

Government of West Bengal
Office of the District Magistrate, Hooghly
&

Chairman, District Level Selection Committee, Hooghly
(Panchayat & Rural Development Section)

Memo.No. 310/PRI/GP/2014

Date:12.02.2014

NOTIFICATION

In reference to the recruitment notice, issued by this office vide memo. No.2186/ PRI / GP / 2013 ; Dt.01.11.2013, out of those candidates who appeared by online application in the Written Examination, held on **08.12.2013**, for recruitment to the post of **Executive Assistant**, the Candidates bearing following Roll No.s are found provisionally successful to appear for verification of all testimonials and genuineness of Candidature followed by interview on same day if he/she is provisionally eligible, as per programme given below:

Venue: New Circuit House (Land mark- Hooghly Mohsin College), Chinsurah Town , Hooghly.

Date of Verification of Certificates & Genuineness of Candidature AND interview of provisionally eligible Candidates: 23.02.2014

Time: 09.00 AM

1202000006	1202000137	1202000242	1202000357	1202000559
1202000008	1202000148	1202000243	1202000368	1202000575
1202000025	1202000156	1202000247	1202000376	1202000587
1202000033	1202000184	1202000261	1202000387	1202000588
1202000036	1202000190	1202000289	1202000427	1202000641
1202000086	1202000191	1202000291	1202000472	1202000643
1202000087	1202000201	1202000335	1202000499	1202000679
1202000090	1202000222	1202000354	1202000502	1202000682
1202000099	1202000227	1202000355	1202000533	1202000692
1202000107	1202000228	1202000356	1202000539	1202000706

Date of Verification of Certificates & Genuineness of Candidature AND interview of provisionally eligible Candidates: 23.02.2014

Time: 1.00 PM

1202000717	1202000783	1202000912	1202001035	1202001146
1202000718	1202000789	1202000913	1202001042	1202001173
1202000721	1202000815	1202000959	1202001069	1202001187
1202000734	1202000820	1202000966	1202001074	1202001198
1202000736	1202000831	1202000971	1202001095	1202001206
1202000743	1202000833	1202000978	1202001099	1202001223
1202000748	1202000839	1202000982	1202001104	1202001234
1202000749	1202000844	1202000990	1202001108	1202001237
1202000751	1202000862	1202001019	1202001114	1202001248
1202000773	1202000874	1202001032	1202001137	1202001260

Date of Verification of Certificates & Genuineness of Candidature AND interview of provisionally eligible Candidates :24.02.2014
Time :09.00 AM

1202001264	1202001421	1202001504	1202001685	1202001879
1202001287	1202001423	1202001506	1202001686	1202001930
1202001305	1202001424	1202001537	1202001697	1202001960
1202001318	1202001430	1202001542	1202001698	1202001971
1202001323	1202001451	1202001575	1202001779	1202001979
1202001331	1202001457	1202001601	1202001792	1202001997
1202001347	1202001461	1202001604	1202001830	1202001999
1202001352	1202001473	1202001612	1202001834	1202002029
1202001373	1202001481	1202001673	1202001864	1202002071
1202001419	1202001500	1202001684	1202001867	1202002081

Date of Verification of Certificates & Genuineness of Candidature AND interview of provisionally eligible Candidates:24.02.2014
Time :1.00 PM

1202002085	1202002211	1202002329	1202002447	1202002598
1202002086	1202002219	1202002338	1202002461	1202002606
1202002101	1202002222	1202002352	1202002503	1202002613
1202002106	1202002233	1202002391	1202002512	1202002640
1202002134	1202002235	1202002399	1202002529	1202002649
1202002143	1202002246	1202002414	1202002532	1202002666
1202002145	1202002279	1202002424	1202002541	1202002672
1202002182	1202002296	1202002427	1202002542	1202002676
1202002198	1202002314	1202002435	1202002547	1202002678
1202002209	1202002328	1202002442	1202002590	1202002692

Date of Verification of Certificates & Genuineness of Candidature AND interview of provisionally eligible

Candidates:25.02.2014

Time :9.00 AM

1202002735	1202002866	1202003073	1202003306	1202003424
1202002751	1202002915	1202003094	1202003313	1202003432
1202002756	1202002941	1202003128	1202003332	1202003462
1202002759	1202002942	1202003176	1202003333	1202003469
1202002769	1202002943	1202003185	1202003342	1202003497
1202002770	1202002968	1202003189	1202003368	1202003503
1202002772	1202002989	1202003207	1202003387	1202003504
1202002803	1202003015	1202003217	1202003402	1202003528
1202002839	1202003038	1202003232	1202003412	1202003542
1202002855	1202003040	1202003248	1202003421	1202003543

1202003566
1202003567
1202003596
1202003636

NOTE:

1. The District Magistrate & Chairman, DLSC, Hooghly, reserves the right to rectify any inadvertent error or typographical mistake.
2. The District Magistrate & Chairman, DLSC, Hooghly regrets inability to entertain any correspondence from unsuccessful Candidates.
3. Provisionally Successful Candidates in written examination are to submit duly filled in Application Format (hardcopy), available in web portal www.hooghly.gov.in under **NOTICE BOARD**, along with duly attested two copies of recent passport size colour photograph and duly attested photocopies of all testimonials.
4. All testimonials in original shall also to be produced for verification along with photo bearing documents like EPIC(Voter ID Card)/Driving license etc. for genuineness of Candidature.
5. If it is found, later at any stage, of the recruitment that the candidate does not fulfil all/any of the conditions of eligibility, his /her candidature will be cancelled without further correspondence and no appeal against such cancellation will be entertained.
6. No TA/DA will be allowed for this purpose.

Sd/-

Dated: 12/02/2014

**District Magistrate& Chairman,
DLSC, Hooghly**

APPLICATION FOR THE POST OF EXECUTIVE ASSISTANT / NIRMAN SAHAYAK

(Ref:- Memo No. 2186/PRI/GP/1/2013 Dated, 01-11-2013)

To,
The District Magistrate &
Executive Officer, Hooghly Zilla Parishad
Hooghly.

Affix recent
passport size
colour photograph
duly attested by
Gazetted Officer

Roll No. as per Admit Card of MCQ test:

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Sir,

With reference to the above, I offer myself as a candidate for the post of **Executive Assistant / Nirman Sahayak**. My candidature is furnished below for favour of your kind consideration.

- (1) Name of the post applied for :
- (2) Name in full (IN BLOCK CAPITAL LETTERS) :
- (3) Father's Name :
- (4) Husband's Name (if applicable) :
- (5) Full Address (IN BLOCK CAPITAL LETTERS)
mentioning Post Office, Block, Sub-Division, P.S.,
District and Pin Code.
 - a) Address for communication :
 - b) Permanent Address :
 - c) Mobile Phone No. (if any) :
 - d) E-mail ID (if any) :
- (6) Male/Female :
- (7) Date of birth
 - a) (DD/MM/YYYY) :
 - b) Age as on 01-01-2013 :

(Enclose attested copy of age proof certificate:
Madhyamik admit/ Certificate, Birth Certificate,
etc.)

- (8) Whether General/SC/ST/OBC-A/OBC-B/General (EC)/OBC-A(EC)/OBC-B(EC)/Meritorious Sports person candidates not belonging to the State of West Bengal should indicate their community 'General'. [SC/ST/OBC candidate shall attach attested copy of certificate(s)]
If SC/ST/OBC, mention the Sub-caste, the name of the State from which SC/ST/OBC certificate obtained and the designation of issuing authority.

- (9) Whether a citizen of India as defined in Part-II of the Constitution of India
State, whether a natural citizen or a citizen by registration (If by registration, attach self-certified or attested copy of certificate).

- (10) Do you have ability to read, write and speak in :
Bengali? (Write 'Yes' or 'No')
State your mother tongue. :

- (11) Academic Qualifications (Madhyamik and onward including Technical Education for **Nirman Sahayak**).
[Attested copy of all certificates must be attached to the application].

Name of Examination	Name of Board/ University/Council	Division/Class	Year of passing	Total Marks	Marks obtained	% of marks obtained

- (12) Details of Computer knowledge (enclose attested copy of certificate): (if applicable)

Name of Course	Name of the Institute	Division/Class/ Grade.	Year of passing.	% of marks obtained.	Data entry speed (key depressions per hour)

(13) Brief account of desirable qualification (Applicable for Executive Assistant only)

(Enclose attested copies of certificates)

(14) If you have, at any time, been employed give details –

Name of the Post	Temporary/ Permanent/on Contract basis	Office where employed	Date of joining in the Service	Date of leaving, if any, the Service	Total length of Service(year and months)	Cause of leaving the Service

(15) The list of documents enclosed:

- (i)
- (ii)
- (iii)
- (iv)
- (v)

DECLARATION

I, ----- S/D of -----
----- solemnly declare that (a) all statements made in this application are true, complete and correct to the best of my knowledge and belief and in the event of any information being found false, my candidature will be liable to be cancelled, (b) Original documents, certificates will be produced on demand, *(c) I have informed the Head of my Office/Department in writing that I am applying for such post (*Strike out if not applicable).

[The above declaration should be written by the candidate in his/her own hand-writing and in running script in the space provided below]

DECLARATION

Yours faithfully,

Date:

Place:

(Signature of the candidate in full)

(Full name to be written clearly)