

**CENTRAL INSTITUTE FOR RESEARCH ON BUFFALOES
SIRSA ROAD HISAR (HARYANA)**

ADVERTISEMENTNO.CIRB/ESTT/2014/1

Applications are invited for filling up the following Technical and Administrative posts at CIRB, Hisar (Haryana) and its Sub Campus Nabha (Punjab) under the administrative control of Indian Council of Agricultural Research (ICAR):

Sl. No.	Name of the Post/Grade/ Category & Place of posting	Pay Band / Pay scale and Grade Pay	No. of vacancies & Reservations position	Qualifications
1.	2.	3.	4.	5.
1.	T-6 (Sr. Technical Officer)/Cat.III (Field/Farm Technician) CIRB, Hisar (Haryana)	PB-3/Rs. 15600– 39100/- + Grade Pay Rs. 5400/-	01 Post OBC -01	M.V.Sc. in Vety. Medicine or Animal Reproduction, Gynaecology & Obstetrics OR equivalent qualification from recognized University
2	Lower Division Clerk CIRB Sub Campus, Nabha (Punjab)	PB-I/ Rs. 5200– 20200/- + Grade Pay Rs. 1900/-	01 Post Unreserved - 01	(i) 12 th Class or equivalent qualification from a recognized Board or University. (ii) A typing speed of 35 w.p.m. in English or 30 w.p.m. in Hindi on computer. (35 w.p.m. and 30 w.p.m correspond to 10500 KDPH on an average of 5 key depressions for each word)

NOTE: For details of age limit, general instructions to the candidates, last date of receipt of application form etc., candidates may visit Institute's website (www.cirb.res.in).

**(Chetan S Issar)
Administrative Officer**

General instructions for candidates:

1. These posts are Non-Government but pensionable under New Pension Scheme introduced by Govt. of India w.e.f. 1.1.2004 and service conditions are mutatis mutandis as applicable to Indian Council of Agricultural Research employees and as amended from time to time.
2. All posts are temporary but likely to continue and transferable to anywhere in India. The posting of the selected candidates will be made as per their merit and on availability of vacancy at **the CIRB, Hisar and its Sub Campus Nabha. Numbers of posts indicated above are tentative which may increase or decrease.**
3. Maximum age limit for the post of **T-6 grade (Cat.III) is 18 to 35 years and for Lower Division Clerk is 18-27 years.** Upper age limit relaxation upto 5 years for SC/ST candidate, 3 years for OBC candidate and 10 years for Physically Handicapped candidates is admissible as per rules. No age limit for ICAR Employee.
4. The age relaxation in the upper age limit for **RAs/SRFs** only who worked continuously in different projects of ICAR Institutes will be to the extent of their spell they were actually engaged as RAs/SRFs in different projects of IARI/ICAR subject to a maximum of 16 years 3 months. Inordinate spell of above 6 months will be treated as break in continuous engagement and age relaxation will not be available. **This age relaxation is available in respect of T-6 post only.** This dispensation is only for relaxing the maximum age limit and does not imply any other relaxation whatsoever regarding essential qualifications/ experience etc.
5. Crucial date for determining the age limit of candidates for each post will be as on **01.01.2014**
6. Persons already in employment should route their applications through proper channel only. In case a candidate anticipates delay in forwarding of his / her application through proper channel, he / she must send an advance copy of the application along with fee which must reach this office on or before the closing date.
7. All candidates possessing minimum prescribed qualifications and other conditions will be called for the written test. The candidates, who qualify the written exam will be called for skill test/interview, as the case may be, as per numbers decided by the Competent Authority.
9. The typing test for the post of LDC will be held at Central Institute for Research on Buffaloes, Hisar (Haryana).
10. The paper will consist of 100 Objective Type/ Multiple Choice questions (bi-lingual) as per the standard of the post. Candidates will have the option to answer all the question papers in English or Hindi. The syllabus of written test of each post will be mentioned in admit card/Institute website.
11. Applications should be submitted in the **prescribed proforma neatly typed/hand written.** Complete present and permanent address with **Pin Code number** should be mentioned clearly in the application proforma otherwise application found with incomplete address/wrong address will be rejected. Candidates before applying for the post(s) must satisfy that they are eligible to apply and fulfil the criteria / essential qualification / age etc. prescribed for the post (s). **ATTESTED COPIES OF THE RELEVANT DOCUMENTS ARE TO BE ATTACHED WITH THE APPLICATION** such as Educational qualification/Age Certificate/Caste Certificates etc. If any information furnished by the candidate(s) is found false at any stage his/her candidature for appointment will be stand cancelled.

12. Application form must accompany with a **NON REFUNDABLE fee of Rs.750/-** in shape of Bank Draft (SC/ ST / Women and Physically Handicapped candidates are exempted) drawn in favour of Director, C.I.R.B, payable at Hisar. **No other means of payment i.e. IPO / money orders will be accepted failing which the application will be rejected.** The date of bank draft should not be prior to the date of issue of the advertisement in the Employment News and the same should be valid for a period of three months. Candidate must write his/her name alongwith name of the post applied for on the back side of the Bank Draft. The application form or any other information can be accessed on CIRB website **www.cirb.res.in**.
13. No TA will be paid for appearing in written test examination. However, un-employed SC/ST candidates who will be called for skill test/interview will only be paid IInd Class Train / Bus fare by the shortest route.
14. Separate application should be submitted for each post. **Name of the post for which applied must be clearly indicated with category on the envelope alongwith sender's name and address. Applications should be addressed to the Establishment Section, Room No. 17, Laboratory-cum Administrative Building, Central Institute for Research on Buffaloes, Sirsa Road, Hisar-125 001 (Haryana)**
15. **Closing date for receipt of applications will be 30 days from the date of publication of Advt.**(in Employment News) and for applications posted from Andaman and Nicobar Islands, Lakshdweep, Minicoy and Amindeivi Islands, States/Union Territories in the North-Eastern Region, Ladakh Division of J & K State, Sikkim, Pangi, Sub-division of Chamba, Lahul and Spiti Districts of Himachal Pradesh, last date will be 45 days from the date of publication of Advt.
16. Institute will not be responsible for any postal delay. **Applications received after expiry of the last date will not be considered and entertained at all.**
17. Please ensure your eligibility for the post before submission of application. In case the candidate is found to be ineligible on any ground, his candidature will be cancelled immediately and no correspondence will be entertained in this regard.
19. The recruitment process will be the subject to the jurisdiction of Punjab & Haryana High Court, Chandigarh.
20. The recruitment process will be the subject to the jurisdiction of Haryana High Court, Chandigarh
22. The Director, C.I.R.B., Hisar reserves the right to cancel the recruitment to any posts without assigning any reason thereof.

(Chetan S. Issar)
Administrative Officer

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SIRSA ROAD HISAR**

FORMAT FOR THE APPLICATION
(To be sent neatly typed / handwritten)

Advertisement No. CIRB/ESTT/2014/1

Recent Passport size
Photograph of the
Candidate duly
attested by Gazetted
Officer

1. a) Sl. No. of the post-----
b) Name of the post for
which applied -----
c) Name in full (in CAPITAL letters) -----
2. Father's/Husband's Name -----
3. 1)Date of Birth-----
2)Age as on 1-1-2014 -----Years-----Months-----days
4. Nationality: -----
5. Sex (Male/Female) -----
6. Present Address: -----
-----Pin Code-----
7. Permanent Address: -----
-----Pin Code-----
8. a)Whether belongs to SC/ST/OBC ?-----
b)If yes, state name of the caste -----
c)Whether Physically Handicapped?-----
9. a) Name of Employment Exchange,-----
if registered
b) Regn. No. with date of registration-----
10. a)Educational/Technical Qualifications:

Sl.No.	Name of Examination	University/Board	Years of Passing	Grade/Division & % of marks in aggregate	Subjects taken

11. Experience/Particulars of all previous and present employment, if any.

Name of Employer (Indicate Pvt./ Autonomous/Govt.)	Designation	Pay scale/ Salary	Period From To	Duties performed

12. Detail of the Bank Draft: (write name and address on the back side of the draft)

Amount of Bank Draft (Rs. 750/=)	Bank Draft Number and date of issue	Name of the issuing bank and branch address

13.

DECLARATION:

(a) I solemnly declare that all the statements made in this application are true, complete and correct to the best of my knowledge and belief. I understand and agree that in the event of any information being found false OR incorrect/incomplete OR ineligibility being detected at any time before OR after selection/interview, my candidature is liable to be rejected and I shall be bound by the decision of the Director, CIRB, Hisar

(b) I, _____
declare that none of my relative are working in CIRB or if so working,
the details are as under:

S.No	Name of relative	Relationship	Name of the post	Place of posting

Place-----

Date:-----

Signature of the Candidate