence? If so, give name of the court, case number and offence.

(d) Were you at any time declared medically unfit or asked to submit your resignation or discharged or dismissed? If yes, please furnish details.

15. Are you willing to accept minimum initial pay in the grade? If not, state reasons for claiming higher starting pay.

16. Names, Addresses, Phone Numbers and E-mail ID's of three referees who are familiar with the applicant's academic work:

1.....
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2.....
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3.....
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Note :

1. Self Attested Photocopies of Certificates, Mark-sheets, Testimonials, etc. should be attached with the application and the originals must be produced at the time of interview and at the time of joining, if selected.
2. The applications shall be shortlisted by a Screening Committee as per the University guidelines to be called for interviews before the Selection Committee.
3. Except where otherwise indicated, applicant appearing for interview shall do so at their own expenses.
4. Applicants who are in employment should send their applications through proper channel.
5. On the recommendation of the Screening Committee, any eligible candidate may be called for interview by the College, even if he/she may not have applied for the post within the stipulated time.
6. Separate Application is required for each post applied for
 - (i) In case of "Result Awaited" for NET Examination, the candidate must inform the result as and when it is declared, failing which it will be presumed that candidate has not qualified the same which make him/her ineligible for the post of Assistant Professor.
 - (ii) In case of thesis submitted by the candidate for the Ph.D., the candidate must inform about the award of the Ph.D.
7. Fee for each application is Rs. 250/- for General/OBC Candidates and Rs. 100/- for SC/ST/PwD candidates in the form of a Demand Draft drawn in favour of the Principal, Ramjas College, payable at Delhi.

Declaration :

I declare that the statements made in the application are true to the best of my knowledge and belief.

Date :

Signature of Applicant

(For the candidates already employed)

Forwarded with the remarks that the facts stated in the above application have been verified and found correct and this institution/organization has no objection to the candidature of the applicant being considered for the post applied for.

Designation

Signature
(Head of the institution/Organization with seal)

Address.....

.....

List of enclosures:

1. List of Publications
2. NET Certificate
3. Educational certificates in ascending order from Graduation to Ph.D.
4. X/XII Class Certificate indicating date of birth
5. Any other relevant documents
6. Demand Draft