

Advertisement for filling up the different posts of District Early Intervention Centre (DEIC) under NRHM for Kalpana Chawla Govt. Medical College, Karnal

The following posts of District Early Intervention Centre (DEIC), labour room & SNCU in Kalpana Chawla Govt. Medical College, Karnal are proposed to be filled up purely on contract basis initially up to 31.03.2014 and likely to be extended further for one year:-

Sr. No.	Name of Post	No. of Posts	Date of Interview
1.	Early Interventionist cum special education	1 Post	17.02.2014
2.	Pediatrician	1 Post	13.02.2014
3.	Medical Officer (MBBS)	1 Post	13.02.2014
4.	Audiologist and Speech Therapist	1 Post	17.02.2014
5.	Psychologist	1 Post	17.02.2014
6.	Medical Officer (Dental)	1 Post	13.02.2014
7.	Occupational Therapist / Physiotherapist	1 Post	17.02.2014
8.	Optometrist	1 Post	17.02.2014
9.	Dental Assistant	1 Post	17.02.2014
10.	Lab Technician	1 Post	17.02.2014
11.	Medical Officer (MBBS) (Under NRC Scheme)	1 Post	13.02.2014
12.	Gynecologist	2 Posts	13.02.2014
13.	Medical Officer for SNCU Karnal	2 Posts	13.02.2014

Details of the posts with educational qualification and eligibility criteria, consolidated salary and the job description etc. of these posts can be downloaded from the website: www.kcgmckarnal.org.in. Last date of submission of application form is 11.02.2014 upto 05:00 PM.

Note:-

1. No separate letter of interview will be sent to any category.
2. The application on a plain paper with passport size photograph attested photocopies of certificates of education qualification, experience certificates should reach in the office Director, Kalpana Chawla Govt. Medical College, Karnal on or before on dated 11.02.2014 upto 05:00 pm.
3. Submission of incomplete application i.e. without attested copies of testimonials of academic career, experience certificate, attempt certificate etc. may render the candidate ineligible.
4. The applications received after the closing date will not be considered.
5. Local candidate will be preferred.

Director,
Kalpana Chawla Govt. Medical College,
Karnal

**DETAILS OF THE STAFF TO BE RECRUITED AT THE DEIC (DISTRICT EARLY INTERVENTION CENTRE) IN
KCGMC, KARNAL**

Sr. No.	Name of Post	No. of Posts	Eligibility	Date of Interview
1.	Early Interventionist cum special education	1 Post	<p>ESSENTIAL: B.Ed Special Education/BRT/BMR/MSc Disability Studies (Early Intervention)/ PGDEI and registered with RCI</p> <p>AGE LIMIT: Up to 40 years</p> <p>POST QUALIFICATION WORK EXP:- Fresher can also apply management and commonly used packages like MS word, Power Point and Excel etc. knowledge of Hindi up to Matric Standard.</p> <p>CONSOLIDATED SALARY: Rs. 20,000/- per month for Qualification B.Ed Special Education/BRT/BMR and Rs. 25,000/- per month for Qualification MSc Disability Studies (Early Intervention)/PGDEI</p>	17.02.2014
2.	Pediatrician	1 Post	<p>ESSENTIAL: MBBS with M.D. in Pediatrics or DCH from institutions recognized and approved by Medical Council of India. Must have valid registration from the State Council of Medical Registration.</p> <p>CONSOLIDATED SALARY: Rs. 80,000/- per month for Qualification MD Pediatrics and Rs. 60,000/- per month for DCH.</p> <p>DESIRABLE: Computer proficiency with familiarity of Data Management and commonly used packages like MS Word, Power Point and Excel etc. Knowledge of Hindi up to Matric Standard.</p>	13.02.2014
3.	Medical Officer MBBS	1 Post	<p>ESSENTIAL: MBBS must have valid registration from the State Council of Medical Registration.</p> <p>AGE LIMIT: Up to 40 years</p> <p>CONSOLIDATED SALARY: Rs. 30,000/- per month (Likely to be raised up to Rs. 50,000/-)</p> <p>DESIRABLE: Computer proficiency with familiarity of Data Management and commonly used packages like MS Word, Power Point and Excel etc. Knowledge of Hindi up to Matric Standard.</p>	13.02.2014
4.	Audiologist and Speech Therapist	1 Post	<p>ESSENTIAL: B.A.S.L.P/B.Sc (Speech & Hearing)/B.Sc. ASLP and registered with RCI</p> <p>AGE LIMIT: Up to 40 years</p> <p>POST QUALIFICATION WORKING EXP: Fresher can apply also management and commonly used packages like MS Word, Power Point and Excel etc. Knowledge of Hindi up to Matric Standard.</p> <p>CONSOLIDATED SALARY: Rs. 25,000/- per month</p>	17.02.2014
5.	Psychologist	1 Post	<p>ESSENTIAL: M.Phil Clinical Psychology/M.Phil Rehabilitation Psychology and registered with RCI</p> <p>AGE LIMIT: up to 40 years</p> <p>POST QUALIFICATION WORK EXP: Minimum 1 year post qualification</p> <p>CONSOLIDATED SALARY: Rs. 25,000/- per month</p> <p>Desirable: Computer proficiency with familiarity of Data management and commonly used packages like MS word, Power Point and Excel etc. Knowledge of Hindi up to Matric Standard.</p>	17.02.2014

Sr. No.	Name of Post	No. of Posts	ELIGIBILITY	Date of Interview
6.	Medical Officer Dental	1 Post	<p>ESSENTIAL: BDS from recognized Institution and approved by Dental Council of India. Must have valid registration from the State Council of Medical Registration.</p> <p>AGE LIMIT: up to 40 years</p> <p>POST QUALIFICATION WORK EXP: Minimum 1 year post qualification.</p> <p>CONSOLIDATED SALARY: Rs. 25,000/- per month</p> <p>DESIRABLE: Computer proficiency with familiarity of Data management and commonly used packages like MS word, Power Point and Excel etc. Knowledge of Hindi up to Matric Standard.</p>	13.02.2014
7.	Occupational Therapist / Physiotherapist	1 Post	<p>ESSENTIAL: BOT/BPT</p> <p>AGE LIMIT: Up to 40 years</p> <p>Post Qualification Work Exp: Minimum 2 years post qualification.</p> <p>CONSOLIDATED SALARY: Rs. 25,000/- per month</p> <p>DESIRABLE: Computer proficiency with familiarity of Data management and commonly used packages like MS Word, Power Point and Excel etc. Knowledge of Hindi up to Matric Standard.</p>	17.02.2014
8.	Optometrist	1 Post	<p>ESSENTIAL: Diploma/Degree in optometry course from a recognized institution</p> <p>AGE LIMIT: Up to 40 years</p> <p>POST QUALIFICATION WORK EXP:- 2 years post qualification experience in related field.</p> <p>CONSOLIDATED SALARY: Rs. 9,240/- per month</p> <p>DESIRABLE: Computer proficiency with familiarity of Data management and commonly used packages like MS Word, Power Point and Excel etc. Knowledge of Hindi up to Matric Standard.</p>	17.02.2014
9.	Dental Assistant	1 Post	<p>ESSENTIAL: Diploma in Dental Assistant course from a recognized institution</p> <p>AGE LIMIT: Up to 40 years</p> <p>CONSOLIDATED SALARY: Rs. 9,240/- per month</p> <p>DESIRABLE: Computer proficiency with familiarity of Data management and commonly used packages like MS Word, Power Point and Excel etc. Knowledge of Hindi up to Matric Standard.</p>	17.02.2014
10.	Lab Technician	1 Post	<p>ESSENTIAL: B.Sc. in Lab. Tech/Diploma in Medical Lab. Tech course from a recognized institution.</p> <p>AGE LIMIT: up to 40 years</p> <p>POST QUALIFICATION WORK EXP.:- Minimum 1 year post qualification</p> <p>CONSOLIDATED SALARY: Rs. 9,240/- per month</p> <p>DESIRABLE: Computer proficiency with familiarity of Data management and commonly used packages like MS Word, Power Point and Excel etc. Knowledge of Hindi up to Matric Standard.</p>	17.02.2014

Sr. No.	Name of Post	No. of Posts	ELIGIBILITY	Date of Interview
11.	Medical Officer MBBS (Under NRC Scheme)	1 Post	<p><u>ESSENTIAL:</u> (1) MBBS degree recognized by Medical Council of India. (2) Must have completed the compulsory relating internship.</p> <p><u>POST QUALIFICATION WORK EXP.:-</u> One year experience in the field of pediatrics or public health be will be preferred.</p> <p><u>CONSOLIDATED SALARY:</u> Rs. 50,000/- per month</p>	13.02.2014
12.	Medical Officer Gynecologist	2 Posts	<p><u>ESSENTIAL:</u> (1) MD/MS (Obst. & Gynae) (2) Diploma in Obst. & Gynae (DGO with good clinical experience of labour room can be selected if MD/MS candidate is not available).</p> <p><u>CONSOLIDATED SALARY:</u> Rs. 80,000/- per month for Qualification MD/MS (Obst. & Gynae) and Rs. 60,000/- per month for DGO (Diploma in Obst. & Gynae).</p>	13.02.2014
13.	Medical Officer for SNCU Karnal	2 Posts	<p>(i) Minimum qualification is MBBS. However, preference will be given to PG/ Diploma Paediatrics. (ii) Medical Officer with house job experience in Paediatrics. (iii) Upper Age Limit: 62 years</p> <p><u>CONSOLIDATED SALARY:</u> Rs. 50,000/- per month</p>	13.02.2014

JOB DESCRIPTION OF THE POSTS AT DEIC

1. DEIC Manager

- Planning and Organization of DEIC with transdisciplinary approach.
- To serve as a liaison with health and other departments.
- To establishing linkage with Block level officials or stake holder departments.
- Submit the monthly report to NRHM HQ.
- Prepare expenditure sheets and keep accounts of DEIC updated.
- Review the data and do monitoring and evaluation with support from data entry operator.
- Monitor referred cases from ASHA, health facilities and Mobile health teams under RBSK.
- To provide assistance in policy research/review related to RBSK in the district.
- Planning & monitoring the monthly/quarterly meeting with Mobile Health Teams for smooth running the program.
- To resolve any issues regarding working of DEIC.
- Research & Development

2. EARLY INTERVENTIONIST CUM SPECIAL EDUCATOR

- To provide therapy to children with developmental delays related to early intervention
- Proper maintain all the tools & equipment in DEIC.
- To assist the team member in confirming and managing the developmental delays and disabilities
- To fully focus on the therapy of the children and not on the adults
- To counsel the parents regarding the condition of the child.
- To facilitate the referred children for assessing the referral services.
- To teach the parent regarding Home Based Therapy for the child.
- To ensure the functionality of equipments in the DEIC.
- To collaborate with other clinical disciplines in terms of comprehensive patient management.

3. AUDIOLOGIST AND SPEECH THERAPIST

- To work as a team with other staff member of DEIC.
- To provide therapy to children with developmental delays related to speech, language and hearing.
- To assist the team members in confirming and managing the developmental delays and disabilities.
- To fully focus on the therapy of the children and not on the adults.
- To counsel the parents on home therapy for the child.
- To ensure functionality of equipments in the DEIC.
- Collaborates with other clinical disciplines in terms of comprehensive patient management.
- Refer to DH who will determine the appropriate choice of medical and/or surgical intervention, if required.
- To coordinate hearing screening programme development, management, quality assessment and service coordination.
- To provide audio logical diagnosis, treatment and management including appropriate referral and documentation.
- To provide comprehensive audio logic diagnosis assessment to confirm the existence of the hearing loss.
- To inform the parents regarding the hearing screening result, impact of the hearing loss and rehabilitation.

- To evaluate the infant before selecting him/her as a candidate for amplification, other sensory devices and assistive technology and ensure prompt referral for early intervention programs.
- To ensure that hearing-screening information is transmitted promptly to the primary healthcare facility and appropriate data are submitted to the screening committee.
- To provide information to parents on normal language development.
- To administer ongoing formal and informal diagnostic assessment, to develop individualized therapy plans, to monitor progress and to evaluate the effectiveness of the plan for the child and family.
- To guide and coach parents to become the primary facilitators of their child's listening and spoken language through active consistent participation in individualized therapy sessions.
- To guide and coach parents to help the child integrate listening and spoken language into all aspects of the child's life, by creating environments that support listening for the acquisition of spoken language through the child's daily activities to ensure comprehensive speech & language therapy.

4. OCCUPATIONAL THERAPIST/ PHYSIOTHERAPIST

- To provide therapy to children with developmental delays in the motor area.
- To assist the team member in confirming and managing the developmental delays and disabilities.

5. MEDICAL OFFICER, DENTAL

- Diagnosis and treatment of the Oro- dental ailments.
- Provide preventive & restorative treatment for oral health problems .
- Educating the patient & parents regarding Oral healthcare.
- To monitor the general health, development, and well-being of the child.
- To ensure and support the continuity of care.
- To treat all children referred with dental ailments.
- To counsel patients or parents.
- To include awareness on aspects of oral health within the broad framework of maternal child health program.
- To ensure that the data collected from periphery and from DEIC should be sent to the district and state authorities timely.
- To extend supportive supervision to Block Health teams to avoid unnecessary referrals and handholding.
- Collaborates with other clinical disciplines in terms of comprehensive patient management.
- To coordinate and facilitate parents' support group activities.

6. MEDICAL OFFICER ,MBBS

- To monitor the general health, development, and well-being of the infant.
- To review medical and family history for the presence of associated risk factors.
- To ensure and support the continuity of care.
- To initiate referrals for medical specialty evaluations necessary for treatment.
- To monitor development at 6, 9, 12, 18 and 24 months of age.
- To counsel patients or parents.
- To include awareness in the maternal child health program related to 4 Ds.
- To ensure that all high risk newborns are included in the high risk neonatal hearing screening program.
- To ensure all high risk newborns are included in the screening program for developmental delays.

7. PEDIATRICIAN

- Health education (e.g. brochures, pamphlets, posters, electronic information about developmental delays, role of early interventions especially to avoid developmental disability including hearing screening for all newborns born at DH etc).
- To identify the babies who are referred from periphery, advice confirmatory tools and initiate appropriate screening, timely intervention and referral to higher centre, if required.
- To screen self-referral cases due to family concerns, advice screening and confirmatory tools, timely intervention and referral to higher centre, if required.
- To monitor the hearing and speech development of newborns born at district hospital/ admitted in SNCU.
- To ensure and support the continuum of care of the children identified.
- To initiate referrals for other medical specialty necessary to determine the presence and etiology of the health conditions.
- To determine any other associated medical conditions.
- Counseling services.
- Fulfills duties as Technical in-charge of DEIC
- To extend supportive supervision to Block Health teams to avoid unnecessary referrals and handholding.

8. PSYCHOLOGIST

- Work for the bipolar disorder, Neurological disorder, Learning disability and personal & family relationship problem.
- Provide comprehensive health care (Mental & behavioral) services for the prevention and treatment of mental disorder and behavioral health conditions.
- Utilize intervention such as Psychotherapy, behavioral technique, and biofeedback to help individuals make behavior change (eg. Medication, Diet, Exercise) and develop coping strategy (e.g. Chronic pain management) to reduce problems that is residual to the patient's illness or disorder (e.g. cardiovascular diseases).
- Teach patient the skills necessary to enhance physical and mental well being.

9. STAFF NURSE

- Anthropometric measurement and case record management.
- Nursing care of the children.
- Assist DEIC Manager in generating reports, conducting capacity building events.

10. LAB TECHNICIAN

- To work as a team with other staff member of DEIC.
- To assist the team members in confirming and managing the developmental delays and disabilities.
- To ensure functionality of equipments in the DEIC.
- Collaborates with other clinical disciplines in terms of comprehensive patient management.
- Work in close tandem and schedule with lab technician sanctioned under FBNC op guidelines posted at SNCU. Provide 24 hour (round the clock) lab support including newborn screening, referral from the periphery for hematological investigations in children.

11. DENTAL ASSISTANT

- Providing assistance in the office with tasks such as appointment scheduling, record keeping, telephone management, and billing accounting, and money management
- Seating patients in the treatment area and escorts patients to the operatory.
- Maintain a sterile and neat working environment according to current infecting control program.
- Sterilization and preparation of instruments
- Passing requested instruments to the dentist during dental procedures. Assists the dentist in the administration of treatment at the chair side as required or directed by the dentist.
- Assist the dentist directly at chair side with operative, oral surgery, orthodontic, and a wide range of other procedures
- Handling instruments and suctioning.
- Taking impressions of teeth for study models
- Polishing clinical crowns.
- Exposing and developing x-rays
- Provide oral hygiene instructions, preventive dentistry & dietary counseling.
- Familiar the patient with the aspects of their dental visit and provide support and compassion to that patient when it is needed.
- Stock operatories and maintain clinical supply inventory.
- Review daily schedule to set up appropriate trays and instruments.
- Greets patients in waiting area and escorts patients to the operatory.
- Promotes an atmosphere supportive of good dental and general health by demonstrating good oral hygiene, questioning patients to ascertain home care status, instructing patients in techniques of flossing and brushing in accordance with protocol.
- Review the health history, make chart entries under the direction of the operator and assure completion of forms and signatures.
- Assume the responsibility associated with any expanded duties that may be delegated by the dentist.

12. SOCIAL WORKER

- They maintain professional relationships with service users, acting as guides, advocates or critical friends.
- Arranging appropriate care, resources or benefits.
- Assessing, counselling and offering advice to clients.
- Liaison with relatives, colleagues and other professionals for providing benefits to children.

13. OPTOMETRIST

- Routine vision checkup/ glaucoma screening for referring children.
- Prescribe eye glasses/contact lenses.
- Refer the patient having eye disorder/diseases
- To work closely under the supervision of an ophthalmologist

Following roles are common to the above mentioned posts:-

- To work as a team with other staff member of DEIC as a member of a trans disciplinary team.
- To maintain all the tools & equipment related to concerned department where posted in DEIC.
- To fully focus on the therapy of the children and not on the adults.
- To counsel the parents regarding the condition of the child.
- To teach the parents regarding home based therapy for the child.
- To ensure the functionality of equipments in the concerned department of DEIC.
- To collaborate with other clinical disciplines in terms of comprehensive patient management.
- To provide social and emotional support to parents whose children have been confirmed with developmental delays and disability.
- Assist DEIC Manager in generating reports, conducting capacity building events.
- Record Keeping.

Other Competencies:

- She/he is expected to be a team player
- She/he is also expected to be self-driven, innovative, resourceful and quick learner.
- Excellent communication skills (including written and presentation skills) in English.
- Good interpersonal skills; should be able to work effectively in a clinical set up.
- In addition should do any other duties assign by the concern authority as and when required.