

HINDUSTAN NEWSPRINT LIMITED
(A Subsidiary of Hindustan Paper Corpn. Ltd.,)
Newsprint Nagar P.O, Kottayam – 686 616
(An ISO 9001 & 14001& OHSAS 18001 Company)

Requires

1. Post : ATTENDANT - I (6 posts)

ITI (MMV) - 2 (1-OBC, 1-UR)

ITI (MMV) with Heavy Vehicle Driving License - 4 (1-OBC, 3-UR)

Qualification and Experience

- 1. Class Tenth passed (X STD) PLUS National Trade Certificate (NTC/ ITI) in the trade of (MMV) Mechanic Motor Vehicle. Should have scored 60% or above in their qualifying examination (NTC) .**

Minimum two year's work experience in the Trade is required. Apprenticeship period will also be considered as experience.

- 2. Class Tenth passed (X STD) PLUS National Trade Certificate (NTC/ ITI) in the trade of (MMV) Mechanic Motor Vehicle with Heavy Vehicle Driving License with experience of atleast two years in operation of Material Handling Equipments such as Fork lift, Bull Dozer, Front end Unloader, JCB, Poclain and Crane. Should have scored 60% or above in their qualifying examination (NTC).**

Age : 32 years as on 31st January, 2014; 35 years in the case of OBC (NCL) candidates.

Emoluments :

Selected candidates will be appointed in the grade of W3 in the workmen cadre in the pay scale of Rs.7900 - 18100 on a starting basic pay of Rs 7900/- and Industrial D.A of 90.5% amounting to a total salary of Rs 15050/- (approx) and other benefits such as LTC, Leave and other perks as per Company rules. Workmen will be eligible for medical reimbursement under company rules, only if they are not covered under the purview of the ESI- Act.

2. Post : OPERATOR - III / ANALYST- III

No. of Posts : 4 (1- SC; 1-OBC; 2-UR)

Age : 32 years as on 31st January, 2014; 35 years in the case of OBC (NCL) candidates and 37 years in the case of SC candidates.

Qualification

Diploma in Wood and Paper Technology. The candidates should have scored **First class** in their qualifying examination.

Experience

Minimum two **year's** post qualification work experience, preferably in a large Paper Mill (**Post qualification Apprenticeship or training in large Paper Mill will also be considered as work experience.**)

Emoluments :

Selected candidates will be appointed in the grade of W5 in the workmen cadre in the pay scale of Rs.8500 - 20500 on a starting basic pay of Rs 8500/- and Industrial D.A of 90.5% amounting to a total salary of Rs 16192/- (approx) and other benefits such as LTC, Medical reimbursement, Leave and other perks as per Company rules.

General Informations and Conditions:

1. Persons employed with Government or Semi-government Organisation /Public Sector Undertakings should submit their application through proper channel.
2. Candidates **should** enclose copies of certificates in proof of age, qualification, experience and caste. Application with incomplete information and/or not accompanied with true copies of all certificates/mark lists/ testimonials regarding age, qualifications, experience, Apprentice training and caste/community certificates or unsigned **are liable to be rejected**. No correspondence regarding the rejection of application in case of ineligibility will be entertained.
3. Applicants should invariably enclose a write-up on the organization where they have worked and furnish reference of their experience. To substantiate the specific requirement of their experience, they shall also furnish the names of two senior officials of the organization they have worked with, details of phone no. and address for verifying the credentials of the applicant.
4. Candidates **without two year's work experience** as indicated above need not apply. This work experience **should be substantiated with proper experience certificate, without which, candidature will be liable to rejection**.
5. All experience should invariably be after acquiring the NTC or Diploma.
6. Candidates desiring to be considered against the quota reserved for OBC should have in their possession a recent certificate from the Tahsildar or other competent authority approved by the Govt. of India certifying that they do not belong to the "creamy layer" of the OBC community.

Relaxations/ Concessions for SC/ST/OBC candidates applying against reserved posts:

SC/ST/OBC candidates applying for **unreserved posts** should meet the requirements prescribed for general category candidates. For SC/ST candidates applying for reserved posts, age will be relaxed by **five years** and qualification relaxed to **55%** marks for the qualifying examination.

In the case of OBC candidates, age alone will be relaxed by **three** years.

Relaxation of age will be applicable to Persons with disabilities and to Ex-Servicemen as per GOI guidelines.

How to Apply

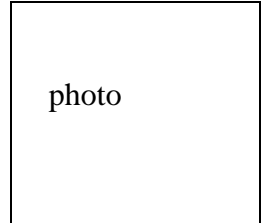
1. Candidates applying for the above posts are advised to possess a valid **e-mail id, which is to be retained active for atleast a year as all communications shall be sent through e-mail only.**
2. Candidates fulfilling the prescribed qualifications and experience etc. may send their resume to the **Senior Manager (HR&ES) at the address given above** in the following format along with true copies of certificates, mark lists, recent passport size photograph (to be pasted on the application) in an envelope super scribed with **“Application for the Post of**” enclosing a demand draft or Indian Postal Order for Rs.100/- in favour of **Hindustan Newsprint Ltd.,** (not required for SC/ST, PWD, Ex-service candidates) payable at Ernakulam/ Mevelloor so as to reach on or before **14th March 2014.**
3. Applications should be sent **only through post.** No application will be received directly from any individual. Hence candidates may apply sufficiently in advance.

SENIOR MANAGER (HR&ES)

“CANVASSING IN ANY FORM WILL BE A DISQUALIFICATION”

(Applicants can Type this form separately if more space is required / write neatly in capital letters)

APPLICATION FOR THE POST OF



1. Full Name (in BLOCK letters) :

2. Father's Name :

3. Full Present postal address with
PIN Code

District: State:

4. Permanent address with PIN Code :

District: State:

5. Date of Birth :

6. Age as on 31/01/2014:

Years _____ Months _____ Days _____

7. Nationality :

8. a) Whether belong to SC/ST/OBC / : YES/NO

(If Yes, state name of SC/ST/OBC and enclose attested xerox copy of relevant certificate)

b) Person with Disability / Ex-serviceman : YES/NO

9. Sex : Male/Female

10. Marital Status : Single/Married/Widower/Widow):

11. Educational Qualifications:

Examination passed	Board/ University	Year of passing	% of marks secured	Class Obtained

12. Experience particulars of all previous and present employment are to be furnished including training/apprenticeship undergone.

Post held	Period		Name of the Employer with full address	Nature of duties/work	Reasons of leaving
	From	To			

13. Details of the organization worked and the nature of work experience (Pl. see the experience requirement in the notification). Please enclose as annexure if space is not sufficient.

14. Languages known to speak, read and write

Language	Speak	Read	Write

15. Phone No. and e-mail id (All the three columns are to be filled)**Land Phone**.....**Mobile****e-mail id**.....

16. Details of DD/IPO

17. Reference of two senior officials from the Industry shown in the experience certificate

Ref. 1 Address and Phone no.

Ref. 2 Address and Phone No.

Date:

Signature