



# West Bengal State Electricity Distribution Company Ltd.

(A Govt. of West Bengal Enterprise)

Vidyut Bhavan : Salt Lake City : Sector - II : Kolkata – 700 091

## Notification No. MPP/2013/08

### **VERY IMPORTANT:**

Candidates are advised to go through full particulars of the Advertisement and make sure that he / she satisfies all the requirement as per the advertisement before online registration. In case, it is detected at any stage of recruitment / selection (i.e., during written test/interview/verification of documents etc.) that a candidate does not fulfill the prescribed eligibility norms and / or that he / she has furnished any incorrect / false / wrong information or has suppressed any material fact(s), his / her candidature will automatically stand cancelled. If any of the above shortcoming(s) is / are detected even after appointment, his/her services are liable to be terminated without any notice.

West Bengal State Electricity Distribution Company Limited (WBSEDCL), a wholly-owned profit-making and professionally managed Government of West Bengal Enterprise, engaged in the business of Power Distribution and Hydel Power Generation in major parts of the State of West Bengal with Customer Base exceeding **1.25 crore**, Employee Strength of around **17,000** and Annual Turnover of **₹ 14,000 crore** invites applications from Indian Nationals to fill up the following vacant posts immediately:

| Sl. No. | Name of post | Scale of Pay  | Gross Salary (Approx) | No. of post | Qualification / Experience  |
|---------|--------------|---|-----------------------|-------------|---|
| 1       | Pharmacist   | ₹ 6,300/-<br>to<br>₹ 20,200/-<br>with Grade Pay ₹ 3,600/- | ₹ 20,600/-            | 2           | Diploma in Pharmacy from a recognized Institute recognized by AICTE.  |
| 2       | Nurse        | ₹ 6,300/-<br>to<br>₹ 20,200/-<br>with Grade Pay ₹ 2,600/- | ₹ 18,600/-            | 6           | Candidate must have Higher Secondary or equivalent in Science with Diploma in General Nursing Midwife from the Govt. of West Bengal Health Services or AICTE approved course from any recognized Nursing Council and Registration with authorized Nursing Council.<br><br><b>AND</b><br><br>At least 2 (Two) years working experience in a recognized Hospital  |
| 3       | ITI Trainee  | ₹ 6,300/-<br>To<br>₹ 20,200/-<br>with Grade Pay ₹ 2,600/- | ₹ 18,600/-            | 490         | Passed Madhyamik or equivalent plus trade certificate under NCTVT from any Govt. ITI under Director of Industrial Training, Govt. of West Bengal in the trade (2 years duration): Wireman or Electrician with the provision for 3 months training in the Company's EETI situated at different districts. Final absorption to the post of Linesman is subject to passing of Written Examination to be conducted by EETI. |

**NB. NUMBER OF POST MAY VARY.**

**NOTE :**

- 1. Degree from Open University / Private University / Distance Learning Mode / Part Time / Sandwich Course shall not be considered.**
- 2. In case of Nurse, candidates shall be posted at various hospitals attached to Hydrel units situated at North Bengal.**

**Stipend :**

**For the post of ITI Trainee, the candidates selected will be paid a monthly Stipend of ₹ 10,000/- during the period of Training.**

**Other Facilities :**

In addition to Basic Pay and Grade Pay, the posts also carries DA, HRA, Medical Allowance, Electricity Allowance, Hill Compensatory Allowance, Project Allowance (depending on the place of posting), LTC / HTC, CPF, Gratuity, benefits for indoor treatment in leading hospitals for Self & Dependents, Leave Encashment and other facilities as per the Rules of the Company.

**Career Prospect :**

The Company offers professional work environment with modern technology & system. The Company is in the process of modernizing and updating its activities with IT enabled services. It offers time-bound mode of promotion to the employees with higher responsibility depending upon their sincerity, initiative and merit. On successful completion of probation, they may be confirmed under the Company. **Candidates are required to furnish a bond of ₹ 80,000/- at the time of joining the Company and are required to serve the Company for a minimum period of 4 years from the date of joining.**

**Age Limit :**

**Minimum 18 years and maximum 27 years as on 01.01.2013** for the post of **Pharmacist & ITI Trainee** and **minimum 18 years and maximum 30 years as on 01.01.2013** for the post of **Nurse** with relaxation of **3 Years for OBC (A) & OBC (B)** and **5 Years for SC & ST** candidates of West Bengal only. Ex-Serviceman candidates will get age relaxation as per rules of Govt. of West Bengal (**For Ex-Serviceman : Age of the candidate – (Minus) Total Service Length given (Minimum 6 months) subject to maximum relaxation of 3 years from upper age limit as per Govt. Rules**). Candidates in the category of SC, ST and OBC from State other than West Bengal need to be treated as Unreserved candidate.

**Processing & Examination Fees :**

A sum of ₹ 250/- shall be deposited as application fees by the candidates. Fee should be deposited in any branch of United Bank of India through a triplicate CHALLAN. The candidate will download the CHALLAN from the website of the Company and have to take a printout of the same in A4 size paper and will have to be deposited in any branch of United Bank of India along with disposition fees. After depositing fees, bank will provide Transaction ID and SOL ID which are required to write at the proper place in the Application Form by the candidates. One copy of CHALLAN to be retained by the bank and two copies of CHALLAN to be handed over to the candidate by the bank. The candidate will retain Applicant's copy of CHALLAN and WBSEDCL's copy of CHALLAN to be sent by the candidate along with hard

copy of credentials. Bank will charge ₹ 22/- additional as Bank's Service Charge. **No fees need be collected from SC / ST / Exempted Category Candidates.** Application Fees will have to be deposited from **29.10.2013 to 20.11.2013** during the banking hours. Demand Draft/Money Order/Postal Order or any other mode of payment is not acceptable. **PH candidates shall pay ₹ 150/-.**

#### **Reservation :**

Reservation for all the posts shall be made as per the guidelines issued by the Govt. of West Bengal time to time. **SC / ST / OBC (A) / OBC (B) candidates from State other than West Bengal have to apply as Unreserved candidates. The vacancy against exempted category shall be filled up as per rules of Govt. of WB.**

#### **Post wise details of reservation :**

| Sl. No. | Name of the post | UR  | SC  | ST  | OBC(A) | OBC(B) | PH  | Ex-Serviceman | Total |
|---------|------------------|-----|-----|-----|--------|--------|-----|---------------|-------|
| 1       | Pharmacist       | 1   | 1   | Nil | Nil    | Nil    | Nil | Nil           | 2     |
| 2       | Nurse            | 3   | 1   | 1   | 1      | Nil    | Nil | Nil           | 6     |
| 3       | ITI Trainee      | 190 | 105 | 30  | 79     | 35     | 26  | 25            | 490   |

#### **Other Conditions :**

**Selected candidates may be appointed against available vacancies provisionally on Probation for a period of one year with regular scale of pay [Band Pay and Grade Pay]. Their appointment shall be entirely provisional and their confirmation as regular employee would be subject to subsequent receipt of Police Verification Report and Caste Certificate and other testimonials Verification Report. They must qualify in the Pre-employment Medical Examination as per prescribed rules of the Company.** Decision of the management for absorption under the Company is final and binding. They are liable to be posted in any Offices/Units/Power Stations of the Company located at different parts of West Bengal. **Candidates having adequate knowledge in communicating in Bengali / Nepali language are preferred.**

#### **Definition of Person with Disability :**

Under Section 33 of the Person with Disabilities (Equal Opportunities, Protection of Right and Full Participation) Act. 1995 only such people would be eligible for reservation who suffer from not less than 40% of relevant disability and are certified by a Medical Board constituted by the Central / State Govt.

Accordingly, candidates with the following disabilities are eligible to apply. Candidates claiming such benefits should produce certificate in original (issued by the Competent Authority on or before the last date of online submission of application in the prescribed format available at the end of this advertisement) in support of their claim at the time of Interview / at any stage of the process. Persons with Disabilities will have to work in offices across the State of West Bengal.

#### **Visual Impaired (VI):**

Blindness refers to condition where a person suffers from any of the following conditions namely

- Total absence of sight.
- Visual acuity not exceeding 6/60 or 20/200 (snellen) in the better eye with correcting lenses.

c) Limitation of the field of vision subtending in angle of 20 degree or worse.

Low vision means a person with impairment of visual functionality even after treatment or standard refractive correction but who uses or is potentially capable of using vision for the planning of execution of a task with appropriate assistive device.

### **Deaf & Hearing Impaired (HI):**

The deaf are those people in whom the sense of hearing is non-functional for ordinary purpose of life i.e. total loss of hearing in both ears. They do not hear, understand at all even with amplified speech. Hearing impairment means loss of sixty decibels or more in the better ear in the conversation range of frequencies.

### **Orthopedically Challenged (OC):**

Only those Orthopedically Challenged candidates who have locomotor disability or cerebral palsy with locomotor impairment of minimum of 40% and only those who fall in the following categories are eligible to apply:

BL - Both legs affected but not arms

OA - One arm affected (R or L)

a) Impaired reach

b) Weakness of grip

c) Ataxia

OL - One leg affected (R to L)

MW - Muscular weakness and limited physical endurance.

### **Mode of Selection :**

Selection will be made on the basis of performance in the Written Test and Interview. Candidates called for Written Test/Interview shall not be entitled to reimbursement of any travelling expenses. The Written Test and Interview will be held in Kolkata only. The Written Test will cover the tests for General Knowledge, Current Affairs, Reasoning, General English and Arithmetic, apart from tests of knowledge in the respective professional subjects/areas. **Procedure of online registration and other detailed particulars along with address for sending registration slip with documents, CHALLAN for application fees will be available in the website on 29.10.2013.**

**The candidates must ensure that they have requisite qualification shown against each post as per layout of qualification and fulfill the required criteria before applying for the post.**

### **How to Apply :**

Eligible candidates have to apply through online registration system of WBSEDCL i.e. **[www.wbsedcl.in](http://www.wbsedcl.in) at Career @ WBSEDCL**. No other means / mode of application shall be accepted. Online submission of the applications will be allowed on the website between **29.10.2013 to 20.11.2013 (Mid Night)**.

### **While applying on-line, candidates should have the following particulars readily available:**

1. Candidates must have a valid E-mail ID. The Company may send information for downloading Admit Card for Written Test / Interview through the registered E-mail ID. Under no circumstances he / she should share / mention Application No. to / or any other person.
2. A sum of ₹ 250/- shall be deposited as application fees by the candidates. PH candidates shall pay ₹ 150/-. Fee

should be deposited in any branch of **United Bank of India through a Triplicate CHALLAN**. After filling up his / her Personal bio-data, Photograph and Signature portion, the candidate will download / print the CHALLAN from the Fee CHALLAN TAB of online Application Form and have to take a printout of the same in A4 size paper and will have to deposit it in any branch of United Bank of India along with disposition fees. Bank will charge ₹ 22/- additional as Bank's Service Charge. **No fees will be paid by the SC / ST / Exempted Category candidates.**

3. After depositing fees, bank will provide Transaction ID and SOL ID which are required to be written at the proper place in the Application Form by the candidates. One copy of CHALLAN to be retained by the bank and two copies of CHALLAN to be handed over to the candidate by the bank. The candidate will retain Applicant's Copy of CHALLAN. WBSEDCL's copy of CHALLAN to be sent by the candidate along with hard copy of credentials and Application Form through post.
4. **Money Order / Postal Order or any other mode of payment is not acceptable.**
5. **The CHALLAN (wherever applicable), valid E-mail ID and Mobile No are mandatory data without which online registration will not be possible at all.**

**On being satisfied that the candidate is eligible to appear for the Written Examination they should follow the following steps enumerated below:-**

**: Pre-Requisites for Online Registration :**

**The candidates are advised to use IE 7.0 (Internet Explorer Web Browser) and above, ensure that Java Script is enabled and Pop-ups are allowed in the browser on PC / Laptop / Desktop being used for Online Registration.**

**Steps for applying :**

**Step 1 :**

Visit website [www.wbsedcl.in](http://www.wbsedcl.in). Go to Career@WBSEDCL.

**Step 2 :**

Click on **"Recruitment for the Post of Pharmacist / Nurse / ITI Trainee (Notification No.: MPP/2013/08"** to view the full Advertisement Details.

**Step 3 :**

Read the details very carefully before applying. **"Online Application"** links are placed next to **"Advertisement Page"**.

**Step 4 :**

Click on **"Apply Online"** to fill up the Application Form online.

**Step 5 :**

The candidate would be directed to a page where he/she has to click on **"Apply Online"** (for first time registration or new registration) / Already registered candidate just need to **"Sign In"** by using their **Application Number & Password sent to their Valid E-Mail ID/Mobile No. (This is required always for Logging in to their**

## Account for Form Submission and Admit Card Download)

### Step 6 :

The candidate must fill up the application form as per the guidelines and information sought. The candidate should check the same and proceed accordingly to avoid committing mistakes.

1. The candidates need to fill up to all required information in “First Screen” tab and click on “SUBMIT” to move next screen.
2. Next UR/OBC candidates are required to generate the Bank CHALLAN and proceed to Bank to make the payment. SC/ST/EC candidates can proceed to fill up the next Stage of online application form.
3. Fill up to all required information and click on “Save & Submit”.
4. For UR/OBC candidates Login ID/Application No and Password shall be sent to them by E-Mail and SMS after First Screen data submission. SC/ST candidates shall receive their Application No and Password after Final Submission of the Online Form

### Step 7 :

For UR/OBC candidates, after the first screen data is saved successfully an automated **Pre-Printed CHALLAN** will be generated. It will be in Triplicate namely; Bank Branch Copy, Candidate’s Copy and WBSEDCL’s Copy. This CHALLAN will have to be printed in A4 size paper and then deposited at UBI. Please click on “Print” icon to get it downloaded under “Fee CHALLAN” tab. **Please note that there is no Active Fee CHALLAN tab for SC / ST candidates.**

### Step 8 :

Once the CHALLAN is deposited and the Bank provides the **SOL ID and Transaction ID** and the same needs to be filled up in the Online Application Form under “**Bank CHALLAN Details**” and complete your registration. This will be the final completion of form fill up.

### Step 9 :

The candidate has to provide her / his consent for the correction of the information entered by selecting the “**Declaration**” text. Once the candidate checks this information and click on “**Submit (Final)**” the candidate gets, confirmation message mentioning the “**Application Number**” and Password and any other important info.

**Note to the candidates:** Please note that the candidate should ensure that the information provided is correct and true. For any incorrect information or misrepresentation or suppression of the material fact, the candidature may be cancelled at any stage of the recruitment process and Company reserves the right to proceed against such candidate as deemed fit.

### Step 10 :

After final submission candidate must take the print out of Application Registration Slip, Sign on it, paste one copy of recent colour photograph, attach the WBSEDCL’s Copy of CHALLAN and attested copies of Caste Certificate, Disability Certificate (if applicable), proof for Ex-Serviceman (if applicable), age proof and Pass Certificate of Academic & Professional qualifications should be attested by Gazetted Officer and send the same by Ordinary Post / Speed Post at the address given below. Application and hard copy of other credentials through courier will not be accepted. Only

original Application Form (no photocopy) shall be accepted.

**Important:** A candidate who visits the website for the first time is considered as a New User. During this process he / she would be assigned his / her Application Number (User ID). When the candidate is required to re-visit the site to take the print out of the Registration Slip then he / she has to login by providing the Application No. and Password.

**Note:** After applying online, candidates are required to print the system generated Registration Slip with unique Application No. The original registration Slip with required WBSEDCL's Copy of CHALLAN and all credentials duly attested by Gazetted Officer and superscribing at the top of the envelop post applied for has to be sent by post at the following address so as to reach latest by **30.11.2013**.

**THE ADVERTISER**  
**Post Bag No 781**  
**Circus Avenue Post Office**  
**Kolkata -700017**

**Step 11 :**

If your candidature is found eligible candidate will be intimated by E-mail / SMS regarding the Call Letter for Written Test. On receipt of the E-mail / SMS candidate will have to once again login to [www.wbsedcl.in](http://www.wbsedcl.in) and go to **Career@WBSEDCL** and click on "**PRINT THE ADMIT CARD**" button to get your Admit Card.

**General Instruction :**

1. The last date of online application is **20.11.2013 (Midnight)**.
2. **No Hand Written application would be entertained.**
3. Registration Slip with more than one WBSEDCL's CHALLAN Copy will be rejected.
4. The candidature of such candidate whose registration slip along with documents is received after **30.11.2013** shall not be considered. WBSEDCL will not be responsible for any kind of postal delay and loss in transit.
5. **Candidates will be allowed to appear for the Written Test only with the Admit Card and not with the Registration Slip.**
6. **Candidates should retain Applicant's copy of CHALLAN and a photocopy of their Registration Slip for future reference.**
7. WBSEDCL reserves the right to cancel / restrict / enlarge / modify / alter the recruitment process, if requires, without issuing any further notice, reference or assigning any reason thereafter.
8. Candidate employed in Govt. Departments / PSUs / Autonomous Bodies shall have to produce NOC at the time of interview. Other wise their candidature may be cancelled at that stage.
9. In case of any ambiguity / dispute on account of interpretation in versions other than English, the English version will prevail.
10. Court of jurisdiction for any dispute will be in Kolkata.
11. **While applying for the above posts, the applicant must ensure that he / she fulfill the eligibility including academic and professional qualifications as per advertisement and other norms mentioned above. In case, it is detected at any stage of recruitment / selection (i.e. during written**

test/ interview/ verification of documents etc.) that a candidate does not fulfill the prescribed eligibility norms and / or that he / she has furnished any incorrect / false / wrong information or has suppressed any material fact(s), his / her candidature will automatically stand cancelled. If any of the above shortcoming(s) is / are detected even after appointment, his/her services are liable to be terminated without any notice. No application/prayer for relaxation of eligibility norms will be entertained by the company.

12. The candidates are requested to go through the layout of qualifications and other particulars carefully before registrations and sending examination fees and other documents.
13. It will be the candidate's prerogative to ensure that he/she fulfills the eligibility criteria before applying.
14. Candidates must remain in constant touch with company's website [www.wbsedcl.in](http://www.wbsedcl.in) at career @ WBSIEDCL for information regarding dates of Written Test / Interview etc.
15. Category [SC / ST / OBC (A) / OBC (B) / Physically Challenged etc] once entered at the time of online registration shall not be allowed to be changed under any circumstance and no benefits of other category will be admissible later on.
16. All correspondence with candidates shall be done through E-mail / SMS only. **All information regarding examination schedule / downloading of admit card / interview call letters etc. shall be uploaded in Company's website and will be provided to the concerned candidate through E-mail / SMS.** The candidates will be responsible for receiving, downloading and printing of admit card / interview call letter / any other information. WBSIEDCL will not be responsible for any loss of E-mail / SMS sent, due to invalid / wrong E-mail ID / Mobile No. provided by the candidate or for delay / not receipt of information if a candidate fails to access his / her mail in time.
17. No request for change of examination centre shall be entertained. However, WBSIEDCL reserves the right to cancel or add any centre depending on the response in that area / centre.
18. If the SC / ST / OBC (A) / OBC (B) / Physically Challenged certificate has been issued in a language other than English / Hindi, the candidates will be required to submit a self certified translated copy of the certificate either in English or Hindi.
19. **Only original Registration Slip (no photocopy) shall be accepted.** In case of any overwriting or tampering of Registration Slip, the candidature of the candidate shall be rejected.
20. **Application Form not properly filled in or incomplete in any respect or without requisite documents would be summarily rejected. Willful suppression of any material fact will also be similarly dealt with.**
21. Canvassing in any form shall disqualify the candidate.
22. **Candidates must fulfill the essential qualification as per layout as shown herein above by the closing date of Online Registration. Application from Candidates who will acquire the prescribed qualifications after the closing date of online registration will not be entertained.**
23. WBSIEDCL shall take no responsibility in case of failure in registration, failure to download Admit Card / Call Letter for appearing in the various stages of selection test.



- 24. This is to be noted that mere submission of application or receipt of Admit Card / Call Letter or appearance in examination does not guarantee in selection / appointment in the respective post. Selection of candidates will be made strictly based on merit position, available vacancy, verification of original documents / certificates, clear police verification report and medical test.**
- 25. Mobile No. & E-mail ID once given can not be changed by the candidate under any circumstances. All correspondence / communication / information to the candidates will be made through their Mobile No. / E-mail ID. Candidates are advised to regularly get in touch with above two things. Candidates are further advised to regularly visit WBSEDCL's website ([www.wbsedcl.in](http://www.wbsedcl.in)) to get updated information.**
- 26. Fees once paid can not be refunded under any circumstances.**
- 27. A candidate must abide by the instructions as may be given by the supervisor / invigilator of the Examination Hall / Room. If the candidate fails to do so or indulges in disorderly or improper conduct he / she will render himself / herself liable to expulsion from the examination hall or such other punishment as the authority fit to impose.**

| <b>IMPORTANT DATES</b>   |                   |
|--|-------------------|
| <b>Commencement of online registration of applications by candidates</b>                               | <b>29.10.2013</b> |
| <b>Last date for online registration by the candidates</b>   | <b>20.11.2013</b> |
| <b>Last date for accepting registration slips, CHALLAN for payment with required documents by post</b> | <b>30.11.2013</b> |
| <b>Downloading of Admit Card for Written Examination</b>   | <b>12.12.2013</b> |
| <b>Date of Written Examination</b>   | <b>22.12.2013</b> |