

KHETRI COPPER COMPLEX  
CENTRAL HUMAN RESOURCE DEPARTMENT

NO.HCL/KCC/HR/RECTT/APP/2014

Date: 07.02.2014

**CIRCULAR**

**Sub:- Engagement of trade apprentices under the Apprenticeship Act. 1961.**

Applications are invited for the under mentioned vacancies from the candidates who have passed Industrial Training Institute Examination and possess the requisite educational qualification as mentioned against each trade. Candidates may apply in prescribed Performa along with copies of Certificates and passport size photograph, both attested from Gazetted Office. The candidates who have passed prior to the year 2012, they should attach an Affidavit on Non judicial stamp paper duly attested by Magistrate or Notary Public to the effect that they have neither undergone Apprenticeship Training earlier nor have taken employment anywhere.

Sl. No.	Trade	Vacancies (Reservation)	Education qualification	Technical Qualification
1	Welder	15(2-SC,2-ST & 3-OBC)	Passed 8 <sup>th</sup> Class under board System	Passed ITI Exam., in Welder Trade (NCTVT)
2	Diesel Mechanic	8 (2-SC,1-ST & 1-OBC)	Passed Matric under 10+2 System	Passed ITI Exam., in Diesel Mechanic Trade (NCTVT)
3	Refrigeration & Air Conditioning Mechanic	2 (UR)	Passed Matric or its equivalent or passed 10 <sup>th</sup> Class under 10+2 System	Passed ITI Exam in A&R Mechanic Trade (NCTVT)
4	Turner	4 (1-SC,1-ST & 1-OBC)	Passed Matric or its equivalent or passed 10 <sup>th</sup> Class under 10+2 System	Passed ITI Exam in Turner Trade (NCTVT)
5	Fitter	20 (4-SC,3-ST & 4-OBC)	Passed Matric or its equivalent or passed 10 <sup>th</sup> Class under 10+2 System	Passed ITI Exam in Fitter Trade (NCTVT)
6	Electrician	18 (3-SC,2-ST & 4-OBC)	Passed Matric or its equivalent or passed 10 <sup>th</sup> Class under 10+2 System	Passed ITI Exam in Electrician Trade (NCTVT)
7	Electronic Mechanic	6 (1-SC,2-ST & 1-OBC)	Passed Matric or its equivalent or passed 10 <sup>th</sup> Class under 10+2 System	Passed ITI Exam in Electronic Mechanic Trade (NCTVT)
8	Draughtsman (Mechanical)	2(UR)	Matric	Passed ITI Exam in Draughtsman (Mechanical) Trade (NCTVT)
9	Draughtsman (Civil)	2(UR)	Matric	Passed ITI Exam in Civil Trade (NCTVT)

***The Applications complete in all respect along with copies of certificates/documents with original & 2 extra passport size photograph should submit in the Office of Chief Manager (HR), CHRD, Khetri Copper Complex, Khetri Nagar latest by 25/2/2014.***

Cont. ...

**Note:**

1. **Applicant must register their name in the Local Employment Exchange, Jhunjhunu & submit photocopy of the same along with the application failing which application will not be considered.**
2. Application received late will not be considered.
3. Incomplete applications without attested photo, copies of certificates and Affidavit if required will not be considered.
4. Preference will be given to the dependents of the KCC employees. (Dependent mean son, daughter and real brother).
5. Application form can be submitted on all working days (Except Saturday) in the office of the undersigned during Office hours between 9.00 a.m. to 1.00 p.m.
6. Stipend will be paid as admissible under the rules.
7. Fresh ITI (NCTVT) passed candidates will be given preference.
8. At the time of examination Mobile/Calculator will not be allowed in the examination hall.

(P.K. SANWAL)  
CHIEF MANAGER (HR)

**PROFORMA**

To,

**The Chief Manager (HR),  
Khetri Copper Complex,  
Khetri Nagar, JJN (Raj.)**



**Sub:- Application for Apprenticeship Training in the Trade-----**

**Ref.:- Your Circular No. HCL/KCC/HR/RECTT/APP/2014 Dated 25/02/2014**

Sir,

I wish to under go the Apprenticeship Training in the Trade of such as name, educational and Technical qualification, date of birth etc. are appended below:-

1. Name of applicant :-----  
(in block letters)
2. Father's name in full :-----
3. Address (Local) :-----  
-----  
(Permanent) :-----  
-----
4. Date of birth & age :-----
5. Educational qualification :-----  
-----
6. Technical qualification  
i) Trade Passed :-----  
ii) Year of passing the ITI Exam. :-----  
iii) Name of Industrial Trg. Institute :-----  
iv) Place :-----
7. Employment Exchange (Jhunjhunu) Regd. No:.....
8. Name of KCC employee, if you are dependent  
Shri-----S/O Shri -----  
Code No.-----Designation.-----Deptt.-----
9. Applicants relationship with KCC employee-----
10. Whether SC/ST/OBC ( If so attach a Caste Certificate)-----
11. Mobile No./E-mail ID:\_\_\_\_\_

Date:

Signature of the Applicant.

- Encls: 1.  
2.  
3/

Certified that Shri ----- S/O Shri -----  
Code No.-----Designation.----- is working in -----  
as per personal records maintained in the office, applicants name appear/do not appear in  
the dependents list.

Name:-----

Design.-----

Rubber seal of the concerned HR officer

