

CENTRAL COUNCIL FOR RESEARCH IN SIDDHA

Department of AYUSH, Ministry of Health & Family Welfare, Govt. of India
SCRI Building, Anna Govt. Hospital Campus, Arumbakkam, Chennai -106

ADVERTISEMENT NO. 1/2014

The CCRS is the Apex body in India for formulation, co-ordination, development and promotion of research in Siddha. The Council carries out its activities and function through its network of 5 Institutes/Units located in Chennai, Puducherry, Thiruvananthapuram, Palayamkottai and Mettur dam. There is also an attractive performance based time-bound In-situ promotion scheme and special allowance for "Group - A" Medical Doctors and Non-Medical Scientists of this Council. Applications are invited for the following posts to be filled by Direct Recruitment.

1. Name of the posts : **Research Officer (Siddha)**
2. No. of vacancy : Five (Un-reserved-3, SC-1, ST-1)
By Direct Recruitment
3. Age : 40 Years and below as on 01-01-2014. (Age relaxable for candidates belonging to SC/ST/OBC Community/In-service employees of CCRS/Govt. servants etc... as per DOPT orders.)
4. Scale of Pay : Pay band (PB-3) (Rs.15600-39100+Grade Pay of Rs.5400/-)
5. Qualifications : **Essential:-**
 1. Postgraduate Degree in Siddha system of medicine from Tamil Nadu Dr.M.G.R.Medical University, Chennai/ Recognized University from Tamil Nadu. **OR**
 2. Postgraduate Degree in Siddha system of medicine from a CCIM recognized Institution.
 3. 8 years professional experience after obtaining Degree out of which 2 years experience should be in Research/Teaching in a

recognized Institution/Research Council/College /University.

4. Enrolment in the Central/State Register of Indian Medicine/ Siddha as the case may be.

Desirable:

1. Publications/Published Articles in peer reviewed journals.
2. Experience in project work in Siddha Research/ SRFs working in CCRS.
3. Diploma/Certificate course from recognized University/Institute in Clinical research and computer application.

1. Name of the posts : **Research Officer(Pharmacognosy)**
2. No. of vacancy : One (Un-reserved)
-By Direct Recruitment
3. Age : 40 Years and below as on 01-01-2014. (Age relaxable for candidates belonging to SC/ST/OBC Community/In-service employees of CCRS/Govt. servants etc.. as per DOPT orders.)
4. Scale of Pay : Pay band (PB -3) (Rs.15600-39100 + Grade Pay of Rs.5400/-)
5. Qualifications : **Essential:-**
 1. M.Sc. in Botany/ Medicinal Plants/ M.Pharm Pharmacognosy from a recognized university with 5 years research/teaching experience in the area of Pharmacognosy.
OR
 2. Doctorate Degree in relevant subject with 3 years experience in

research/teaching experience in the area of Pharmacognosy.

Desirable:

1. Publications/Published Articles in Peer reviewed Journals
2. Experience in Project work in Traditional Medicine Research or SRFs working in CCRS.
3. Diploma/Certificate course from recognized University/Institute in computer application.

1. Name of the posts : **Stenographer Grade-C**
2. No.of vacancy : One (Un-reserved)
-By Direct Recruitment
3. Age : 27 Years and below as on 01-01-2014. (Age relaxable for candidates belonging to SC/ST/OBC Community/In-service employees of CCRS/Govt. servants etc.. as per DOPT orders.)
4. Scale of Pay : Pay Band (PB-2) Rs.9300-34800
With Grade Pay GP.Rs.4200/-.
5. Qualification : **Essential:-**
 1. 12th (+2) class or equivalent from recognized Board/University.
 2. Skill test norms
Dictation: 10 minutes @ 120 words per minute.
Transcription: 50 words per Minute (English), **only on computer.**

3. Diploma/certificate course from recognized University/Institutes in Computer Application.

Desirable:-

1. Knowledge of Tamil typing

1. Name of the posts : **Lower Division Clerk**
2. No. of vacancy : Two (Un-reserved)
-By Direct Recruitment
3. Age : 27 Years and below as on 01-01-2014. (Age relaxable for candidates belonging to SC/ST/OBC Community/In-service employees of CCRS/Govt. servants etc.. as per DOPT orders.)
4. Scale of Pay : Pay Band (PB-1) Rs.5200-20200 with Grade Pay GP.Rs.1900/-.
5. Qualifications : **Essential:-**
1. 12th (+2) class or equivalent from recognized Board/university
 2. Typing speed of 35 w.p.m in English, only on computer.

Desirable:-

1. Certificate course from recognized university/institute in computer application.

2. Knowledge of Tamil typing.

1. Name of the posts : **Lab Attendant**
2. No. of vacancy : Three (Un-reserved)
-By Direct Recruitment
3. Age : 27 Years and below as on 01-01-

2014. (Age relaxable for candidates belonging to SC/ST/OBC Community/In-service employees of CCRS/Govt. servants etc.. as per DOPT orders.)

4. Scale of Pay : Pay Band (PB-1) Rs.5200-20200 with Grade Pay GP.Rs.1900/-.

5. Qualification : **Essential:-**
1. 12th (+2) class or equivalent with Science subjects from recognized Board/University.

Desirable:-

1. Certificate course from recognized University/Institutes in Computer Application
2. Experience in recognized Laboratory.

1. Name of the posts : **Driver**

2. No.of vacancy : One (Un-reserved)
-By Direct Recruitment

3. Age : 27 Years and below as on 01-01-2014. (Age relaxable for candidates belonging to SC/ST/OBC Community/In-service employees of CCRS/Govt. servants etc.. as per DOPT orders.)

4. Scale of Pay : Pay Band (PB-1)Rs.5200-20200 with Grade Pay GP.Rs.1900/-.

5. Qualification : **Essential:-**
1. Possession of a valid Driving license for motor cars.
2. Knowledge of automobile mechanism (the candidate should

be able to set right minor defects in vehicle)

3. Experience of driving a motor car for at least 3 years.
4. Pass in 10th standard from recognized school.

Desirable:-

1. 3 Yrs service as Home Guard/
Civil Volunteers.

General Conditions of the Service:-

1. **Candidates who have applied in response to earlier advertisement are also requested to apply afresh.**

2. These posts are temporary but likely to be continued. The fresh appointee shall be governed by New Pension Scheme. The candidate selected will be on probation for the period of two years and is liable to transfer anywhere in India including CCRS Institutes/Centre/Units/Hqrs etc....

3. **The application forms can be downloaded from the Website www.crisiddha.tn.nic.in** Candidates desiring to receive the application form by post are requested to send requisition along with sufficiently stamped self-addressed envelope. The application along with self-attested copies of educational qualifications, experience, age, community certificate etc... should be enclosed along with the application with two recent passport size photographs, apart from that one recent passport size photograph has to be affixed in the first page of the application on the space provided and a demand draft for Rs.100/- for OBC/General candidates and Rs.20/- for SC/ST candidates, which has to be drawn in favour of Central Council for Research In Siddha, payable at Chennai. Original certificates have to be produced at the time of written test/Interview. Testimonials and certificates should be produced by the physically Handicapped and Women candidates, who are exempted from the application fee. The candidates should mention "**Application for the post of _____**" in **bold letters on the right side top of the envelope.**

4. The date, time and venue of the written test, interview will be communicated to the candidates, for which candidates are requested to enclose one self-addressed envelope (11x5cm) affixing postal stamps worth Rs.25/- along with the duly filled in prescribed Application Form in a separate cover.

5. Relaxation is admissible for SC/ST/OBC/PH/ candidates/Govt. servants etc... as per the Central Govt. Rules, which are in force. There is no age bar for the employees of CCRS.

6. **The application for the above mentioned posts have to be submitted by 31-01-2014.** The application received after due date will not be considered under any circumstances.

7. Persons already in service must submit their application **through proper channel.** While forwarding the applications of in-service candidates, Heads of the Institutions should certify that the applicants are free from the Administrative and Vigilance angle

and that no vigilance proceedings are pending/contemplated against the candidates. Photocopies of ACRs/APAR's dossiers of the candidate's for the last 5 years have to be forwarded through proper channel along with the application.

8. Candidates who are short listed/qualifying for interview will be paid 2nd class railway fare for to and fro journey by the shortest route as per the rules against production of the Railway Tickets.
9. Late application/incomplete applications or applications received without Demand Draft, self-attested copies of experience, academic qualification, age and community etc... will be summarily rejected.
10. Canvassing in any form will disqualify the candidature.
11. Director General, CCRS, reserves the right to cancel the Recruitment for all/ any of the posts without assigning any reason.
12. The number of vacancies shown against Sl.No.2 may vary subject to the requirements at the stage of final selection.

Director General, CCRS

Last date for receipt of filled in application is 31/01/2014

CENTRAL COUNCIL FOR RESEARCH IN SIDDHA

For Office Use only

Application fee Paid _____

Call for Interview _____

Rejected _____

Signature _____

Advertisement No. 1/2014

Pass port size photo
with signature of
the candidate

I.P.O. /DD No.(s):

Name of the Post Office/Bank:

Date:

Value: Rs.

Candidates are required to fill up the application in their own handwriting.

APPLICATION FOR THE POST OF R.O (Siddha)/ R.O (Pharmacognosy) Advertisement No. 1/2014

(The application form is not to be used for any post other than that for which it is supplied)

1. Candidate's name in full _____
(BLOCK LETTERS)
2. Father's name in full _____
3. Address _____
(i)Postal address _____
(ii)Permanent address _____
(iii)E-mail address _____
(iv)Telephone/Mobile No. (if any) _____
4. a) Date of birth _____
(Based on Matriculation or School Leaving certificate. A self-attested copy of the certificate must be attached)
b)Age as on 1st January 2014 of Recruitment year:

Years	Months	Days
5. Place of Birth and State in which it is situated _____
6. Nationality _____
State either by birth or by Domicile _____
7. Caste _____ State whether SC/ST/OBC/PH etc...
(Self-attested copy of the certificate must be attached)
8. a) Father's nationality: _____
b) Profession : _____
c) Name of the State to which the candidate's father belong or belonged: _____

9. a) Candidates mother tongue _____
 b) Other Indian and foreign language, if any, he/she can speak, read and write fluently. Give full particulars and state the examinations passed, if any, in each:

Read only	Speak only	Read & Speak	Read, write & speak	Examinations passed

10. Scholarship and Fellowships with details:

- 1.
- 2.
- 3.

11. Examination passed: (starting from Matriculation)
 (A) General:

Examination passed	Name of the School/College	University or Board	Year	Percentage of marks	Subjects	Distinction

(B) Technical including computer knowledge:

Examination passed	Name of the School/College	University or Board	Year	Percentage of marks	Subjects	Distinction

N.B.:- Mark cross (x) against columns which do not apply in the candidate's case and strike out portions which do not apply).

12. Particulars of Registration:

Registration No.	Date	of	Authority giving	Status	of	Whether
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	Registration	Registration	Renewal of Registration.	registered with CCIM or any other authority.

13. Appointments so far held:

Sl.No.	Name of the posts with full address of the employers	Date of Joining	Date of leaving	Nature of duties performed during the service	Scale of pay and basic pay drawn	Reasons for leaving
	(a) Professional					
	(b) Teaching					
	(c) Research					
	(d) Administrative					

14. Prescribed criteria and qualifications/experience possessed by the candidate

		Qualifications/experience required	Qualifications/experience possessed by the candidate
Essential	(1)		
	(2)		
	(3)		
Desirable	(1)		
	(2)		
	(3)		

Note: (if any qualification has been treated as equivalent to the one prescribed in the rules, state the authority for the same.)

15. Are you married _____

- a) If your answer to (15) is 'Yes', state whether you have been more than one wife living/you are married to a person having already a wife living.

16. If the candidate has been outside India, the following particulars should be given:

Country visited	Date of visit	Duration of visit	Purpose of visit

17. Any position of authority or distinction (other than scholarship) gained at schools or colleges including games and sports and other special activities:

18. Any other work relevant to the qualifications for the post applied for done since leaving colleges with dates including publications in reputed Journals, Magazines (particulars to be stated in brief.)

19. Particulars of literary, cultural or similar other activities (e.g. attainment in sports etc...) and distinctions, if any, gained:

20. a) Are you free from debt?
(Answer 'Yes' or 'No')

b) If you are under liability to repay Money advance by any Institution or party for any purpose, state the particulars:

c) If the answer to (a) is 'No'
Answer (b) clearly:

21. Name of the post with particulars for which the applicant may have applied already which has not yet been disposed off.

22. Is he willing to accept the minimum _____
initial pay in the scale? If not, the pay
demanded with reasons thereof:

23. What notice would you require to join the post, if offered:

24. Name, addresses and professions of two referees, who should be responsible persons, not related to the candidate but well acquainted with him in private life, and not connected with his school or college.

Sl.No.	Name of referees	Address	Period for which he was known to the candidate
1.			
2.			
3.			

25. Details of enclosures:

- | | |
|----|-----|
| 1. | 2. |
| 3. | 4. |
| 5. | 6. |
| 7. | 8. |
| 9. | 10. |

26. Additional information if any:

DECLARATION

I, Shri/Smt..... hereby declare that all statements recorded in the application form are true to the best of my knowledge and belief.

Signature of the
Candidate in full:

Place:

Date:

If employed, remarks of the forwarding authority:

Signature

Name:

Designation:

Place:

Date:

Note: Application not signed by the candidate is liable to be rejected.

Last date for receipt of filled in application is 31/01/2014

CENTRAL COUNCIL FOR RESEARCH IN SIDDHA

For Office Use only

Application fee Paid _____
Call for Interview _____
Rejected _____
Signature _____
Advertisement No. **1/2014** _____

Pass port size photo
with signature of
the candidate

I.P.O. /DD No.(s):
Name of the Post Office/Bank:
Date:
Value: Rs.

Candidates are required to fill up the application in their own handwriting.

**APPLICATION FOR THE POST OF Stenographer/LDC/Laboratory Attendant/Driver
Advertisement No. 1/2014**

(The application form is not to be used for any post other than that for which it is supplied)

1. Candidate's name in full
(BLOCK LETTERS) _____
2. Father's name in full _____
3. Address _____
(i)Postal address _____
(ii)Permanent address _____
(iii)E-mail address _____
(iv)Telephone/Mobile No. (if any) _____
4. a) Date of birth _____
(Based on Matriculation or School Leaving certificate. A self-attested copy of the certificate must be attached)
b)Age as on 1st January 2014 of Recruitment year:

Years	Months	Days
5. Place of Birth and State in which it is situated _____
6. Nationality _____
State either by birth or by Domicile _____
7. Caste _____ State whether SC/ST/OBC/PH etc...
(Self-attested copy of the certificate must be attached)
8. a) Father's nationality: _____
b) Profession : _____
c) Name of the State to which the candidate's father belong or belonged: _____

9. a) Candidates mother tongue _____
 b) Other Indian and foreign language, if any, he/she can speak, read and write fluently. Give full particulars and state the examinations passed, if any, in each:

Read only	Speak only	Read & Speak	Read, write & speak	Examinations passed

10. Examination passed: (starting from Matriculation)
 (A) General:

Examination passed	Name of the School/College	University or Board	Year	Percentage of marks	Subjects	Distinction

- (B) Technical including computer knowledge:

Examination passed	Name of the School/College	University or Board	Year	Percentage of marks	Subjects	Distinction

Short hand speed :-

Type writing speed:-

N.B.:- Mark cross (x) against columns which do not apply in the candidate's case and strike out portions which do not apply).

11. Particulars of Registration: (Applicable for the post of Driver only)

Registration No.	Date of Registration	Authority giving Registration	Status of Renewal Registration.	Details of public service badge etc...

a) Light Motor Vehicle				
b) Heavy Motor Vehicle				

Knowledge of motor mechanism (examination, if any, passed)

Details of experience as Home Guard/ Civil Volunteers.

12. Appointments so far held:

Sl.No.	Name of the posts with full address of the employers	Date of Joining	Date of leaving	Nature of duties performed during the service	Scale of pay and basic pay drawn	Reasons for leaving

13. Prescribed criteria and qualifications/experience possessed by the candidate

		Qualifications/experience required	Qualifications/experience possessed by the candidate
Essential	(1)		
	(2)		
	(3)		
Desirable	(1)		
	(2)		
	(3)		

Note: (if any qualification has been treated as equivalent to the one prescribed in the rules, state the authority for the same.)

14. Are you married _____

a) If your answer to (14) is 'Yes', state whether you have been more than one wife living/you are married to a person having already a wife living.

15. If the candidate has been outside India, the following particulars should be given:

Country visited	Date of visit	Duration of visit	Purpose of visit
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16. Any position of authority or distinction (other than scholarship) gained at schools or colleges including games and sports and other special activities:

17. Any other work relevant to the qualifications for the post applied for done since leaving colleges with dates.

18. Particulars of literary, cultural or similar other activities (e.g. attainment in sports etc...) and distinctions, if any, gained:

19. a) Are you free from debt?
(Answer 'Yes' or 'No')

b) If you are under liability to repay Money advance by any Institution or party for any purpose, state the particulars:

c) If the answer to (a) is 'No'

Answer (b) clearly:

20. Name of the post with particulars for which the applicant may have applied already which has not yet been disposed off.

21. Is he willing to accept the minimum initial pay in the scale? If not, the pay demanded with reasons thereof:

22. What notice would you require to join the post, if offered:

23. Name, addresses and professions of two referees, who should be responsible persons, not related to the candidate but well acquainted with him in private life, and not connected with his school or college.

Sl.No.	Name of referees	Address	Period for which he was known to the candidate
1.			
2.			
3.			

24. Details of enclosures:

- | | |
|----|-----|
| 1. | 2. |
| 3. | 4. |
| 5. | 6. |
| 7. | 8. |
| 9. | 10. |

25. Additional information if any:

DECLARATION

I, Shri/Smt..... hereby declare that all statements recorded in the application form are true to the best of my knowledge and belief.

Signature of the
Candidate in full:

Place:

Date:

If employed, remarks of the forwarding authority:

Signature

Name:

Designation:

Place:

Date:

Note: Application not signed by the candidate is liable to be rejected.