

NORTHERN COALFIELDS LIMITED, SINGRAULI

(Mini Ratna Company)
(A Subsidiary of Coal India Ltd.)

SPECIAL RECRUITMENT DRIVE (ONLY FOR SC & ST)

Ref: NCL/SGR/PD/Rectt./SRD/14/123

Dated: 20 Feb, 2014

Northern Coalfields Limited, Singrauli; a well known Public Sector Undertaking of Government of India in Coal Sector, invites applications from the citizens of India for the following posts :

Sno	Name of the Post	No. of Vacancies			Requisite Qualification & Experience
		SC	ST	Total	
1	Jr.Pharmacist Gr.C	0	1	1	10+2 with science and diploma in Pharmacy registered with Pharmacy Council under Pharmacy Act 1948 with valid registration.
2	Accountant Gr .A	0	4	4	Must have passed Intermediate Examination of ICWA or CA.
3	Staff Nurse Gr.C	3	0	3	10+2 plus 'A' Grade Nursing Diploma or Certificate from a recognized Institute approved by the Govt.
4	Jr. Overman, Grade-C	14	24	38	Diploma in Mining Engineering of 3 years duration. Valid Gas Testing Certificate, Valid First Aid Certificate and Overman Certificate of competency granted by DGMS
5	Mining Sirdar, Grade-C	3	21	24	Must have passed Matriculation or equivalent exam from recognized Board. Valid Certificate of Mining Sirdarship. First Aid & Gas Testing Certificate issued by DGMS under Coal Mine Regulation 1957.
6	Dy. Mine Surveyor, Grade-C	0	10	10	Matriculation with Surveyor Certificate of competency granted by DGMS valid for working in Coal Mines only. Preference shall be given to Diploma holder with above qualification of competency.
7	Jr. Stenographer (OL)-Rajbhasha, Gr. C	0	1	1	i) Matriculation or equivalent examination from recognized Board of examination with hindi as one of the subject, OR Matric with certificate in hindi like Prabhakar Praveshika etc. ii) Must have Certificate issued by board/ITI regarding speed of 80 w.p.m. in Hindi Shorthand and 30w.p.m. in Hindi Typing.
8	Jr. Stenographer (English), Gr. C	1	2	3	i) Matriculation or equivalent examination from any recognized Board of Examination. ii) Must have Certificate issued by technical board/ITI regarding speed of 80 w.p.m. in Shorthand and 40w.p.m. in typing.
9	Tech. Radiographer, Gr.C	0	1	1	Must have passed Matriculation or equivalent examination from recognized Board. Diploma in Radiography/X-Ray Technology from Govt. recognized Institute.
10	ITI Auto Electrician Trainee*, Cat II	4	6	10	Matriculate with ITI in Auto Electrician Trade. Must have completed Apprenticeship Training under Apprenticeship Act-1961.
11	ITI Electrician Trainee*, Cat III	0	45	45	Matriculate with ITI in Electrician Trade. Must have completed Apprenticeship Training under Apprenticeship Act-1961.
12	ITI Diesel Mechanic Trainee*, Cat II	19	26	45	Matriculate with ITI in Diesel Mechanic Trade. Must have completed Apprenticeship Training under Apprenticeship Act-1961.
13	ITI Motor Mechanic Trainee*, Cat III	0	17	17	Matriculate with ITI in Motor Mechanic Trade. Must have completed Apprenticeship Training under Apprenticeship Act-1961
14	ITI Welder Trainee*, Cat II	0	14	14	Matriculate with ITI in Welder Trade. Must have completed Apprenticeship Training under Apprenticeship Act-1961.
15	Astt Security Sub Inspector, Gr. D	5	9	14	Graduation. Only Ex-Army/Ex-BSF Personnel or NCC B & C Certificate holder can apply.
16	Security Guard, Gr. G	24	37	61	Matriculate. Only Ex-Army/Ex-BSF Personnel or NCC B & C Certificate holder can apply.
TOTAL		73	218	291	

A <u>Scale of Pay for the</u> Cat-III Posts : (Daily Rated) Rs. 636.77 of NCWA-IX. Cat-II Posts : (Daily Rated) Rs. 617.94 of NCWA-IX. Gr. A Posts : (Monthly Rated) Rs. 22149.01 of NCWA-IX	<u>Scale of Pay for the</u> Gr. C Posts : (Monthly Rated) Rs. 19035.02 of NCWA-IX Gr. D posts : (Monthly Rated) Rs. 17605.41 of NCWA-IX Gr. G posts : (Monthly Rated) Rs. 16458.90 of NCWA-IX
--	--

Note: (i) Minimum Age is 18 years for all posts; Upper Age limit for Posts of SI Nos 1 to 14 is For SC/ST-35 years as on **28-Feb-2014**. For Posts of SI Nos 15 & 16 following Norms will be applicable:

For Security Guard/ASSI	For SC/ST
Minimum Height	5'-3"
Minimum Chest	30"-32"
Upper Age Limit as on 28-Feb-2014	43 years

(ii) The candidates who have completed Apprenticeship Training in NCL will be given age Relaxation to the period they have undergone Apprenticeship Training in NCL as per norms.(iii) Apprenticeship must be completed before **Date of Application**.

ANNEXURE – B

Sl.	Name of Posts & Trade	Physical Requirements	Categories of Disabilities
1.	Accountant Gr .A	S,W,H,SE	OA,BL,OL,FT,MW,PD
2.	Jr. Stenographer (English)/(OL) –Rajbhasha, Gr. C	S,W,H	OL,BL,PB,B
3.	Technician (Trainee) Electrician Trade	ST, W, SE, B, PP	PD
4.	Technician (Trainee) Welder Trade	ST or S, SE, F, B	OL, PD, D
5.	Technician (Trainee) Auto Electrician	ST, W, SE, B, PP	PD

Abbreviations:

W	Work Performed By Walking	OA	One Arm Affected
H	Work Performed by Hand	FT	Limited Exercise To Tolerance-Early Fatigue
ST	Work performed by Standing	OL	One leg affected (Right or Left)
S	Work performed by Sitting (on bench or chair)	PD/D	Partially Deaf/Deaf
SE	Work performed by Seeing	PB/B	Partially Blind/Blind
PP	Work performed by Pulling and Pushing	BL	Both legs affected but not arms
F	Work performed by Manipulating (With Fingers)	MW	Muscular Weakness & Limited Physical Endurance
B	Work performed by Bending		

C) **Application Format:**

SPECIAL RECRUITMENT DRIVE [only for SC & ST candidates] Application for the post of _____ in Northern Coalfields Limited. NCL Ref No. 123 , Date 20 Feb, 2014 [To be filled by the candidate in CAPITAL LETTER in Black Ball Pen only]															
1. CANDIDATE NAME								Affix attested recent passport size photograph							
2. FATHER'S NAME															
3. ADDRESS															
4. CITY															
5. STATE				6. PINCODE											
7. Gender (mark √)		M F		8. NATIONALITY		9. RELIGION		Signature of Candidate [within box only.]							
10. Caste (mark √)		SC ST		11. CERTIFICATE NO.				12. ISSUE DATE							
								D D M M Y Y							
attach the copy of permanent caste issued by Competent Authority															
14. DATE OF BIRTH				15. AGE AS ON											
D D M M Y Y Y Y				28/02/14				Y Y M M D D							
16. PHYSICALLY HANDICAPPED				17. For DEPARTMENTAL CANDIDATES (mark √)											
*minimum 40% disability (mark √) Y N				Y N											
If Yes, provide the disability and its code as per published notification.				Employee No.											
				Grade/ Category											
				Designation											
				Subsidiary/ Area/ Place											
application to be certified by Controlling officer under seal															
18. Only for Security Guard/ ASSI				HEIGHT		inch		CHEST		inch					
Attach certificate issued under Govt. Medical Officer under seal															
19. Please Mention				Ex. Army / Ex. BSF				NCC B & C Certificate				OTHERS			
Attach supporting certificates [Must for the post of Security Guard/ASSI- Ex Army/ Ex- BSF Personnel or NCC B & C Certificateholder]															
20. Educational Qualification															
Qualification		Board/ University		Year of Passing		Stream (Specify from the advertisement)		Duration of Course		% age of Marks					
21. Apprenticeship Period (attach Certificate given by Company)						From				To					
22. Detail of Project Affected Person- PAP, if any [attach documents]															
23. Experience				Y N		24. Name & Employment Exchange Registration Number, if any									
if yes, Employer															
Post & Period															
Scale of Pay						25. HMV Driving Licence Number (Attach Copy)									
Nature of Work															
26. DATE OF APPLYING						27. Signature of candidate									

D) General Information- Besides basic pay, post carries other allowances & fringe benefits as per Company's rules/NCWA-IX. Filled Applications accompanied with attested copies of all required valid certificates must reach by **Ordinary Post Only** to **POST BOX NO. 2508, KAROL BAGH POST OFFICE, NEW DELHI- 110005** on or before **31st March 2014**. Candidates can also apply online on or before **24th March 2014** using link available on <http://www.ncl.gov.in>>Career>Online Application 2014 and hard copy of their printed application form along with relevant documents must reach to the posting address on or before **31st March 2014**. **Application sent by any other means will be rejected.** The envelope containing application (as per prescribed format given above only) must be super scribed in bold letters on the top mentioning that **"THE APPLICATION FOR THE POST OF , NCL, (SRD)"**. Reservation for PWD/Ex-Serviceman candidates will be as per Govt. Directives. One candidate will apply only for one post. The application should be accompanied with the attested photocopies of the Certificates/Testimonials in support of Age, Educational Qualification, Caste & PH & Other related Certificates Issued By Competent Authority, Experience etc. with two copies of recent passport size photograph duly attested by Gazetted Officer. Govt/Semi Govt. /Public Sector Undertaking employee should apply through proper channel & have to produce NOC at Interview, failing which they will be barred from Interview. Incomplete applications & those received after the due date will be rejected. Management will not take any responsibility for any kind of Postal delay or loss, in transit, for any application or communication. Submission of application by hand will not be accepted. PAPS/Land-oustees of NCL will be given weightage as per R&R policy of CIL. For SC/ST, 10% relaxation in minimum qualifying marks. Only Indian Nationals are eligible to apply. If any information provided by candidate is found to be false or incorrect or not in conformity with the eligibility criteria, then his/her candidature is liable to be rejected at any stage of recruitment process or after recruitment or joining. NCL reserves the right to change number of vacancies & cancel/restrict/modify/alter the recruitment process, if required, without issuing any further notice or assigning any reason thereof. Departmental candidate fulfilling all eligibility criteria may also apply & there is no age limit for them. Candidature is also liable to be rejected if there is any difference/variation shown in candidate's/father's name, surname in his/her educational /technical /professional /caste certificates /application. Eligible candidates will be required to appear in written test & only candidates qualifying in the written test will be called for Personal Interview (with skill/other test, if required), in the ratio of 1:3 keeping provision of reservation for SC/ST in view. Date of written examination & other details shall be subsequently intimated. **Candidates are advised to regularly visit www.ncl.gov.in for any further information/communication.**

Note*: (i) ITI Technicians recruited can be trained to become HEMM Operators/ Technicians in near future. Those selected will undergo HEMM Operators Training as per requirement of company in future. (ii) ITI Technician with two (2) year ITI course with apprenticeship will be placed in Category III and ITI Technician with one (1) year ITI course with apprenticeship will be placed in category II. (iii) The number of vacancies is subject to change. (iv) Management reserves the right to shortlist candidates for written test or alter any of advertised conditions depending upon circumstances and the candidates are bound by the same also.

General Manager (P-MP & Rectt)
Northern Coalfields Ltd., Singrauli (MP)