



SCHOOL OF PLANNING AND ARCHITECTURE: VIJAYAWADA

(An autonomous Institution of MHRD, Govt. of India)

Survey No.71/1, National Highway - 5, Nidamanuru, Vijayawada

District Krishna – 521 104, Andhra Pradesh

Advt.No.SPAV/F& NF/Rect./1/2013

Dated: 05 / 11 / 2013

School of Planning and Architecture, Vijayawada invites applications for the following positions:

RECRUITMENT FOR FACULTY POSITIONS

Sl. No	Name of the Dept	Category of Posts	UR	SC	ST	OBC	PH	Total
I	Planning	i) Professor	1	-	-	-	-	1
		ii) Associate Professor	1	-	-	1	-	2
		iii) Assistant Professor	2	1	-	1	-	4
II	Architecture	i) Professor	3	-	-	1	-	4
		ii) Associate Professor	4	1	-	2	1	8
		iii) Assistant Professor	4	2	1	4	-	11

RECRUITMENT FOR NON FACULTY POSITIONS

S.No.	Name of Post	UR	SC	ST	OBC	Deputation	Total
1	Deputy Registrar	-	-	-	-	1	1
2	Assistant Registrar	1	-	-	-	1	2
3	Section Officer	2	-	-	-	2	4
4	Assistant Librarian	1	-	-	-	-	1
5	Private Secretary	1	-	-	-	-	1
6	Graphic Designer / Senior Technical Assistant(Publications)	1	-	-	-	-	1
7	Accountant	-	-	-	1	-	1
8	Personal Assistant	1	-	-	-	1	2

For further details of qualifications, experience and how to apply, please visit website www.spav.ac.in. The last date of receipt of completed application is 06.01.2014 till 1700 hrs.

-Sd- Registrar

FACULTY POSITIONS

I (i)

Title of the Position : **PROFESSOR**

Department : **PLANNING**

(Pay Scale: Rs. 37,400 – 67,000; Academic Grade Pay: Rs. 10,000; Pay Band: PB-4)

S.No.	Number of Posts	Desirable Specialization
1	01 – UR	City Planning

I (i) ESSENTIAL QUALIFICATIONS

Ph.D. with minimum 60% aggregate marks at Bachelor's or Master's level in Planning discipline. Minimum 10 years experience in teaching / Post Doctoral Research /Professional work with at least 5 years experience of teaching at a University. The candidates should have experience of teaching Post Graduate and PhD courses in internationally recognized institutions. Minimum experience of 10 years should be excluding the years required in attaining essential qualifications.

DESIRABLE (i) Membership of relevant professional bodies (ii) Research/ Professional work publications in recognized/ refereed journals. (iii) Supervised Post-Graduate and PhD scholars.(iv)Awards in research/ professional work. (v) Administrative experience at senior level. (vi) International academic exposure would be given preference.

NOTE: Candidate with mixed experience of teaching and practice and with Bachelor's Degree in Architecture/Planning and Master's Degree in Planning having 60% at either of the level and having done professional work which is significant and can be recognized equivalent to Ph.D in Planning and with 13 years of experience, out of which 5 years should be at Senior Level, may also be considered.

I (ii)

Title of the Position : **ASSOCIATE PROFESSOR**

Department : **PLANNING**

(Pay Scale: Rs. 37,400 – 67,000; Academic Grade Pay: Rs. 9,000; Pay Band: PB-4)

S.No.	Number of Posts	Desirable Specialization
1	02 – UR 1, OBC1	Traffic and Transportation / City and Regional Planning

I (ii) ESSENTIAL QUALIFICATIONS

Ph.D. with 60% aggregate marks at Bachelor's or Master's level in Planning or in relevant discipline. Minimum 8 years of experience in teaching/Post Doctoral Research /Professional work at a University/institute/Organization in the Revised Pay Scale of Rs.15600-39100 or equivalent. The candidates should have experience of teaching Post Graduate and PhD courses in internationally recognized institutions. Minimum experience of 8 years should be excluding the years required in attaining essential qualifications.

DESIRABLE (i) Membership of relevant professional bodies (ii) Research/ Professional work publications in recognized/refereed journals. (iii) Supervised Post-Graduate and Ph.D scholars.(iv)Awards in research/ professional work.(v) Administrative experience at senior level. (vi) International academic exposure would be given preference.

NOTE: Candidate with mixed experience of teaching and practice with Bachelor's Degree and Master's Degree in Planning or in relevant discipline having 60% at either of the level and having done professional work which is significant and can be recognized as equivalent to Ph.D in Planning and with 10 years of professional experience, out of which 3 years should be at Senior Level, may also be considered.

I (iii)

Title of the Position : **ASSISTANT PROFESSOR**

Department : **PLANNING**

(Pay Scale: Rs. 15,600 – 39,100; Academic Grade Pay: Rs. 6,000; Pay Band: PB-3)

S.No.	Number of Posts	Desirable Specialization
1	04 – UR 2, SC 1, OBC1	Infrastructure / Transportation / Landscape / Urban Design / Housing / City and Regional Planning

I (iii) ESSENTIAL QUALIFICATIONS

Master's Degree or Bachelor's Degree with First Class or 60% aggregate marks at any one of the levels in discipline of Planning or in relevant discipline.

DESIRABLE: (i) Doctoral Degree. (ii) Membership of relevant professional bodies. (iii) Published research/professional work. (iv) Awards in research/professional work.

NOTE:

I. Candidate, who at the time of their recruitment as Assistant Professor possesses Doctoral Degree shall be granted 5 advance non compounded increments at initial Basic Pay in revised Pay Scale as per the 6th Central Pay Commission recommendations.

II. The deserving candidates may be offered higher Academic Grade Pay (AGP) of Rs. 7000 and Rs.8000 in the above Pay Band commensurate with their higher qualification and longer experience as per the UGC norms and as per recommendations of the Selection Committee and also depending upon the available positions.

This benefit may be extended to those candidates also, who would receive their Ph.D award within one year of their date of appointment at SPA ,Vijayawada with effect from the award of Ph.D Degree.

II. (i)

Title of the Position : **PROFESSOR**

Department : **ARCHITECTURE**

(Pay Scale: Rs.37,400 – 67,000; Academic Grade Pay: Rs. 10,000; Pay Band: PB-4)

S.No.	Number of Posts	Desirable Specialization
1	04 – UR 3, OBC1	Urban Design / Building Tech., / Landscape / Urban / Regional Planning

II. (i) ESSENTIAL QUALIFICATIONS

Ph.D. with minimum 60% aggregate marks at Bachelor's or Master's level in Architecture discipline. Minimum 10 years experience in teaching / Post Doctoral Research /Professional work with at least 5 years experience of teaching at a University. The candidates should have experience of teaching Post Graduate and Ph.D courses in internationally recognized institutions. Minimum experience of 10 years should be excluding the years required in attaining essential qualifications.

DESIRABLE (i) Membership of relevant professional bodies (ii) Research/ Professional work publications in recognized/refereed journals. (iii) Supervised Post-Graduate and PhD scholars.(iv)Awards in research / professional work.(v) Administrative experience at senior level. (vi) International academic exposure would be given preference.

NOTE: Candidate with mixed experience of teaching and practice and with Bachelor's Degree in Architecture and Master's Degree in Architecture having 60% at either of the level and having done professional work which is significant and can be recognized as equivalent to Ph.D in Architecture and with 13 years of experience, out of which 5 years should be at Senior Level, may also be considered.

II. (ii)Title of the Position : **ASSOCIATE PROFESSOR**Department : **ARCHITECTURE**

(Pay Scale: Rs. 37,400 – 67,000 ; Academic Grade Pay: Rs. 9,000 ; Pay Band: PB-4)

S.No.	Number of Posts	Desirable Specialization
1	08 – UR 4, SC 1, OBC2, PH 1,	Urban Design / Sustainability / Conservation / Building Tech. / Services / Acoustics / Industrial Design

II. (ii) ESSENTIAL QUALIFICATIONS & EXPERIENCE:

Ph.D. with 60% aggregate marks at Bachelor's in Architecture or Master's level in Architecture or in relevant discipline. Minimum 8 years of experience in teaching/Post-Doctoral Research /Professional work at a University/institute/Organization in the Revised Pay Scale of Rs. 15600-39100 or equivalent. The candidates should have experience of teaching Post Graduate and PhD courses in internationally recognized institutions. Minimum experience of 8 years should be excluding the years required in attaining essential qualifications.

DESIRABLE (i) Membership of relevant professional bodies (ii) Research/ Professional work publications in recognized/refereed journals. (iii) Supervised Post-Graduate and Ph.D scholars.(iv)Awards in research/ professional work.(v) Administrative experience at senior level. (vi) International academic exposure would be given preference.

NOTE: Candidate from Practice with Bachelor's Degree in Architecture and Master's Degree in Architecture or in relevant discipline having 60% at either of the level and having done professional work which is significant and can be recognized as equivalent to Ph.D in Architecture and with 10 years of professional experience, out of which 3 years should be at Senior Level, may also be considered.

II. (iii)Title of the Position : **ASSISTANT PROFESSOR**Department : **ARCHITECTURE**

(Pay Scale: Rs. 15,600 – 39,100; Academic Grade Pay: Rs. 6,000; Pay Band: PB-3)

S.No.	Number of Posts	Desirable Specialization
1	11 – UR 4, SC 2, ST 1, OBC 4	Urban Design / Sustainability / Conservation / Landscape / Building Tech., / Services / Acoustics /

		Lighting / Industrial Design / Urban / City Planning
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II. (iii) ESSENTIAL QUALIFICATIONS

Master's Degree or equivalent PG Diploma & Bachelor's Degree with 60% aggregate marks at any one of the levels in discipline of Architecture or in relevant discipline.

DESIRABLE: (i) Doctoral Degree. (ii) Membership of relevant professional bodies. (iii) Published research/professional work. (iv) Awards in research/professional work.

NOTE:

- I. Candidate, who at the time of their recruitment as Assistant Professor possesses Doctoral Degree shall be granted 5 advance non compounded increments at initial Basic Pay in revised Pay Scale as per the 6th Central Pay Commission recommendations.
- II. The deserving candidates may be offered higher Academic Grade Pay (AGP) of Rs. 7000 & Rs. 8000 in the above Pay Band commensurate with their higher qualification and longer experience as per the UGC norms and as per recommendations of the Selection Committee and also depending upon the available positions. This benefit may be extended to those candidates also, who would receive their Ph.D award within one year of their date of appointment at SPA, Vijayawada with effect from the award of Ph.D Degree.

NON FACULTY POSITIONS

Title of the Position : **Deputy Registrar (on Deputation) (1 Post)**

(Pay Scale: 15600-39100 - Grade Pay: 7600 - Pay Band: 3)

Upper age limit : 42 Years

Essential Qualifications:

A Master's Degree with at least 55% of the marks or its equivalent grade of B in the UGC seven point scale along with

Experience:

Nine years of experience as Assistant Professor in the AGP of Rs.6000 and above with experience in educational administration

or

Comparable experience in research establishment and or other institutions of higher education recognised by GOI

or

5 years of administrative experience as Assistant Registrar or in an equivalent post

Title of the Position : **Assistant Registrar (1 Post UR, 1 Post on Deputation)**

(Pay Scale: 15600-39100 - Grade Pay: 5400 - Pay Band: 3)

Upper age limit : 35 Years

Essential Qualifications:

Master's Degree with at least 55% marks or its equivalent grade of 'B' in the UGC seven point scale with good academic record along with **five years of experience** as Section Officer or equivalent in the field of Establishment / administration / academics or its equivalent preferably in Government / Semi - Government / autonomous bodies / University or educational Institute of repute.

Desirable Qualifications:

Experience in administrative and academic working procedures in a higher technical / education and familiarity and Government of India rules.

Title of the Position : **Section Officer (2 Posts UR, 2 Posts on Deputation)**

Pay Scale: 9300-34800 - Grade Pay: 4800 - Pay Band: PB-2

Upper age limit : 35 Years

Essential Qualifications:

A Master's degree from a recognized University with five years of continuous service holding analogous post on regular basis in Universities / Technological Institutions.

Experience: Possessing 5 years experience in administration/ establishment/ accounts / Finance/purchases and exposure to computer based administrative functioning will be given preference.

Title of the Position : **Assistant Librarian (1 Post UR)**

(Pay Scale: Rs.15600- 39100. AGP Rs.6000/-; Pay Band: PB-3)

Upper age limit : 45 Years

Essential Qualifications:

- Masters Degree in Library Science/ Information science / Documentation Science or equivalent professional degree with at least 55% marks or equivalent grade where grading system is followed and consistently good academic record with knowledge of computerisation of library.
- Qualify in the National level test for the purpose conducted by UGC or any other Agency approved by UGC.

Candidates who are, or have been awarded with Ph.D degree in accordance with UGC Regulations 2009 shall be exempted from the requirement of the minimum eligibility condition of NET/ SLET/ SET for recruitment.

Desirable Qualifications:

At least 5 years experience in Library /Computerisation of Library in a reputed educational Institution of which 3 years shall be as Senior Library Assistant or equivalent post.

Title of the Position : **Private Secretary (1 Post UR)**

(Pay Scale: 9300-34800.AGP Rs.4600; Pay Band: PB-2)

Upper age limit : 45 Years

Essential Qualifications:

Graduation from a recognized university with good academic record.

At least 3years of experience as personal assistant in Central/ State Govt or any P S U/ corporation/ Autonomous bodies/ Reputed Institutions.

Desirable Qualifications:

- Well versed in computerized word processing.
- Proficiency in English Short hand (100 wpm) and English type writing (40 wpm).
- Diploma in Office Management & Secretarial Procedures or equivalent.

Title of the Position: **Graphic Designer/ Senior Technical Assistant (Publications)
(1 Post UR)**

(Pay Scale: Rs.9300-34800, AGP Rs.4600/- Pay Band: PB-2)

Upper age limit : 45 Years

Essential Qualifications:

Master Degree in Design or PG Diploma in Design with 2 years experience in publishing industry

Adequate working knowledge of publishing platforms like Adobe CS/ Corel / Quark etc.,

Desirable Qualifications:

Working knowledge of New Media Publishing platforms

Title of the Position : **Accountant (1 Post OBC)**

(Pay Scale: Rs.9300-34800, AGP Rs.4200/- Pay Band: PB-2)

Upper age limit : 40 Years

Essential Qualifications:

Masters Degree in Commerce with good academic record.

At least 3 years of experience in the field of Audit/ Accounts/ Finance/ Stores/ Purchase in a Government/Semi Government/ Autonomous bodies/ Institutions of repute/ Recognised University.

Title of the Position : **Personal Assistant (1 Post UR, 1 Post Deputation)**

Pay Scale: 9300-34800 - Grade Pay: 4200 - Pay Band: PB-2

Upper age limit : 32 Years

Essential Qualifications:

Bachelor's Degree of a recognized University and Diploma in Stenography & Secretarial Practice from a reputed Institute with a typing speed of 100 / 40 w.p.m. in English shorthand / typing with computer knowledge and having 3 years experience in Secretarial / Clerical work.

Desirable Qualifications: (i) Possessing certificate / Diploma in Computer application Office management and secretarial practice in Government Educational Institutions / Universities.

GENERAL TERMS AND CONDITIONS:

1. All the above posts carry salary as per the Central Government pay scales and carry allowances like House Rent Allowance, Transport Allowance and Children's educational allowance as admissible to Central Government Employees of the respective scale posted in Vijayawada. These posts are governed by New Pension Scheme of Govt. of India and will be eligible for other benefits like Medical, LTC etc., as per the Institute norms and various Orders issued by GOI from time to time.
2. The School reserves the right to increase or decrease the No. of posts or not to make any recruitment to any post(s), to shortlist candidates for interviews and to accept or reject any application without assigning any reason.
3. The qualifications prescribed should have been obtained from UGC recognized Universities / Institutions.
4. Reservation for SC/ST/OBC/PH/ Ex-Serviceman etc., will be as per Govt. of India norms against submission of relevant certificates in the format prescribed by Govt. of India.
5. Age should not exceed the upper limit as on the closing date for receipt of completed application. However, age relaxation will be considered in case of SC / ST / OBC/ Ex-serviceman / PH as applicable. Age relaxation will also be given for exceptionally meritorious candidates.
6. Persons serving in Govt. /Semi-government / PSU / Autonomous bodies /Govt. funded Institutions / Universities should send their application through Proper channel or should furnish a "**No Objection certificate**" at the time of written test / interview. They can however send an advance copy of their application along with the demand draft in original. If the application is not forwarded through proper channel or is not accompanied by "No objection certificate" at the time of interview, his / her candidature will not be considered and No TA will be paid.
7. Candidates applying for more than one post may apply separately for each post.
8. Institute would welcome applications from Indian Nationals living abroad. The Institute proposes to conduct interviews tentatively in Feb/March 2014 and applicants are requested to plan their schedule accordingly. International travel will not be paid to any candidates.
9. The prescribed essential qualifications / experience indicated are bare minimum and mere possession of the same will not entitle the candidates to be called for interview. When number of applications received towards an advertisement is large, it may not be convenient or possible for the Institute to interview all the candidates. The Institute may restrict the number of candidates to be called for written test /

interview on the basis of qualification higher than that of minimum prescribed in the advertisement. The candidates should therefore furnish details of all qualifications and experience possessed in the relevant field over and above the minimum qualifications prescribed along with documentary evidences.

10. The posts carry usual allowances as per Central Government rules but these posts are covered under pension scheme as applicable w.e.f. 01.01.2004 to employees of Government of India.
11. Outstation candidates called for interview will be paid TA as per rules.
12. No interim queries / correspondence will be entertained on the matter.
13. Canvassing in any form and or bringing any influence, political or otherwise will be treated as a disqualification for the post applied for.
14. Application incomplete in any respect and not accompanied by any certificate/documents/photograph / DD and / or those received after the last date, will be summarily rejected. Attested copies of certificates, mark sheets, testimonials etc., are to be attached with the application. **Original certificates should not be enclosed to the application.** The original documents will be verified at the time of Interview. Please use a separate sheet wherever required. Name of the post and post number applied for should be clearly written in the application, failing which the application will not be considered.
15. The School reserves the right to accept or reject any application without assigning any reason. The School will not be responsible for any postal loss or delay.

Prescribed application forms are available in the office of the School of Planning and Architecture, Vijayawada Sy.No. 71/1, NH – 5, Nidamanuru, Vijayawada – 521 104 **Andhra Pradesh, India** and will be made available on payment of Rs.50/- (Rupees fifty only) (non refundable) by demand draft drawn in favour of “**School of Planning and Architecture, Vijayawada**” payable at Vijayawada, either personally or on written request accompanied by a self-addressed envelope of size 30cm.x 15cm. For further details please visit our website www.spav.ac.in. **SC/ST/PH are not required to submit any fee / Demand Draft.**

Interested candidates may also download application form from our website www.spav.ac.in and send duly filled application in the prescribed format, super- scribing the name of the post applied for, along with a non-refundable application fee for **faculty positions** of Rs.1000/- (for General and OBC candidates) and for **non-faculty positions** Rs.500/- (for General and OBC candidates) by Demand Draft from any Nationalized Bank in favour of School of Planning and Architecture, Vijayawada payable at Vijayawada so as to reach the Recruitment Section, School of Planning and Architecture, Vijayawada Sy.No. 71/1, NH – 5, Nidamanuru, Vijayawada – 521 104, Andhra Pradesh, India **latest by 06.01.2014 at 5.00 P.M.**

The completed application form in all respects along with the passport size photograph and attested copies of relevant certificates, three references and other testimonials in support of age, qualification, caste and experience should be sent in a sealed envelope super scribing

Application for the post of _____ S.No ()

**To
The Registrar
(Attention: Recruitment Section)
School of Planning and Architecture, Vijayawada
Sy.No. 71/1, NH – 5,
Nidamanuru – 521 104
Vijayawada, Andhra Pradesh, India**

-Sd- Registrar