

**PUBLIC SERVICE COMMISSION, WEST BENGAL**

**APPLICATION FORM**

**ASSISTANT ENGINEER (CIVIL) RECRUITMENT EXAMINATION, 2013**

**ADVERTISEMENT NO.13/2013**

**Closing date for receipt of Application : The 21<sup>st</sup> January, 2014**

|                             |
|-----------------------------|
| Roll No.                    |
| (Space for office use only) |

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| Space for pasting of<br>recent passport size<br>photograph of the<br>candidate with his/her<br>full signature thereon. |
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**CAUTION**

- (i) A candidate must consult the "Important Information" and "Scheme and Syllabus" available with advertisement in the Commission's Website, then use the prescribed application format and fill in the application form correctly against all the items in his/her own handwriting with ball point pen of black/blue ink and furnish required particulars/documents.
- (ii) Correction/overwriting, if any, should be accompanied by signature of the candidate.
- (iii) In case the application is not filled in accordance with the above instructions or any of the required documents is not enclosed, it will be treated as incomplete/defective and summarily rejected.
- (iv) If any item(s) of the application is considered inapplicable to the candidate he/she should write 'NOT APPLICABLE or (N.A.)' against the particular item(s) and in any case no item of the application should remain unfilled.

**Note :** *Keeping the application form in front, the particulars/documents are to be stitched with the application securely with a durable thread in the following sequence - (1) I.P.O. or Treasury Challan, in original (not required for SC/ST candidates of W.B. and Persons with Disability), (2) Attested by competent authority or self-attested photocopies of (i) Certificates relating to educational qualification (Madhyamik or equivalent and onwards), (ii) Experience Certificate, if any, (iii) SC/ST/BC/PH certificate (if applicable), (iv) Citizenship certificate (for candidates acquiring citizenship by registration) and (3) Two Unstamped Self-addressed envelopes.*

|    |  |   |                          |                          |                          |                          |                          |
|----|--|---|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|
| 1. | Name of the candidate  | : | _____                    |                          |                          |                          |                          |
|    |  |   | (IN CAPITAL LETTERS)     |                          |                          |                          |                          |
| 2. | (a) I.P.O./Treasury Challan attached for   | : | Rs.                      | _____                    |                          |                          |                          |
|    | (b) I.P.O. No.(s) & Value  | : | _____                    |                          |                          |                          |                          |
|    | (c) Date of purchase and name of issuing Post Office with address  | : | _____                    |                          |                          |                          |                          |
|    | (d) Treasury Challan No. & Date  | : | _____                    |                          |                          |                          |                          |
| 3. | (a) Community / Category   | : | Gen                      | BC                       | BC                       | SC                       | ST                       |
|    | [ Put '✓' mark in appropriate box. SC/ST/BC candidates not belonging to the State of West Bengal should indicate their community as 'General' ] (If SC/ST/BC, attach attested or self-attested photocopy of the certificate) |   |                          | Category-A               | Category-B               |                          |                          |
|    |  |   | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
|    | (b) If SC/ST/BC Candidate, mention   | : | Sub-Caste                |                          | State                    |                          |                          |
|    |  |   | <input type="text"/>     |                          | <input type="text"/>     |                          |                          |

Issuing Authority

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4. (a) Whether you are a person with disability :   
 (Write 'Yes' or 'No' in the box)  
 (IF YES ATTACH ATTESTED OR SELF-ATTESTED PHOTOCOPY OF CERTIFICATE)
- (b) (i) In case you are a person with disability (PWD), state the Category (Put '✓' mark in the appropriate box) :
- Suffering from blindness or low vision       Hearing Impaired       Orthopaedically Handicapped
- (ii) In case you are a person with blindness or low vision, mention if you require the help of a Scribe : Yes       No   
 (Put '✓' mark in appropriate box)
5. Date of Birth (as recorded in Madhyamik or equivalent examination Certificate) :
6. Do you claim relaxation in upper age, If yes, state reason : \_\_\_\_\_
7. S E X (Put '✓' mark in appropriate box) :      Male       Female
8. (a) Whether a Citizen of India (Put '✓' mark in appropriate box) :      Yes       No
- (b) Whether a natural citizen or citizen by registration ? (Put '✓' mark in appropriate box) :      Natural citizen       Citizen by Registration   
 [ If a citizen by registration, attach attested by competent Authority or self-attested photo copy of the certificate]
9. Father's Name (IN CAPITAL LETTERS) : \_\_\_\_\_
10. (a) Complete address for communication (IN CAPITAL LETTERS) mentioning locality, Post office, Sub-Divn., Dist. and Pin-Code : \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_
- (b) Permanent Address : \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

11. Educational Qualification (Madhyamik or equivalent and onwards) :  
 [ Attested by competent authority or self-attested photo copies of all certificates must be attached with the application]

| Name of Examination | Year of passing | Board / University / Institute | % of marks | Division/ Class | Subjects Taken |
|---------------------|-----------------|--------------------------------|------------|-----------------|----------------|
|                     |                 |                                |            |                 |                |
|                     |                 |                                |            |                 |                |
|                     |                 |                                |            |                 |                |
|                     |                 |                                |            |                 |                |

12. Any other relevant information with reference to the Requirement of the post (Attach extra sheet, if necessary) :

13. (a) Do you have the ability to read, write and speak in Bengali (Write 'Yes' or 'No') :
- (b) Whether you are a Nepali Speaking person (Write 'Yes' or 'No') :
- (c) i) Whether you are a person from any Hill Sub-Division :  
of Darjeeling District (viz. Darjeeling Sadar, Kalimpong, Kurseong) ( Write 'Yes' or 'No' )
- ii) If yes, mention the name of Sub-division : \_\_\_\_\_
- (d) State your mother tongue :

14. If you have at any time been employed, give details (Attach extra sheet if required) :

| Name of Post held | Office where employed | State whether Govt./ Local/ Statutory body or private concern | Date of joining | Date of leaving | Cause of leaving | Permanent or temporary or on contract basis | <u>Salary</u><br>Pay-<br>Allowances |
|-------------------|-----------------------|---|-----------------|-----------------|------------------|---|-------------------------------------|
|                   |                       |   |                 |                 |                  |   |                                     |
|                   |                       |   |                 |                 |                  |   |                                     |

15. (a) Did you appear previously in the examination for recruitment to the post of Assistant Engineer (Civil), conducted by P.S.C., West Bengal ? Write 'Yes' or 'No' :
- (b) If yes, specify years of examination and roll numbers : Year of Examination Roll No
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
16. (a) Were you debarred previously by the Commission from applying through this Commission for appointment under Government ? (Write 'Yes' or 'No') :
- (b) If yes, give details : Year Examination Roll No. Debarred upto (Date)

17. The list of documents enclosed :

- i) \_\_\_\_\_ ii) \_\_\_\_\_
- iii) \_\_\_\_\_ iv) \_\_\_\_\_
- v) \_\_\_\_\_ vi) \_\_\_\_\_

### DECLARATION

I solemnly declare that (a) All statements made in this application are true, complete and correct (b) Original documents will be produced on demand (c) I agree to take the examination on the condition that the Commission may cancel my candidature if at any stage I am found ineligible for admission to the examination and (d) I have submitted no other application for this examination.

\*\*I have informed the head of my Office or Deptt. in writing that I am applying for this examination (\*\* Strike off this sentence if the candidate is not in service of Govt., or Local or Statutory Body).

Place :

Date :

\_\_\_\_\_  
Full Signature of the Candidate  
(in running script)