

REVENUE DEPARTMENT, GOVT. OF NCT OF DELHI
APPLICATION FORM FOR INCOME CERTIFICATE

1. AADHAAR No. :

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(If AADHAAR not available, provide information of 2a and 2b)

2a.Enrolment No.: _____

Any one - PAN/Voter Card/I-Card/Passport/DL/Other-specify

2b.ID Proof No.: _____

1. Name of Applicant: _____

2. Father's / Husband's Name: _____

3. Details of Family: _____

Name	Age	Relationship with Applicant	Occupation	Monthly Income

4. Residential Address: _____

5. Tel. No.(Landline): _____

6. Period of Stay in Delhi: _____

7. Occupation of Applicant: _____

8. Monthly Income from Occupation: _____

9. Details of Employer:

(i) Address of Employer: _____

(ii) Tel. No. of Employer: _____

10. (I) Ration Card No. : _____

(ii) Category (BPL/APL/AAY/Annapurna) : _____

11. Whether living in rented/ owned house: _____

(i) If Owned

(a) Area of House(yards): _____

(b) Number of floors: _____

(c) Number of floors rented: _____

(d) Total monthly rented income: _____

(ii) If Rented

(a) Monthly Rent paid: _____

12. Details of the following items:

S.No.	Items	Yes/No	Numbers
1.	CARS		
2.	TWO WHEELER		
3.	AIR CONDITIONER		
4.	COLOUR TELEVISION		
5.	REFRIGERATION		
6	WATER PURIFIER		
7.	INVERTER		
8.	COOLER		
9.	CABLE/DTH CONNECTION		
10.	MOBILE CONNECTIONS		
11.	LANDLINE CONNECTIONS		

13. Details of monthly expenditure on following:

1. Electricity Bill: _____
2. Water Bill: _____
3. Landline and Mobile Phone Bill: _____
4. Travelling expenditure (Petrol and Maintenance): _____
5. Kitchen expenditure(including gas+ kerosene): _____
6. Property Tax: _____
7. Other Household expenditure: _____

14. Whether any loan taken: _____

If Yes,

- (i) Monthly instalment: _____

15. Details of Children studying:

S.NO.	Name of child	Name of School/College	Monthly Fee

16. Grand Total of Monthly Expenditure(13+ 14+15) : _____

Therefore, the applicant requests for an income certificate of _____
monthly/annual income.

Date : _____

Place : _____

Signature of the Applicant

List of supporting documents – (Maximum time limit – 21 days)

- Completed application form
- AADHAR No., if AADHAR No. is not available, provide the AADHAR Enrolment No. and any one of the identity proof PAN / PASSPORT / Driving Licence / Voters Card / Identity Card. The name of the applicant on the AADHAR card should match with the Name of the Applicant.
- The photograph of the applicant will be captured through web camera at the time of submission of application or at the time of verification. The Photograph of the applicant should match with photo of the applicant on the AADHAAR.
- Affidavit in prescribed Performa.
- Supporting document for the present residential proof like Voters Card, Electricity Bill, Water Bill, Telephone Bill etc.
- Salary slip or other document showing the family income of the applicant.
- Supporting documents for the monthly expenditure.

Note: All supporting documents must be attested by gazetted officer.