

Position Vacant : **Project Officer – Clinical**
Position Code : **PHFI/2014/70-PIPPSE**
Place of Posting : **One at Technical Support Unit, Gujarat, and
One at Technical Support Unit, Rajasthan**
Organization Name : **Public Health Foundation of India (PHFI)**

Company Profile:

Public Health Foundation of India, a public private initiative to build large scale human resource capacity in public health through its three pronged integrated charter of (a) establishing a network of world class, India-relevant schools of public health & strengthening some of the existing schools (b) establishing standards for public health education through the formation of an accreditation agency and (c) strengthening research and policy in areas related to public health.

Project Brief:

The HIV/AIDS Partnership: Impact through Prevention, Private Sector and Evidence-based Programming (PIPPSE) Project will be managed by a Consortium, led by PHFI as the Principal Recipient and, Futures Group and Population Services International (PSI), as Sub Recipients. The PIPPSE Project aims to **“strengthen the institutional and human capacity in prevention programs and private sector engagement through innovative approaches to contribute to achieving the goal of accelerating the reversal of HIV epidemic at the national and state levels.”** The project will achieve its goal through: (1) evidence-informed, demand-driven **technical assistance** to Department of AIDS Control (DAC) and State AIDS Control Societies (SACS) in project focus states (currently Goa, Maharashtra, Tamil Nadu, Kerala, Gujarat, Rajasthan, Uttarakhand and Uttar Pradesh), to improve the quality of Targeted Intervention programs for Most At Risk Populations (MARPs) and Bridge Populations (Migrants and Truckers); and to promote private sector engagement in HIV/AIDS programs and services; and (2) Promotion and sustaining innovations and demonstration models to improve the coverage and access of MARPs and Bridge Populations to a continuum of prevention-to-care services. The Technical Support Unit – Gujarat will be supporting the Gujarat State AIDS Control Society and Ahmedabad AIDS Control Society, and the Technical Support Unit – Rajasthan will be supporting the Rajasthan State AIDS Control Society, in providing supportive supervision and technical support to the Targeted Intervention programs for MARPs and Bridge Populations in the State.

Job Description / Responsibilities:

The Program Officer - Clinical is required to focus and bring in technical and professional expertise in the STI program under State AIDS Control Society in the State. The Program Officer - Clinical will be responsible for scaling up STI services for Most-At-Risk Populations (MARPs), Bridge Populations and general population by building the capacity of service providers, regular monitoring, onsite mentoring and supportive supervision. He /she will coordinate and ensure for regular drug supply, quality of syphilis testing and other clinical services of all the STI services under State AIDS Control Society.

- To visit all the designated clinic and preferred providers in the district at least once every two month and spends 15 days in the field every month.
- Supervise and mentor every provider and designated clinic staffs for recording and reporting.
- Monitors patient wise prescription for quality of diagnosis and treatment given to patients through documentation audit. Any gaps identified are corrected and provider receives on site tutoring on correct syndromic case management.

- Provides ongoing skill building and clinical support to the non MBBS providers for imparting good quality STI/RTI care to the HRG and provide supervision in drug dispensing.
- Provides necessary support to the TI NGO in selection and placement of the preferred providers in the TI Intervention area and also provide capacity building support to all the TI NGO staffs.
- Coordinates with the private providers of the clients of the HRG and provides mentoring and ensures timely reporting from them. Scrutinizes the monthly report sent to SACS. Performs data analysis and provides epidemiological pattern of STI/RTI in the community. Facilitate TIs in report compilation from all the providers and sending monthly reports in CMIS format. Responsible for regular data flow to SACS/DACS.
- Supervises the drug and condom logistics and prevents drug and condom stock outs in the district.
- Works closely with the STI focal person in SACS and provide all necessary support in strengthening STI programme in the state.
- All field visits would be followed up with a detailed tour report to be submitted on a daily basis and a detailed report within 3 days of completion of tour

Other responsibilities:

- Co-ordinate with Technical Team for developing Annual Action Plan.
- In addition, activities as recommended by the Team Leader (TI).

Competencies/ Qualifications / Skillsets required

- MBBS with 1 to 3 years' experience or MD with at least 1 year of experience in public health, STI/HIV/AIDS, and/ or sexual and reproductive health delivery programs, with exposure to clinical care, operations research, surveillance and/or laboratory testing.
- Professional level of knowledge and expertise in research methods, research management and monitoring are desirable.
- Ability to work in a team, excellent oral and written skills in English and computer proficiency are essential.
- Experience with designing and developing training modules. Demonstrated writing and editing skills; ability to draft clear and effective briefing papers
- Strong analytical and negotiation skills
- Excellent knowledge of Local languages and English (Speaking, Reading and Writing)
- Computer literacy and Good communication skills
- Willingness to travel extensively.
- Motivated, energetic, thorough, and responsive to the needs and interests of peers

Interested and eligible candidates may send in their CVs to recruit@phfi.org by highlighting the Position Code (**PHFI/2014/70-PIPPSE**) and **the preferred location (Gujarat / Rajasthan)** in the subject line. Only shortlisted candidates will be contacted for the interview.

Last Date for receipt of applications: **28 March 2014**