

# INDIAN COUNCIL OF HISTORICAL RESEARCH

35, Ferozeshah Road, New Delhi-110001

Dated: 28.01.2014

Applications are invited for the following posts to be filled:-

**1. Assistant – 1 post (UR)**

Pay Band PB-2 Rs.9300-34800 + Grade Pay Rs.4200

**Essential educational qualification –**

Bachelor's degree of a recognized university with 5 years experience in a Govt./Semi-Govt. organisation or a Public Sector undertaking/Autonomous organisation dealing with establishment matter and or accounts.

**Age Limit – 28 years** (Age relaxation as per Govt./ICHR Norms)

**2. Library & Information Assistant – 2 posts (1-UR, 1-OBC)**

Pay Band PB-2 Rs.9300-34800 + Grade Pay Rs.4200

**Essential educational qualification –**

(a) Bachelor's degree

(b) Degree in Library Science or a diploma for which degree is an admission requirement

(c) At least 2 years experience in Degree Library of College/University/Govt. Department/Autonomous Organisations.

**Age Limit – 28 years** (Age relaxed as per Govt./ICHR Norms)

**3. Junior Hindi Translator – 1 post (UR)**

Pay Band PB-2 Rs. 9300-34800 + Grade Pay Rs. 4200

**Essential educational qualification –**

Master's degree of a recognized University in Hindi with English as a compulsory or elective subject or as the medium of examination at the degree level;

**OR**

Master's degree of a recognized University in English with Hindi as a compulsory or elective subject or as the medium or examination at the degree level;

**OR**

Master's degree of a recognized University in any subject other than Hindi or English, with Hindi medium and English as a compulsory or elective subject or as the medium of a examination at the degree level;

**OR**

Master's degree of a recognized University in any subject other than Hindi or English, with English medium and Hindi as a compulsory or elective subject or as the medium of a examination at the degree level;

**OR**

Master's degree of a recognized University in any subject other than Hindi or English, with Hindi and English as compulsory or elective subjects or either of the two as a medium of examination and the other as a compulsory or elective subject at degree level;

**AND**

Recognized Diploma or Certificate course in translation from Hindi to English & vice versa or two years' experience of translation work from Hindi to English and vice versa in Central or State Government Office, including Government of India Undertaking.

**Age Limit – 30 years** (Age relaxation as per Govt./ICHR Norms)

4. **Staff Car Driver – 1 post (UR)**  
Pay Band PB-1 Rs.5200-20200 + Grade Pay Rs. 1900  
**Essential educational qualification –**  
**For Direct Recruitment –**  
At least Matriculate, should possess valid driving licence with 2 years experience of driving  
**Age Limit –** 30 years (Age relaxation as per Govt./ICHR Norms)
5. **Office Attendant – 5 posts (1-ST, 2-OBC, 1-SC, 1-UR)**  
Pay Band PB-1 Rs. 5200-20200 + Grade Pay Rs. 1800  
**Essential educational qualification –**  
**For Direct Recruitment –**  
Matriculate  
**Age Limit –** 28 years (Age relaxation as per Govt./ICHR Norms)
6. **Watch & Ward Attendant – 1 post (OBC)**  
Pay Band PB-1 Rs. 5200-20200 + Grade Pay Rs. 1800  
**Essential educational qualification –**  
**For Direct Recruitment –**  
Matriculate  
**Age Limit –** 28 years (Age relaxation as per Govt./ICHR Norms)

The application on plain paper indicating **1.Name, 2.Father's/Husband's Name, 3.Mother's Name, 4.Marital Status 5.Date of Birth, 6.Permanent Address, 7.Present Address, 8.Telephone/Telephone Number, 9.Email ID, 10.Educational Qualification, 11. Percentage of Marks/Grade obtained in Qualifying Examinations, 12. Do you have desirable Qualifications for the Post (if any), 13.Experience, 14.Category viz. General/SC/ST/OBC/ Minorities/Physically Challenged 15.Languages known along with the copies of certificates /testimonials and recent passport size photograph, all duly attested by Gazetted Officer, may be sent to **The Member Secretary, Indian Council of Historical Research, (Ministry of Human Resource Development, Government of India), 35, Ferozeshah Road, New Delhi 110 001**, latest by 15<sup>th</sup> February 2014.**

***General Conditions:*** - **1.** The post applied for should be clearly indicated in the application and also superscribed on the envelope containing the application. **2.** Candidates working in Government organization/PSU should forward their applications through proper channel. **3.** Age relaxation would be provided as per the rules. **4.** Any attempt to influence the Council in any manner would disqualify the candidate. **5.** Mere submission of application & fulfilling the eligibility criterion would give no right to any person for interview/selection. **6.** ICHR reserves the right to apply any higher criteria to shortlist the candidates, **7.** Number of vacancies may increase or decrease depending upon the situation at the time of recruitment, **8.** ICHR reserves the right not to fill up any post without assigning any reason, **9.** Selection Committee/Chairman, ICHR may relax any eligibility conditions in case of deserving candidates, **10.** A panel/merit list drawn up shall be valid for one year.

**Note:** Only shortlisted candidates will be called for interview. The ICHR reserves the absolute right to decide as to whether to hold written test, skill test or personal interview for selection of the candidates for respective posts. The decision of the appointment authority will be final in this regard. Incomplete applications will be rejected.

**Last Date: 15<sup>th</sup> February 2014**

(Member Secretary)