

**राष्ट्रीय इलेक्ट्रॉनिकी एवं सूचना प्रौद्योगिकी संस्थान (रा.इ.सू.प्रौ.सं)**  
**National Institute of Electronics and Information Technology (NIELIT)**  
Department of Electronics and Information Technology (DeitY)  
Ministry of Communications and Information Technology, Government of India  
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## **RECRUITMENT TO THE POST OF DIRECTOR**

National Institute of Electronics and Information Technology (NIELIT), an Autonomous Scientific Society of the Department of Electronics and Information Technology, Ministry of Communications & IT, Government of India is a premier IT Education & Training Institution of the Government of India in the formal and non-formal sector. The objective of the Institute is to carry out Human Resource Development activities in the area of Information, Electronics and Communications Technology (IECT) through its various Centres in the country, apart from consultancy and related activities. The Institute is presently engaged in implementation of national level schemes for Education & Training in Computers, Bio-Informatics, Computer Hardware, ITES- BPO, Embedded Systems, VLSI Design, Multi-media and Animation, amongst other programmes.

The Society currently has 19 Centres located at Agartala, Aizawl, Ajmer, Aurangabad, Calicut, Chandigarh, Chennai, Delhi, Gangtok, Gorakhpur, Imphal, Itanagar, Kolkata, Kohima, Patna, Shillong, Srinagar, Srikakulam and Guwahati and 11 sub Centres at Chuchuyimlang, Churachandpur, Jammu, Jorhat, Lucknow, Leh, Lunglei, Senapati, Shimla, Silchar and Tezpur catering to the needs of Education & Training, Consultancy and related activities, in the area of IECT. There is also a network of about 900 Institutes in the private sector accredited for DOEACC 'O', 'A', 'B' & 'C' level computer courses and DOEACC CHM-'O' and 'A' level hardware courses.

Applications are invited for the post of Director in NIELIT Centre in the Scale of Pay of PB-4: Rs. 37400-67000 with Grade Pay of Rs. 8,900/- (pre-revised Scale Rs. 16,400-450-20,000).

<b>Name of the post</b>	:	Director
<b>Number of post(s)</b>	:	01
<b>Location</b>	:	Existing vacancy at Aizawl (Mizoram) but can be transferred at any location based on requirement.
<b>Method of Recruitment</b>	:	Direct Recruitment

### **Educational qualification and experience:**

- BE / B.Tech. / M.Sc. / MCA / DOEACC 'B' level or equivalent Degree in the area of Information / Electronics / Computers / Communications Technology / Electrical / Mechanical / Production / Industrial Design with minimum 60% marks from a recognized University / Institution.

Experience: 15 years in Industry / Education / Education related research / Management in the area of Information / Electronics / Computers / Communication Technology.

OR

- M.E / M.Tech Degree in the area of Information, Electronics/ Communications Technology/ Electrical / Mechanical / Production/Industrial Design with minimum 60% marks from a recognized University / Institution.

Experience: 12 years in Industry / Education / Education related research / management in the area of Information / Electronics / Communication Technology.

OR

- Ph.D in Science / Engineering from a recognized University / Institution.

Experience: 10 years in the above area (out of the above mentioned experience, atleast 03 years should be in immediate lower scale i.e. 14,300-18,300 (pre-revised), revised PB-4; with Grade pay of Rs. 8700/-)

**Age Limit:** Upto 45 years for Direct Recruitment (Relaxation as per the Government of India Rules). The age will be as on the last date of receipt of applications.

### **JOB RESPONSIBILITIES:**

The Director Shall be:

- i) Head of the Centre and responsible for planning, management and running of the Centre under the overall guidance of Managing Director.
- ii) Shall be the Chairperson of the Executive Committee of the Centre;
- iii) As Head of the Centre, shall be responsible for providing dynamic leadership on all technical, administrative and financial functions;
- iv) He/She is expected to fully exploit the potential of delivery mechanism of the Centre to ensure generation of quality human resources in the area of IECT;
- v) Shall be responsible for Training, Quality Evaluation, Skill Certification, Development of learning material, Coordination and implementation of projects, updation of Syllabi, development and updating the admission/ registration, delivery & Examination / certification process etc.

### **How to Apply:**

Candidates meeting the above eligibility requirements may download the format available in website [www.nielit.in](http://www.nielit.in). Fill up the form and e\_mail the same as a mail attachment to [recruitment@nielit.gov.in](mailto:recruitment@nielit.gov.in). Applicants are required to take the printout of the filled in Application Form and send the signed filled-in Application Form complete in all respects along with attested copies of certificates relating to qualifications, relevant experience, date of birth, caste etc. and a recent passport size photograph affixed on it, by the last date of receipt of applications and superscribing the envelope with the post applied for and addressed to: **The Registrar, National Institute of Electronics and Information Technology, Electronics Niketan, 6, CGO Complex, Lodhi Road, New Delhi-110003.**

Persons working in Government/PSUs/Autonomous organizations may send their duly filled-in Application Form through e\_mail ([recruitment@nielit.gov.in](mailto:recruitment@nielit.gov.in)) and print out through proper channel along with photo copies of upto date ACR/APAR dossiers for the last 5 years duly attested by an officer not below the rank of Under Secretary or equivalent and vigilance/disciplinary clearance. Applications received directly and without the requisite documents will not be entertained.

**Last date for receipt of applications is 14<sup>th</sup> April, 2014.**

**Note:**

- Applications which are not in conformity with the requirement indicated in the advertisement are liable to be rejected.
- Only short-listed candidates will be called for interview. Mere fulfilling of requirement as laid down in the advertisement does not qualify a candidate to be called for interview. No correspondence in this regard shall be entertained.
- Number of years of experience indicated for the post is after obtaining the specified qualification for the post.
- For application proforma for the post, the candidates may log on to the website; [www.nielit.in](http://www.nielit.in)
- At present the place of posting is indicated in the advertisement. However, the persons selected can be transferred to anywhere in India.
- No TA/DA shall be paid for attending the interviews.
- Application received after due date for whatsoever reason including postal delays shall not be entertained.
- Disputes if any, shall be under the jurisdiction of Delhi only.
- The maximum age limit shall be considered as on the last date of receipt of application