



बिहार केन्द्रीय विश्वविद्यालय

CENTRAL UNIVERSITY OF BIHAR

Name of the Post	Assistant Librarian
No. of posts	02
Scale of pay	Rs 15600-39100 + 6000 AGP PB – 3
Age limit for Direct Recruitment	Preferably below 40 years.
Age of superannuation	60 years
Educational and other qualification required for direct recruitment	<p>Essential:</p> <ol style="list-style-type: none">1. Master's Degree in Library Science/Information Science/ Documentation Science from a recognized University with at least 55% of the marks (or its equivalent grade of 'B' in the UGC 7 point scale wherever grading system is followed) and a consistently good academic record with knowledge of computerisation of library.2. UGC NET/SLET/SET qualified in the relevant subject. Candidates having Ph.D Degree in accordance with UGC Regulation 2009 shall be exempted from the requirement of the minimum eligibility condition of NET/SLET/SET. <p>Desirable :</p> <ol style="list-style-type: none">(i) M.Phil./Ph.D. Degree in Library Science/ Information Science/ Documentation/ Archives and manuscript-keeping/ Computerization of library.(ii) One year experience of Computer Application in library automation.



बिहार केन्द्रीय विश्वविद्यालय

CENTRAL UNIVERSITY OF BIHAR

Name of the Post	Assistant Registrar
No. of posts	01
Scale of pay	Rs 15600-39100 + GP Rs. 5400/- PB – 3
Age limit for Direct Recruitment	Preferably below 45 years
Age of superannuation	60 years
Educational and other qualification required for direct recruitment	Essential: <ol style="list-style-type: none">1. Good academic record* plus Master's degree from a recognized University with at least 55% of marks or its equivalent grade of B in the UGC seven point scale.2. Operational knowledge of Computer and Internet. Desirable: <ol style="list-style-type: none">1. Persons with specialized experience in one or more areas such as (i) Personnel and Administration (ii) Accounts and Finance (iii) Academic and Examinations.2. MBA/PG Diploma in Management or LL.B or CA/ICWA or MCA.

**Good Academic Record means 50% marks in the two preceding exam.*



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CENTRAL UNIVERSITY OF BIHAR

Name of the Post	Deputy Registrar (As per UGC also applicable for Deputy Finance Officer and Deputy Controller of Examination)
No. of posts	01
Scale of pay	Rs. 15600-39000 + GP Rs. 7600/- PB – 3
Age limit for Direct Recruitment	Preferably below 45 years.
Age of superannuation	60 years
Educational and other qualification required for direct recruitment as per UGC Regulations.	Essential: <ol style="list-style-type: none">1. A Master's degree from a recognized University with at least 55% marks or its equivalent grade of B in the UGC seven point scale.2. Nine years of experience as Assistant Professor in the AGP of Rs. 6000 and above with experience in Educational Administration, <p>Or</p> <p>Comparable experience in Research Establishments and /or other Institutions of Higher Learning.</p> <p>Or</p> <p>Five years of administrative experience as Assistant Registrar or in an equivalent post.</p> Desirable: <ol style="list-style-type: none">1. Persons with specialized experience in one or more areas such as (i) Personnel and Administration (ii) Accounts and Finance (iii) Academic and Examinations.2. Experience in University administration and familiarity with the working of university system.3. MBA/PG Diploma in Management or LL.B or CA/ ICWA or MCA or M.Phil/Ph.D. qualification.4. Operational knowledge of Computer and Internet.



बिहार केन्द्रीय विश्वविद्यालय

CENTRAL UNIVERSITY OF BIHAR

Name of the Post	Executive Engineer
No. of posts	01
Scale of pay	Rs. 15,600-39,100 + GP 6600 PB 3
Age limit for Direct Recruitment	Preferably below 50 years.
Age of superannuation	60 years
Educational and other qualification required	<p>Essential:</p> <ol style="list-style-type: none">1. Degree in Engineering preferably Civil from a recognised University/Institute or equivalent.2. At least 10 years' experience in R.C.C. design, cost estimation and in designing constructing and maintaining buildings, roads and utility services like water supply sanitary gas and electric installations and sewage system, out of which at least 5 years' administrative experience in a responsible position in a government organization or University/ Research Institution of Higher Learning/ reputed Public Sector Undertaking; as Assistant Executive Engineer/ Assistant Engineer.3. Well conversant with contract law and C.P.W.D/P.W.D. accounting procedure. <p>Desirable :</p> <ol style="list-style-type: none">1. Postgraduate Degree in Structural Engineering.2. Experience in Planning, Architecture, Urban designing/Management, supervision/construction of multi-storied buildings, lecture theatres, laboratories, auditoria, residential quarters etc.3. Knowledge of Computer Aided Design (CAD) and latest Management Technology/other relevant software.



बिहार केन्द्रीय विश्वविद्यालय

CENTRAL UNIVERSITY OF BIHAR

Name of the Post	Information Scientist
No. of posts	01
Scale of pay	Rs. 15,600-39,100 + GP 5400 PB 3
Age limit for Direct Recruitment	Preferably below 45 years.
Age of superannuation	60 years
Educational and other qualification required	Essential: 1. First class B.E./B.Tech (Computer Science Degree/Information Technology) or equivalent OR First Class Master's Degree in Computer Applications (MCA) or equivalent. OR Master's Degree in Library & Information Science (M.Lib.I.Sc.) 2. At least five years' experience, out of which three years in Library Automation preferably in University/Institute/College/PSU etc.



बिहार केन्द्रीय विश्वविद्यालय

CENTRAL UNIVERSITY OF BIHAR

Name of the Post	Internal Audit Officer
No. of posts	01 (on deputation basis)
Scale of pay	Rs. 15600-39100 + AGP Rs. 7600/-
Age limit for Deputation	Preferably below 55 years
Method of Recruitment, whether by direct recruitment or by promotion or by deputation and percentage of the posts to be filled by various methods.	By Deputation.
Educational and other qualification required for deputation/re-employment/short term contract.	<p>1. Officers having IA & AS/SAS/CA /ICWA or equivalent Accounts Qualification.</p> <p>2. Deputy Accountant General /Deputy Director (Audit)/ Deputy Controller /Senior Audit Officer or equivalent in the pay scale of Rs.15600-39100 + GP Rs. 6600</p> <p>Or</p> <p>Assistant Account General/Assistant Controller/Assistant Director (Audit) /Senior Audit Officer or equivalent in the pay scale of Rs. 15600-39100 + GP Rs. 5400 with at least five years regular service.</p> <p>Or</p> <p>15 years combined experience as Assistant Controller/Assistant Director (Audit)/Senior Audit Officer & Section Officer (Audit).</p> <p>Desirable :</p> <p>1. Preference will be given to candidates having experience of working in organisations having Double Entry System of accounting and working in universities or similar organisations.</p> <p>2. Operational knowledge of Computer and Internet.</p>



बिहार केन्द्रीय विश्वविद्यालय

CENTRAL UNIVERSITY OF BIHAR

Name of the Post	Public Relation Officer
No. of posts	01
Scale of pay	Rs. 15,600-39,100 + GP 5400 PB 3
Age limit for Direct Recruitment	Preferably below 45 years.
Age of superannuation	60 years
Educational and other qualification required	<p>Essential:</p> <ol style="list-style-type: none">1. Master's Degree in Public Relations/ Mass Communication and Journalism with at least 55% marks or its equivalent grade of B in the UGC seven-point scale. <p style="text-align: center;">OR</p> <p>Master's Degree in any discipline with at least 55% marks or its equivalent and P.G. Diploma in Public Relations/Mass Communication and Journalism.</p> <ol style="list-style-type: none">2. At least five years' experience as PRO/APRO in any University or a Govt./PSU/Corporate Sector organization or 5 years' experience in the editorial Department/Centre of any established newspaper, National News Agency, Radio or Television or Film Media3. Good working knowledge or computer applications. <p>Desirable :</p> <ol style="list-style-type: none">1. Knowledge of 2 or more Indian languages with proficiency in English and Hindi.



बिहार केन्द्रीय विश्वविद्यालय

CENTRAL UNIVERSITY OF BIHAR

Name of the Post	System Analyst
No. of posts	01
Scale of pay	Rs. 15,600-39,100 + GP 5400 PB 3
Age limit for Direct Recruitment	Preferably below 45 years.
Age of superannuation	60 years
Educational and other qualification required	<p>Essential:</p> <p>1. B.E./B.Tech. in Electronic Engineering/Computer Engineering with 5 years' experience in Programing/Database Management.</p> <p>OR</p> <p>M.C.A. with 5 years' experience in Programing/Database Management</p> <p>OR</p> <p>M.Sc. (IT/Computer Science) with 7 years' experience in Programing/ Database Management.</p> <p>OR</p> <p>M.Tech. with 3 years' experience in Programing/Database Management.</p> <p>All Degrees/Diplomas should be from a recognized University with minimum of 55% marks, or its equivalent.</p> <p>Desirable :</p> <p>1. Adequate experience in computer software & other comparable experience in automation in University system.</p>



बिहार केन्द्रीय विश्वविद्यालय

CENTRAL UNIVERSITY OF BIHAR

Name of the Post	Assistant
No. of posts	05
Scale of pay	9300-34800 + GP 4200 PB – 2
Age limit for Direct Recruitment	Preferably below 35 years.
Age of superannuation	60 years
Educational and other qualification required for direct recruitment.	Essential: <ol style="list-style-type: none">1. Bachelor in any discipline with 50% marks from a recognized University.2. Must have at least 3 years' experience as UDC or its equivalent position in a Govt. / Autonomous Bodies / State University / Central University.3. Certificate/Diploma in Computer Application from recognized institution. Desirable: Diploma in Office Management and Secretarial Practice.



बिहार केन्द्रीय विश्वविद्यालय

CENTRAL UNIVERSITY OF BIHAR

Name of the Post	Assistant Engineer
No. of posts	01
Scale of pay	Rs. 9300-34,800 + GP 4600 PB 2
Age limit for Direct Recruitment	Preferably below 40 years.
Age of superannuation	60 years
Educational and other qualification required	<p>Essential:</p> <ol style="list-style-type: none">1. Degree in Civil Engineering from a recognised University/ Institute or equivalent.2. At least three years' post qualification experience as Junior Engineer or in a similar capacity from CPWD/State Government PWD services or similar organized services/Semi Government/PSU/ Statutory or Autonomous Organization/ University System. <p>Desirable :</p> <ol style="list-style-type: none">1. Experience in Planning, Architecture, Urban designing/Management, supervision/construction of multi-storied buildings, lecture theatres, laboratories, auditoria, residential quarters, roads, water supply, sanitary installations etc.2. Knowledge of Computer Aided Design (CAD) and latest Management Technology/other relevant software.



बिहार केन्द्रीय विश्वविद्यालय

CENTRAL UNIVERSITY OF BIHAR

Name of the Post	Hindi Translator
No. of posts	01
Scale of pay	9300-34800 + GP 4200 PB – 2
Age limit for Direct Recruitment	Not more than 30 years
Age of superannuation	60 years
Educational and other qualification required for direct recruitment.	Essential: <ol style="list-style-type: none">1. Master's degree in Hindi/ equivalent from a recognized University with English/Hindi as one of the compulsory/ optional subject at the Degree level.2. Diploma/Certificate Course from recognized University in Hindi to English and English to Hindi translation.3. At least 2 years' experience of bilingual (Hindi to English and vice versa) translation and preferably of technical or scientific literature.4. Operational knowledge of Computer. Desirable: <ol style="list-style-type: none">1. Knowledge of Sanskrit or other Indian Language.



बिहार केन्द्रीय विश्वविद्यालय

CENTRAL UNIVERSITY OF BIHAR

Name of the Post	Junior Engineer (Civil)
No. of posts	01
Scale of pay	Rs. 9300-34,800 + GP 4200 PB 2
Age limit for Direct Recruitment	Preferably below 35 years.
Age of superannuation	60 years
Educational and other qualification required	Essential: 1. Diploma in Civil Engineering from a recognized University/Institute. 2. At least two years post qualification experience as Junior Engineer or Works Assistant in a University/Research Institution/ PSU engaged in construction activities/private organization of repute. Desirable : 1. Degree in Civil Engineering 2. Knowledge of Computer Aided Design (CAD) and latest Management Technology/other relevant software.



बिहार केन्द्रीय विश्वविद्यालय

CENTRAL UNIVERSITY OF BIHAR

Name of the Post	Junior Engineer (Electrical)
No. of posts	01
Scale of pay	Rs. 9300-34,800 + GP 4200 PB 2
Age limit for Direct Recruitment	Preferably below 35 years.
Age of superannuation	60 years
Educational and other qualification required	Essential: 1. Diploma in Electrical Engineering from a recognized University/ Institute. 2. At least two years post qualification experience as Junior Engineer or Works Assistant in a University/Research Institution/ PSU engaged in construction activities/private organization of repute. Desirable : 1. Degree in Electrical Engineering



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CENTRAL UNIVERSITY OF BIHAR

Name of the Post	Personal Assistant
No. of posts	02
Scale of pay	Rs. 9300 - 34800 + GP Rs. 4200/- PB – 2
Age limit for Direct Recruitment	Preferably below 35 years.
Age of superannuation	60 years
Educational and other qualification required for direct recruitment.	Essential: <ol style="list-style-type: none">1. Graduate in any discipline with 50% marks from a recognized University and proficiency in English.2. Shorthand speed of 100 w.p.m. and typing speed of 40 w.p.m. in English and Shorthand speed 80 w.p.m. and typing speed of 25 w.p.m. in Hindi on computer.3. Three years' experience as Stenographer in Central or State Universities / similar other institutions / Government Department/ PSU/Autonomous bodies.4. Certificate/Diploma in Computer Application from recognized institution Desirable: <p>Diploma in Office Management and/Secretarial Practice.</p>



बिहार केन्द्रीय विश्वविद्यालय

CENTRAL UNIVERSITY OF BIHAR

Name of the Post	Private Secretary
No. of posts	03
Scale of pay	9300-34800 + GP Rs. 4600 PB – 2
Age limit for Direct Recruitment	Preferably below 40 years
Age of superannuation	60 years
Educational and other qualification required for direct recruitment.	Essential <ol style="list-style-type: none">1. Bachelor's Degree in any discipline with 50% marks from a recognized University and proficiency in English.2. Shorthand speed of 120 w.p.m. and typing speed of 40 w.p.m. in English.3. Shorthand speed 80 w.p.m. and typing speed of 25 w.p.m. in Hindi on computer.4. Diploma in Computer application or Diploma in Office Management and/Secretarial Practice.5. Five years of experience as Personnel Assistant in Central or State Universities / similar other institutions /Government Department/ PSU/ Autonomous bodies.



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CENTRAL UNIVERSITY OF BIHAR

Name of the Post	Professional Assistant
No. of posts	01
Scale of pay	Rs. 9300-34,800 + GP 4200 PB 2
Age limit for Direct Recruitment	Preferably below 40 years.
Age of superannuation	60 years
Educational and other qualification required	Essential: 1. M.Lib. Sc./MLIS or equivalent with 50% marks. OR Master's Degree in Arts/Science/ Commerce or any other discipline with 50% and B.Lib.Sc./ BLIS with 50% marks. 2. Post Graduate Diploma/Certificate Course in Computer Application/ Computer Science/ Library Automation from a recognized institute of minimum 6 months duration. 3. At least two years' working experience in a library of Central/ State Govt. or Autonomous bodies.



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CENTRAL UNIVERSITY OF BIHAR

Name of the Post	Section Officer
No. of posts	02
Scale of pay	9300-34800 + GP Rs. 4600/- PB - 2
Age limit for Direct Recruitment	Preferably below 40 years
Age of superannuation	60 years
Educational and other qualification required for direct recruitment.	<p>Essential:</p> <ol style="list-style-type: none">1. Bachelor in any discipline with 50% marks from a recognized University.2. At least five years' experience as Superintendent/ Senior Assistant <p style="text-align: center;">or</p> <p>10 years' experience as Junior Assistant/ UDC, in Central or State Universities / similar other institutions/ Government Department/ PSU/ Autonomous bodies.</p> <ol style="list-style-type: none">3. Certificate/Diploma in Computer Application from recognized institution. <p>Desirable:</p> <p>Preference will be given to candidates holding professional qualifications like LL.B. or PG Diploma in Business Administration or MCA/PGDCA or CA (Inter)/ICWA (Inter).</p> <p>Note:</p> <p>The incumbent should possess an aptitude for drafting/ noting in English, adequate exposure in handling one or more functions related to General Administration / Purchase / Service matters/Office management/ Establishment/ Examination & Academics/Accounts & Finance/ HR/Legal in a computerized environment.</p>



बिहार केन्द्रीय विश्वविद्यालय

CENTRAL UNIVERSITY OF BIHAR

Name of the Post	Security Officer
No. of posts	01
Scale of pay	Rs. 9300-34,800 + GP 4600 PB 2
Age limit for Direct Recruitment	Preferably below 45 years.
Age of superannuation	60 years
Educational and other qualification required	Essential: <ol style="list-style-type: none">1. Bachelor's Degree or equivalent qualification with 50% marks from a recognized University.2. At least 15 years' experience in Police/Para-Military Forces/Armed Forces of the Union and held not below the rank of Sub-Inspector (Exe)/Subedar or an equivalent position with Exemplary service.3. Holding a Valid Driving License (LMV/Motor Cycle). Desirable : <ol style="list-style-type: none">1. Completion of a course in Fire Fighting or Unarmed Combat Course in Army or Para-Military Force.



बिहार केन्द्रीय विश्वविद्यालय

CENTRAL UNIVERSITY OF BIHAR

Name of the Post	Senior Technical Assistant
No. of posts	01
Scale of pay	Rs. 9300-34,800 + GP 4200 PB 2
Age limit for Direct Recruitment	Not more than 35 years.
Age of superannuation	60 years
Educational and other qualification required	Essential: 1. Postgraduate Degree in relevant subject with two years' laboratory experience of a University or a College/R&D Institution under State/Central Government. OR Bachelor's Degree in the relevant subject with three years' experience as Technical Assistant or Scientific Assistant or in an equivalent position in laboratory.



बिहार केन्द्रीय विश्वविद्यालय

CENTRAL UNIVERSITY OF BIHAR

Name of the Post	Senior Technical Assistant (Computer)
No. of posts	02
Scale of pay	Rs. 9300-34,800 + GP 4200 PB 2
Age limit for Direct Recruitment	Preferably below 35 years.
Age of superannuation	60 years
Educational and other qualification required	Essential: 1. MCA/M.Sc. (Computer Science/IT) from a recognized University/ Institute. OR B.Tech./B.E. (Computer Science/IT) or equivalent degree 2. At least two years' experience as Technical Assistant (Computer) in University or Govt. organization.



बिहार केन्द्रीय विश्वविद्यालय

CENTRAL UNIVERSITY OF BIHAR

Name of the Post	Cook
No. of posts	03
Scale of pay	5200 - 20200 + GP 1900 PB - 1
Age limit for Direct Recruitment	Preferably below 40 years
Age of superannuation	60 years
Educational and other qualification required for direct recruitment.	Essential: <ol style="list-style-type: none">1. 12th (10+2) pass from a recognized School or Institution.2. Should have hands on experience in cooking of Indian or Western dishes in general from a Hotel or Guest House of repute.3. Should possess sound health and clean habits.4. Cooking experience of at least 5 years in guest house/hostel/ canteen/recognized organization. Desirable: <ol style="list-style-type: none">1. Certificate course in Catering or cooking from a recognized government Institute or reputed Hotel.2. Knowledge of operating office machines including computers.



बिहार केन्द्रीय विश्वविद्यालय

CENTRAL UNIVERSITY OF BIHAR

Name of the Post	Driver
No. of posts	02
Scale of pay	5200 - 20200 + GP 1900 PB - 1
Age limit for Direct Recruitment	Preferably below 40 years
Age of superannuation	60 years
Educational and other qualification required for direct recruitment.	Essential: <ol style="list-style-type: none">1. 10th Pass from a recognized Board/ University.2. Valid driving license of light/medium/heavy vehicles.3. Experience of driving a motor vehicle in an institution/ organization for at least 3 years.4. Should have good working experience of maintenance and repairs of vehicle. Desirable: <ol style="list-style-type: none">1. Multi-tasking skills such as – Knowledge of operating office machines including computers.2. Knowledge of receipt and dispatch.



बिहार केन्द्रीय विश्वविद्यालय

CENTRAL UNIVERSITY OF BIHAR

Name of the Post	Hostel Attendant
No. of posts	02
Scale of pay	5200 - 20200 + GP 1800 PB – 1
Age limit for Direct Recruitment	Preferably below 35 years
Age of superannuation	60 years
Educational and other qualification required for direct recruitment.	Essential: 1. Matriculation or Equivalent exam passed with at least one year experience of working in a Hostel/ Hotel/Guest House etc. Desirable: 1. Certificate course in Catering/House Keeping etc. from a recognized government Institute or reputed Hotel.



बिहार केन्द्रीय विश्वविद्यालय

CENTRAL UNIVERSITY OF BIHAR

Name of the Post	Jr./Semi Professional Assistant (Library)
No. of posts	01
Scale of pay	5200 - 20200 + GP 2800 PB – 1
Age limit for Direct Recruitment	Preferably below 40 years
Age of superannuation	60 years
Educational and other qualification required for direct recruitment.	Essential: <ol style="list-style-type: none">1. Bachelor's Degree in Library Science/ Library & Information Science from a recognized University.2. Certificate/Diploma in Computer Application from recognized institution.3. At least three years' experience of working in University/College Library Desirable : <ol style="list-style-type: none">1. Operational knowledge of Library Automation Software.2. Multi-tasking skills: Knowledge of operating office machines.



बिहार केन्द्रीय विश्वविद्यालय

CENTRAL UNIVERSITY OF BIHAR

Name of the Post	Kitchen Attendant
No. of posts	02
Scale of pay	5200 - 20200 + GP 1800 PB – 1
Age limit for Direct Recruitment	Preferably below 35 years
Age of superannuation	60 years
Educational and other qualification required for direct recruitment.	Essential: 1. Matriculation or Equivalent exam passed with at least one year experience of working in a Canteen/Hotel/ Guest House etc. Desirable: 1. Certificate course in Catering or cooking from a recognized government Institute or reputed Hotel.



बिहार केन्द्रीय विश्वविद्यालय

CENTRAL UNIVERSITY OF BIHAR

Name of the Post	Lab Assistant
No. of posts	03
Scale of pay	5200 - 20200 + GP 2000 PB – 1
Age limit for Direct Recruitment	Preferably below 40 years
Age of superannuation	60 years
Educational and other qualification required for direct recruitment.	<p><u>For Science subject Lab</u></p> <p>Essential:</p> <ol style="list-style-type: none">1. B.Sc. in laboratory related science subject from a recognized University.2. Must have at least three (2) years' experience of handling sophisticated instruments of Lab. in Govt. / Autonomous Bodies/ State University /Central University. <p>Desirable:</p> <ol style="list-style-type: none">1. Basic knowledge of Computer.2. Multi-tasking skills: Knowledge of operating office machines including computers. <p><u>For Computer Science Lab</u></p> <p>Essential :</p> <ol style="list-style-type: none">1. B.Sc. with specialisation in Computer Science. OR Bachelor in Computer Application. OR Bachelor in any discipline with one year Diploma in Computer Application.2. At least 3 years work experience of Computer Lab. in Govt. / Autonomous Bodies/ State University /Central University. <p>Desirable:</p> <ol style="list-style-type: none">1. Multi-tasking skills: Knowledge of operating office machines including computers.2. Diploma/Certificate course in Computer Networking.



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CENTRAL UNIVERSITY OF BIHAR

	<p style="text-align: center;"><u>For Psychological Lab</u></p> <p>Essential :</p> <ol style="list-style-type: none">1. B.A./B.Sc. with Psychology as one of subject.2. 2 year's work experience in psychology lab with knowledge and use of psychological tests and Lab instruments. <p>Desirable:</p> <ol style="list-style-type: none">1. Knowledge of use of computer in psychological experiments.2. Multi-tasking skills: Knowledge of operating office machines including lab.



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CENTRAL UNIVERSITY OF BIHAR

Name of the Post	Lab Attendant
No. of posts	03
Scale of pay	5200-20200 + GP 1800 PB 1
Age limit for Direct Recruitment	Not more than 30 years
Age of superannuation	60 years
Educational and other qualification required for direct recruitment.	Essential: 1. 10+2 or its equivalent examination from a recognised Board with one of the subjects of the concerned Lab. Desirable: 1. Multi-tasking skills such as : Knowledge of operating office machines including computers. 2. Work experience in any College/ University lab.



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CENTRAL UNIVERSITY OF BIHAR

Name of the Post	Library Assistant
No. of posts	02
Scale of pay	Rs. 5200-20,200 + GP 2000 PB 1
Age limit for Direct Recruitment	Preferably below 35 years.
Age of superannuation	60 years
Educational and other qualification required	Essential: 1. Bachelor in Library Science or Information Science OR Bachelor Degree in any discipline with 50% marks from a recognized University with Certificate/Diploma course in Library Science/Library and Information Science from a recognized institution; 2. Computer Course at Sr. Secondary Level or Basic Course in Computer Science/Word Processing from a recognized Institution. 3. At least one year working experience in a reputed library. Desirable : (i) Knowledge of Library Automation activities. (ii) Multitasking skill : knowledge of operating Office machines.



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CENTRAL UNIVERSITY OF BIHAR

Name of the Post	Library Attendant
No. of posts	02
Scale of pay	5200-20200 + GP 1800 PB 1
Age limit for Direct Recruitment	Preferably below 35 years
Age of superannuation	60 years
Educational and other qualification required for direct recruitment.	Essential: <ol style="list-style-type: none">10+2 or its equivalent examination from a recognised Board.Certificate/Diploma in Library Science from recognized institution. Desirable: <ol style="list-style-type: none">Multi- tasking skills such as : Knowledge of operating office machines including computers.Work experience in Library of any College/ University.



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CENTRAL UNIVERSITY OF BIHAR

Name of the Post	LDC
No. of posts	10
Scale of pay	5200 - 20200 + GP 1900 PB - 1
Age limit for Direct Recruitment	Preferably below 35 years
Age of superannuation	60 years
Educational and other qualification required for direct recruitment.	Essential: <ol style="list-style-type: none">1. Bachelor's Degree from a recognized University.2. Minimum six month Certificate/ Diploma in Computer from any recognized institution.3. Computer typing speed of 40 w.p.m. in English and 25 w.p.m. in Hindi. Desirable: <ol style="list-style-type: none">1. Diploma in Office Management and Secretarial practice from recognized board2. Multi-tasking skills such as: Knowledge of operating office machines including computers.



बिहार केन्द्रीय विश्वविद्यालय

CENTRAL UNIVERSITY OF BIHAR

Name of the Post	LDC (for caretaking the job of Hostel)
No. of posts	01
Scale of pay	5200 - 20200 + GP 1900 PB - 1
Age limit for Direct Recruitment	Preferably below 35 years
Age of superannuation	60 years
Educational and other qualification required for direct recruitment.	Essential: 1. 10+2 or its equivalent examination from a recognized Board/ Institution. 2. Diploma/Certificate course in hospitality/ maintenance of guest house. Or Experience of five years in maintenance of institutional guest house. Desirable :- 1. Multi-tasking skills such as : Knowledge of operating office machines including computers.



बिहार केन्द्रीय विश्वविद्यालय

CENTRAL UNIVERSITY OF BIHAR

Name of the Post	Multi-Tasking Staff (MTS)/Office Attendant
No. of posts	02
Scale of pay	5200 - 20200 + GP 1800 PB – 1
Age limit for Direct Recruitment	Preferably below 35 years
Age of superannuation	60 years
Educational and other qualification required for direct recruitment.	Essential: 2. 10 th pass or its equivalent examination from a recognized Board/Institution. Desirable: 1. Multi-tasking skills such as : Knowledge of operating office machines including computers. 3. Knowledge of receipt and dispatch. 4. Housekeeping of the office rooms.



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Name of the Post	Security Inspector
No. of posts	01
Scale of pay	Rs. 5200-20,200 + GP 2800 PB 2
Age limit for Direct Recruitment	Preferably below 40 years.
Age of superannuation	60 years
Educational and other qualification required	Essential: 1. Bachelor's Degree or an equivalent qualification from a recognized University. 2. Ten years' experience in Police/Para Military Forces/Armed Forces and held not below the rank of Havaldar or an equivalent position with exemplary service. 3. Holding valid driving licence of LMV/Motor Cycle. Desirable : 1. Completion of a course in Fire Fighting



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Name of the Post	Technical Assistant
No. of posts	01
Scale of pay	5200-20200 + GP 2800/- PB – 1
Age limit for Direct Recruitment	Preferably below 40 years
Age of superannuation	60 years
Educational and other qualification required for direct recruitment.	Essential: 1. Bachelor's Degree with Science in one of the subjects related to the lab from a recognized University. 2. Three years working experience in any University/College/Research Lab. 3. Experience of handling/operating/maintaining sophisticated instruments. Desirable 1. Multi-tasking skills: Knowledge of operating office machines including computers. -----



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CENTRAL UNIVERSITY OF BIHAR

Name of the Post	UDC
No. of posts	04
Scale of pay	5200 - 20200 + GP 2400 PB – 1
Age limit for Direct Recruitment	Preferably below 35 years
Age of superannuation	60 years
Educational and other qualification required for direct recruitment.	<p>Essential:</p> <ol style="list-style-type: none">1. Bachelor in any discipline with 50% marks from a recognized University.2. Three year experience as LDC or equivalent in the State/Central University or any other institution preferably educational institution.3. One year Certificate/Diploma in Computer Application from recognized institution. <p>Desirable:</p> <ol style="list-style-type: none">1. Knowledge of Hindi & English typing.2. Diploma in Office Management and Secretarial Practice.3. Multi-tasking skills: Knowledge of operating office machines including computers.