

APPLICATION FORMAT

(To be filled by Applicant and duly certified by Head/Principal/Dean of the Institution/University)

NOTE: Please fill in the information in capital letters

Affix passport size recent photo of candidate duly attested by the Head/Principal of the College/ Institute/ University

A) i) Course studying in (Tick the appropriate Box)

Engineering (with discipline)	Masters in Geoscience		MBBS	MBA
	Geology	Geophysics		

ii) Zone of application: Please select appropriate zone as per advertisement.

Zone-1(North)	Zone-2 (West)	Zone-3(North East)	Zone-4(East)	Zone-5(South)

B)

1.	Name of the Applicant								
2.	Date of Birth (DD/MM/YYYY) (Attested copy of proof for Date of Birth to be enclosed – 10 th marksheet/Birth certificate).	D	D	M	M	Y	Y	Y	Y
3.	Gender (Male/Female)	M	F						
4.	Telephone No. (With STD Code) / Mobile No.								
5.	Email id								
6.	Citizenship								
7.	a) Father's/Guardian's Name								
	b) Occupation of Father/ Guardian's (Service/ Business/ Self-employed)	Service	Business	Self Employed					
	c) If in service, mention the detail of his employer								
8.	Address for Communication with Pin code								
9.	Permanent Address with Pin code								

10.	Category (Caste certificate to be furnished and must be issued from the Competent District Revenue Authorities not below the rank of Tehsildar. Translated copy of Caste Certificate is required in case the issued certificate is not in Hindi or English. All certificates should be attested by the Head of the Institution).	SC	ST
11.	Percentage of Marks/CGPA (Attested copies of the mark sheets to be enclosed) Tick in appropriate box only		
	I. For Engineering/MBA :	Name of course studying in	
	a. % of marks in 12 th class		
	b. Board and State from where appeared for 12 th		
	II. For PG in Biosciences/Biotechnology/Physics/PhD	Name of course studying in	
	a. % of marks in Graduation		
	b. Institute and State from where appeared for graduation		
12.	Name and Address of the Institute with Pin code		
13.	Date of admission in the Institute		
14.	Whether Institute is recognized by MCI/AICTE/ State Education Board/State Government/ ISC/SBSE/Central Govt./Association of Indian University.	Yes	No
15.	Total Duration of the course (In years)		
16.	Type of Academic system being followed by the institute	(Annual/Semester type)	
17.	Annual income of the family from all sources : (Income certificate must be issued from the Competent District Revenue Authority not below the rank of Tehsildar. Translated copy of Income Certificate is required in case the issued certificate is not in Hindi or English).		
18.	Whether the applicant is in receipt of scholarship/financial assistance from any other source.	Yes	No
19.	Remarks (any additional information which applicant may like to give)		
20.	Bank Details : As per ECS form enclosed. Copy of PAN Card is also to be enclosed in favour of the applicant	PAN No.	

In case of non-availability of PAN No., the same must be submitted by the applicant latest by 3rd week of December for consideration of his/her scholarship.

ELIGIBILITY:

- A. The scholarships are open for studies in India and for Indian nationals only.
- B. Candidate should be a student of 1st year of Graduate Engineering or MBBS courses or 1st year of Masters degree in Geology/Geophysics or MBA. The scholarship shall be admissible only for pursuing full time regular courses at any I.I.T/University/Institute recognized by the Govt. of India.
- C. Candidate should have obtained minimum 60% marks in 12th class for Engineering and MBBS disciplines. Similarly 60% marks are necessary in graduation for P.G. Courses i.e. Geology/Geophysics/MBA. Overall Grade Point Average (OGPA) of minimum 6.0 in 10 points scale of grading system.
- D. The specific zone where a student can apply for scholarship shall be decided on the basis of the location of University/College/Institute in which the student was studying for the qualifying examination(i.e. 12th class for Graduate courses and Graduation degree for Post Graduate courses) irrespective of the domicile of the student.
- E. Gross annual income of family of the candidate from all sources should not be more than Rs 4.50 lakhs per annum (i.e. Rs.37,500/- per month).
- F. The age limit of the applicant is maximum 30 years as on 1st October of the Academic Session of the year of advertisement.
- G. The candidates should not be availing or intend to avail any other financial assistance/scholarship from any other source.
- H. The final list of the scholarships beneficiaries shall be posted on website [www.ONGCindia.com](http://www ONGCindia.com) by the **second week of January** of every year but not later than 15th of January every year.
- I. The continuation of scholarships once awarded shall be subject to satisfactory performance in each year's annual examination and conduct of the candidate. Scholarship shall not be paid for the year where the student fails to maintain the scale of 5 grade points out of 10 grade points scale or secure less than 50% in the examination, as the case may be.
- J. The award of the scholarship shall not confer any right of employment with ONGC group of companies or its joint ventures.

General Terms & Conditions:

- i) Decision of the Company with regard to selection will be final. No correspondence on the selection process will be entertained.
- ii) Company has discretion to alter or discontinue the scholarship without any notice and
- iii) The students already getting ONGC scholarship prior to revision of scholarship will not be eligible for this revised scholarship.

Declaration:

I declare that the information furnished by me in this application is correct to the best of my knowledge. In support, I enclose the **documents** as asked for in Sl.No. **and** . In the event of any information being found false or incorrect, my candidature/ application may be cancelled/ terminated without any notice.

Date:

Signature of the Applicant

Verification:

This is to certify that the above particulars as furnished by the applicant have been verified with the available records and are true to the best of my knowledge.

Date:

**Signature and name of Principal/Head/Dean
of the College/University/Institute**

Seal of College/University/Institute

Electronic Clearing Service (Credit Clearing)

(Model Mandate Form)

(Investor/Customer's option to receive payments through Credit Clearing Mechanism)

(Scheme Name and the periodicity of payment)

Vendor No.

1. INVESTOR/CUSTOMER'S NAME
2. PARTICULARS OF BANK ACCOUNT

A. BANK NAME

B. BRANCH NAME
Address

Telephone No.

C. 9-DIGIT CODE NUMBER OF
THE BANK & BRANCH
(Appearing on the MICR Cheque issued by the Bank)

C.1. IFSC Code of Bank

D. ACCOUNT TYPE
(S.B. Account / Current Account or
Cash Credit with Code 10/11/13)

E. LEDGER No. / LEDGER FOLIO No.

F. ACCOUNT NUMBER
(as appearing on the Cheque Book)

G. Attached document for verification of bank particulars:
(Please attach a blank cancelled cheque or photocopy of a cheque or front page
of your savings bank passbook issued by your bank for verification of the above
particulars).

3. DATE OF EFFECT

I hereby declare that the particulars given above are correct and complete. If the transaction is delayed or not effected at all for reasons of incomplete or incorrect information, I would not hold the user institution responsible. I have read the option invitation letter and agree to discharge responsibility expected of me as a participant under the scheme.

(.....)

Signature of the Investor/Customer

Date:

Certified that the particulars furnished above are correct as per our records.

(Bank's Stamp)

Date:

(.....)

Signature of the Authorised Official the Bank

ANNEXURE-VI

Application Form for Renewal of Scholarship (To be filled by Applicant and duly certified by Institution)

1.	Name of the Applicant	
2.	Percentage of Marks/CGPA/OGPA in the Previous year (1 st /2 nd /3 rd /4 th) (Attested copies of the mark sheets to be enclosed)	
3.	Bank Details :	
	A. Name and Address of the Bank	
	B. Name of the Branch and Branch Code	
	C. Bank Account Number (IFSC Code/Bank Code/Place etc.)	
4.	Remarks (Any other information which applicant may like to give)	

I declare that the information provided by me in this application is correct and to the best of my knowledge. In support, I enclose the documents as asked for in Sl.No.2 and 3. In the event of any information being found false or incorrect, my candidature/application may be cancelled/terminated without any notice.

Date:

(Signature of the Applicant)

This is to certify that the above particulars as furnished by the applicant are true to the best of my knowledge.

Date:

**(Signature and name of Head/Principal/Dean
of the College/University/Institute)**

Seal of College/University/Institute

ADDRESSES OF DESIGNATED ONGC OFFICES WHERE APPLICATIONS ARE TO BE SUBMITTED

SL.NO.	ADDRESSES OF DESIGNATED OFFICE	ZONE
1.	Chief Manager (HR), SC/ST Cell, Green Hills, A-Wing, Ground Floor, ONGC, Tel Bhavan, <u>Dehradun – 248 003</u>	Zone –1 (North): J&K, Delhi, Punjab, Himachal Pradesh, Haryana, Chandigarh, Uttrakhand, Uttar Pradesh.
2.	I/C HR/ER, Services – RLO – AISCSTEWA, Mumbai Bandra Sion Link Road, <u>Mumbai – 400 017</u>	Zone -2 (West): Maharashtra, Gujarat, Rajasthan, Madhya Pradesh, Goa, Daman & Diu, Dadar & Nagar Haveli.
3.	I/C HR/ER, ROB-III, 2 nd Floor, ONGC, Assam Asset, P.O. Nazira <u>Sivasagar – 785685</u>	Zone –3 (North East): Assam, Sikkim, Mizoram, Arunachal Pradesh, Nagaland, Manipur, Meghalaya, Tripura.
4.	I/C HR/ER, MBA Basin, 50-J.L. Nehru Road, <u>Kolkata-7000 71</u>	Zone-4 (East): Bihar, Jharkhand, Odisha, Chhattisgarh, West Bengal.
5.	I/C HR/ER, ONGC, 7 th Floor, East Wing, CMDA TowerI, No. 1, Gandhi Irwin Road, Egmore, <u>Chennai – 600 008</u>	Zone -5 (South): Tamil Nadu, Kerala, Karnataka, Andhra Pradesh, Puducherry, Lakshdweep, Andaman & Nicobor Islands.