



कोलकाता पत्तन न्यास
KOLKATA PORT TRUST

चिकित्सा विभाग
MEDICAL DEPARTMENT
सेन्टेनरी अस्पताल
CENTNARY HOSPITAL

APPLICATIONS ARE INVITED FOR ENGAGEMENT OF RADIOLOGIST AND DIETICIAN ON CONTRACT BASIS

KOLKATA PORT TRUST intends to engage medical professionals on contractual terms for its own Centenary Hospital (ISO 9001 : 2008 Certified) at Majerhat, Kolkata as mentioned hereunder.

1. Radiologist on contract basis – 1 (One) Post

Eligibility criteria and terms and conditions of the engagement are set out below :-

Remuneration : Rs.55,000/- per month fixed consolidated.

Eligibility:

- Candidates must possess MBBS Degree & Post Graduate qualification in Radiology from a recognized University/Institute.
- Preference will be given to candidates having 2 years experience in a recognized hospital or a hospital of repute and candidates with experience in performing USG.

Terms and conditions :

- The engagement will be for a period of one year and on expiry of the said period, the contractual engagement will be automatically terminated. However, on expiry of the contract, KoPT reserves the right to enter into a fresh contract for such period and on such terms as may be mutually agreed upon.
- The candidate will be paid a fixed consolidated remuneration of Rs.55,000/- per month. In case the candidate's performance is found satisfactory & contract renewed the remuneration may be increased by Rs 1000.00 per month annually for the subsequent years subject to a maximum consolidated remuneration of Rs.60,000/- per month.
- The candidate may be provided accommodation (unfurnished) by KoPT, subject to availability.
- The candidate will have to work for 6 days in a week in general shift duties in Radiology Section.
- The candidate will be entitled to 15 days leave in a year (and proportionate in case of engagement for a lesser period) which may be availed of with prior approval. For any unauthorized absence in excess of admissible leave, pro-rata deduction will be made from the consolidated remuneration.

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- (vi) Additionally, sick leave to the extent of 10 days in a year (12 months from the date of engagement and proportionate in case of engagement for a lesser period) on the ground of illness may be allowed without any deduction from the remuneration, on the basis of certification from the KoPT Medical Officer. Intimation of sickness should be conveyed to the Head of the Department/Reporting Officer forthwith in writing together with certificate of illness from a Registered Medical Practitioner, in addition to verbal intimation over phone.
- (vii) For work on any weekly off day/declared National Holiday in exigency, the candidate will be granted a compensatory day of rest conveniently, in lieu thereof, and the candidate will not be entitled to any other compensation, monetary or otherwise, for the same.
- (viii) The candidate will be entitled to indoor and outdoor medical facilities as are available in KoPT Centenary Hospital for self only. However, no re-imburement for medicine/medical articles purchased from outside, diagnostic test done outside or treatment received outside, will be allowed.
- (ix) The candidate will report to Chief Surgeon/Chief Physician/Medical Superintendent.
- (x) The candidate will be responsible for the charge and care of KoPT's goods and stores and all other properties that may be entrusted on him and will be accountable for the same.
- (xi) The contractual engagement may also be terminated by giving one month's notice from either side. However, the engagement is terminable on 24 hours' notice for unsatisfactory performance and/or any act considered to be derogatory/detrimental to the interest of the Kolkata Port Trust.
- (xii) The engagement is subject to verification of antecedent of the candidate.

2. Dietician on contract basis - 2 (Two) Posts

Remuneration : Rs.15,000/- per month fixed consolidated.

Eligibility :

The candidates must have passed the Higher Secondary Examination in the Science Stream or its equivalent, preference being given to Graduates in Science. Must be in possession of Diploma in Nutrition and Dietetics from recognized institute and must also have work experience in Hospitals/Institutions of repute.

Terms and conditions :

1. The candidate will be required to do the general management, of the Hospital Kitchen which includes.
 - (i) Routine supervision and control over the staff.
 - (ii) Ensure maintenance of cleanliness of the entire kitchen block
 - (iii) Proper accounting and up-keep of all articles used in the kitchen including maintenance of ledger etc.

2. *The candidate will be required to do the work related to Diet of Hospital patients which includes :-*
 - (i) *Compilation of diet sheets and calculation of day to day requirements.*
 - (ii) *Preparation of mence including special dietary requirements for individual patients.*
 - (iii) *Indenting of daily requirements of fresh provisions on the contractor and receiving of the articles from the contractor both in respect of quality and quantity.*
 - (iv) *Periodical indenting of dry provision on the Controller of Stores and receiving, the supply both in respect of quality and quantity.*
 - (v) *Instructions to kitchen staffs regarding preparation of food including quality control.*
 - (vi) *Maintenance of proper ledger and accounting in respect of all dietary articles involved.*
 - (vii) *Arrangement of distribution of certain items to different works according to requirements viz. bread, butter, eggs, tea leaves, sugar and salt etc.*
 - (viii) *Such other jobs as you may be called upon to do in respect of the nature of his duties.*
3. *The candidates may avail of the facility of KoPT accommodation (unfurnished) free of rent, subject to availability.*
4. *The candidate will have to work for 6 days in a week in 2 shifts (Morning & Evening) duties in Hospital Kitchen.*
5. *The candidate will be entitled to 15 days leave in a year (and proportionate in case of engagement for a lesser period) which may be availed of with prior approval. For any unauthorized absence in excess of admissible leave, pro-rata deduction will be made from the consolidated remuneration.*
6. *Additionally, sick leave to the extent of 10 days in a year (12 months from the date of engagement and proportionate in case of engagement for a lesser period) on the ground of illness may be allowed without any deduction from the remuneration, on the basis of certification from the KoPT Medical Officer. Intimation of sickness should be conveyed to the Head of the Department/Reporting Officer forthwith in writing together with certificate of illness from a Registered Medical Practitioner, in addition to verbal intimation over phone.*
7. *For work on any weekly off day/declared National Holiday in exigency, the candidate will be granted a compensatory day of rest conveniently, in lieu thereof, and the candidate will not be entitled to any other compensation, monetary or otherwise, for the same.*
8. *The candidate will be entitled to indoor and outdoor medical facilities as are available in KoPT Centenary Hospital for self only. However, no re-imbusement for medicine/medical articles purchased from outside, diagnostic test done outside or treatment received outside, will be allowed.*
9. *The candidate will report to Registrar/Medical Superintendent.*

10. The candidate will be responsible for the charge and care of KoPT's goods and stores and all other properties that may be entrusted on him and will be accountable for the same.
11. The contractual engagement may also be terminated by giving one month's notice from either side. However, the engagement is terminable on 24 hours' notice for unsatisfactory performance and/or any act considered to be derogatory/detrimental to the interest of the Kolkata Port Trust.
12. The engagement is subject to verification of antecedent of the candidate.

Mode of application:

Application containing detailed bio-data including name, father/mother's name, date of birth, permanent address, address for communication, Phone Number, Nationality, Religion, Marital status, Educational and professional qualification including Registration with appropriate council, experience and post held (indicating name/s of employer), salary drawn, , extra-curricular activities, and any other relevant information with two recent passport size photographs and photocopies of all testimonials should be sent to the Chief Medical Officer, Centenary Hospital, Kolkata Port Trust, 1, Diamond Harbour Road, Majerhat, Kolkata – 700 053 in sealed envelope subscribed "Application for contractual engagement of Radiologist/Dietician".

Last date of receipt of application is **25/11/2013**. Incomplete application or application received after last date will be rejected.

Candidates are advised to see the KoPT's website for ascertaining their eligibility, date of interview, result of selection, etc.

(Dr. S. K. Sinha)
Medical Superintendent
For Chief Medical Officer