

APPENDIX – I
JOB CHART (DUTIES) Village Revenue Assistants

Category:-1: 1) Service demand notices and other process issued for the collection of Government dues and shall obey the orders of the V.R.O in the matter of measuring the lands and grain. Inspecting crops and carrying messages, accounts and returns pertaining to the Government. In villages in which there are no Village Revenue Assistants of category (2) he shall discharge the duties of V.R.A., of that category. (Category-1: Vetti, Kawalkar, Toti, Talayari, Tandalgar and Sethsindhi).

Category:2 A Village Revenue Assistant of category (2) shall subject to the general control of the V.R.O., substituted as per (G.O.Ms.No. 2176, Revenue dt.05.12.2011) incharge of the irrigation of the lands in the village where there is irrigation from tanks and channels. (Category:2: Neeradi, Neeraganti)

General duties:- The V.R.A., shall besides the duties specified above, such other duties as may be assigned to them from time to time by the V.R.O., However, their services shall not be utilized for night watchman, Attender in offices and for personal work of V.R.O., and other Revenue officials.

APPENDIX - II

Requirement of Rule 9(2) is that the VRA should be a native of the Village and have adequate knowledge of the Village concerned. Nativity may be determined based on any one of the following documents in that order:-

- 1.(a)** "Place of Birth" as shown in the Birth Certificate, if available, or
- (b)** Nativity as issued by authority competent under G.O.Ms.No.58 Social Welfare (J) Department, dated: 12-05-1993.
- (c)** Ration Card
- (d)** Place of study for a period of not less than four consecutive academic years out of 7 years, or place of continuous stay for a period of not less than four years, as the case may be, as on date the notification for selection is issued.
- (e)** Pass port.
- (f)** In the case of married women, her nativity or her husband's nativity, shall be determined with the documents stated above, which can be taken into account for this purpose, with a rider that a married women including widows, divorced women and women judicially separated from her husband and not re-married can chose nativity either her own or of her husband.
- (g)** For a Married women Passport or a Marriage certificate also can be relied on to determine her nativity.