



**INSTITUTE OF HOTEL MANAGEMENT & CATERING TECHNOLOGY**  
(An Autonomous Body Established By the Ministry of Tourism, Govt. Of India, and the U.T.  
Administration of Dadra & Nagar Haveli)  
Address: DR. BBA GOVT. POLYTECHNIC CAMPUS, MADHUBAN DAM ROAD, KARAD, SILVASSA,  
- 396230. (Dadra & Nagar Haveli)  
PH: 0260-2680001, 09624753111 EMAIL: [ihmsilvassa@gmail.com](mailto:ihmsilvassa@gmail.com); Website: [www.ihmsilvassa.com](http://www.ihmsilvassa.com)

No. IHM&CT/113/Advt. Principal/2012/11

Date:15/01/2014

### **ADVERTISEMENT**

Application from interested and eligible candidates are invited for the Post of **PRINCIPAL** on direct recruitment basis in the institute.

**NO. OF POSTS:** **ONE (01) (General)**

**PAY SCALE:** Rs. 37,400-67,000 + Grade Pay Rs. 8700/- plus allowances as applicable to employees of Central Government stationed at SILVASSA.

**AGE LIMIT:** Not exceeding 52 years as on 28/02/2014. Upper age limit is relaxable upto 5 years in case of SC, ST and departmental candidates and as specified for other categories, by Government of India from time to time. Under no circumstances the age should exceed 57 years.

#### **Essential Qualification:-**

- (i) Graduation from a recognised university.
- (ii) Full time Degree / 3 year diploma in Hotel Management from National Council for Hotel Management & Catering Technology / State Board of Technical Education / Recognized University securing not less than 50 % marks in aggregate. For Graduate in Hotel Management item no. (i) is not necessary.

#### **Experience:-**

At least 25 years of experience in teaching and / or hotel industry including minimum 10 years as Head of Department in hotel operations related subject(s) in an Institute of Hotel Management affiliated to National Council for Hotel Management & Catering Technology / State Board of Technical Education / Recognised University.

**OR**

At least 25 years experience in teaching and / or hotel industry minimum 10 years as Principal in a Food Craft Institute affiliated to National Council for Hotel Management & Catering Technology.

**OR**

Minimum 25 years Hotel industry experience including minimum 15 years in Managerial capacity in 4 star / Heritage or above category approved hotel.

**Note:** Hotel operations related subjects are Food Production, Food and Beverage Service. Accommodation Operations / House Keeping and Front Office.

1. Application should be filled up in the prescribed format enclosed herewith.
2. A recent passport size photograph should be affixed on the application.
3. Attested/Self Attested copies of all certificates and testimonials should be attached with the application.
4. Employees of Central Government / Public Sector Undertakings/Quasi or Semi Government Organizations / Autonomous bodies should send their applications through proper channel failing which they will have to furnish NOC from their employers at the time of interview.

5. Applications from interested candidates who fulfil the prescribed qualifications and other conditions must reach on or before 28 /02/2014 in the office of Member Secretary & principal (I/c), Institute of Hotel Management and Catering Technology, Dr. BBA Polytechnic Campus, Karad, Silvassa – 396 230, (U.T of Dadra & Nagar Haveli).
6. Incomplete applications and applications received late will not be entertained. The Institute will not be responsible for any postal delays.
7. The competent authority reserves all rights to cancel / re-advertise without assigning any reasons and fill or not to fill the vacancy.

**Member Secretary**

**Application for the post of **Principal** on Direct Recruitment in the Institute of  
Hotel Management & Catering Technology, Silvassa.**

(1) Name in Full : \_\_\_\_\_

(2) Date of Birth : \_\_\_\_\_

(3) Age as on cut off date i.e. 28.02.2014: \_\_\_\_\_

(4) Address for correspondence: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

(5) Phone: (1) \_\_\_\_\_ (2) \_\_\_\_\_

(6) Email: \_\_\_\_\_

(7) Permanent home address : \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

(8) Phone: (1) \_\_\_\_\_ (2) \_\_\_\_\_

(6) Whether belonging to SC/ST/OBC : YES / NO

(IF YES, Attach relevant certificates)

(7) Academic & Technical Qualifications with percentage of marks obtained and year of passing the examination:

Sl No.	Exam	School/College/Institute/Board	Year of Passing	% up to two decimals (Don't Round off)
1	10 <sup>th</sup>			
2	12 <sup>th</sup>			
3	3 years Diploma / Degree in Hotel Management			
4	Graduation			
5	Masters			
6	Others			

Signature of the Applicant



(8) Experience in chronological order (Current Experience First):

Sl No.	Organization	Post Held	From	To	Reasons for Leaving
1					
2					
3					
4					
5					
6					
7					
8					

(9) Present post with scale of pay & pay drawn : \_\_\_\_\_

(10) Disclosure about past disciplinary proceedings, if any

: \_\_\_\_\_

\_\_\_\_\_ (Add Additional Sheets if Required)

(11) Details regarding legal detention /conviction if any : (Add Additional Sheets if Required)

(12) Marital Status : \_\_\_\_\_

(13) Any other information desired to be furnished : (Add Additional Sheets if Required)

Date:

Place:

Signature of the Applicant