

Odisha State Child Protection Society (OSCPS)
Women and Child Development Department, Govt. of Odisha

Applications are invited from eligible Persons with Disabilities (PWDs) candidates as prescribed under section 2 (t) of PWD Act-1995 and rules framed there under in the prescribed application form for engagement of professional on contractual basis for District Child Protection Society (DCPS) for the following posts.

Sl. No	Name of the post	No of posts to be filled up by persons with disability
1.	Social Worker	4 Nos
2.	Outreach Worker	3 Nos

Applicants must have the essential qualifications along with adequate experience. The candidates should possess basic computer knowledge. Xavier Institute of Management is providing recruitment services to OSCPS.

Eligible candidates may send their applications complete in every respect by registered post/courier addressed to the Coordinator, CENDRET, Xavier Institute of Management, Xavier Square, Bhubaneswar, Pin-751013. Separate application in sealed cover has to be submitted for each post quoting the position applied on the top of the envelope. Only short-listed applicants will be invited for the written test and on the basis of written test to viva-voce test.

No online application or submission of application in person will be entertained. The last date for submission of applications is by 5PM on 31.03.2014. Any application received after the due date and time will be rejected.

Details application Format, essential qualifications, experience and remuneration for the positions are available in the annexures 1 and 2 below in the website <http://www.wcdodisha.gov.in> & <http://www.ximb.ac.in>. The authority reserves all rights to accept or reject applications for the above positions.

The final select list will be prepared on the basis of results in written and viva-voce test.

All the posts are purely temporary, time bound and co-terminus with the scheme or earlier depending on the performance.

No TA/DA will be provided for appearing the written test or viva-voce.

Sd/-
Director, OSCPS
W&CD Department, Bhubaneswar

ANNEXURE-1


ESSENTIAL QUALIFICATIONS

1.	Social Worker (SW) (Rs.8,000/-)	4	Contractual	Graduate in any stream, preferably sociology/psychology/ social welfare	At least 2 - 3 years of working experience related to Child Care / Protection / Rehabilitation / understanding on child Rights and child welfare. Experience in carrying out field level interventions
2.	Outreach Worker (OW) (Rs.4,000/-)	3	Contractual	Graduate in any stream, preferably sociology/psychology/ social welfare	At least 2 - 3 years of working experience related to Child Care / Protection / Rehabilitation / understanding on child Rights and child welfare.

ANNEXURE-2

APPLICATION FORMAT

APPLICATION FORM

	PRIVATE AND CONFIDENTIAL		Affix Photograph						
Application for the Post of (Separate applications for Specific Posts)									
Applicant's Name (In Block Letters)									
Address for Correspondence		Permanent Address							
Phone / Mobile Number			E-Mail ID						
Date of Birth			<table border="1"> <tr> <td rowspan="2">Sex</td> <td>• Male</td> <td rowspan="2">Marital Status</td> <td>• Unmarried</td> </tr> <tr> <td>• Female</td> <td>• Married</td> </tr> </table>	Sex	• Male	Marital Status	• Unmarried	• Female	• Married
Sex	• Male	Marital Status	• Unmarried						
	• Female		• Married						
Mother's Name			Father's Name						
Educational Details - Attach Photocopies of Certificates & Mark sheets									
Qualification	Name of Qualification Awarded	Duration		College / University	Subject / Specialization	% / Grade / Division	Full Time/ Part Time/ Distant Learning		
		From	To						
Secondary/ Matriculation									
Higher Secondary (10+2)									
Graduation									
Post Graduation									
Others									

Employment Details (Previous) – Attach photocopies of Experience Certificates				
Name of Organization	Designation	Key Responsibilities Handled	Period	
			From	To
Current Employment – Attach Proof of current employment				
Name of Organization	Designation	Responsibilities handled	Working From	Monthly Remuneration
Computer Literacy				
Package / Application	Details of Exposure / Proficiency			
Language Proficiency				
Language	Ability to Converse	Ability to Read	Ability to Write	

	Poor	Fair	Good	Poor	Fair	Good	Poor	Fair	Good
English									
Hindi									
Oriya									
Other (Specify) _____									

Referees: Two persons to whom you have reported professionally in the recent past whom we can immediately approach for a reference:

	Referee 1	Referee 2
Name		
Address		
Organization		
Designation		
Phone / Mobile		
E-Mail ID		
Your Professional Relationship with the Referee:		

Declaration :

I hereby declare that the foregoing information is correct, genuine and complete to the best of my knowledge and belief and nothing has been concealed or distorted.

Place :

Date :

Signature of Applicant