

Annexure – I

Proforma for Curriculum Vitae

Affix a recent
passport size
colour
photograph

1. a) Name of the Post applied for : **Assistant Manager (Finance)**
b) Advertisement No. : **TSECL / 2013-14 / 05.**

2. Candidate's Name (in capital letter) : _____

3. Father's / Husband Name : _____

4. Address for Communication : Road / Area _____

: Town / Village _____

: PS _____ P.O _____

: Sub Division _____ Dist. _____

: State _____ PIN _____

: Phone No. _____

5. a) Date of birth (in Christian era) : _____

b) Age as on date of 31st March-2014 : _____ Years, _____ Months and _____ Days
(Attested photocopy of Age Proof Certificate is to be enclosed)

6. Category (UR / ST / SC) : _____
(Attested photocopy of Caste Certificate is to be enclosed in case of reserve category candidates)

7. Sex (Male of Female) : _____

8. Nationality / State Domicile : _____ / _____
(Attested photocopy of Nationality Certificate / PRTC or PRC is to be enclosed)

9. Educational Qualification :

Sl.	Examination Passed	School	Year of Passing
1.			
2.			
3.			
4.			
5.			

(Attested photocopies of Marks-sheets & Certificates is to be enclosed)

10. Employment Registration No. : _____
(Up-dated / re-newed Employment Registration Card, attested photocopies is to be enclosed).

11. Working Experience, if any : _____
(Attested photocopy of Experience Certificate(s) is to be enclosed)

12. Language Proficiencies :

Sl. No.	Language	Read	Write	Speak
1.	English			
2.	Bengali			
3.	Hindi			

13. Extra Curricular Activities, if any : _____

16. Name of two References with their complete postal address : 1. _____

2. _____

Date: _____/_____/2014.

Place: _____

Signature of the Candidate