

# Central Institute of Freshwater Aquaculture

(Indian Council of Agricultural Research)

P.O. Kausalyaganga: Bhubaneswar – 751 002

E-mail: [cifa@ori.nic.in](mailto:cifa@ori.nic.in), Web site: <http://www.cifa.in>

ADVERTISEMENT NO. 03/2014

Applications are invited from the eligible candidates for recruitment of technical posts at KVK, Khordha under administrative control of Central Institute of Freshwater Aquaculture, Bhubaneswar.

Sl. No.	Name of the Post	No. of the Posts/ Category	Age Limit* as on 01/01/2014	Pay Band/ Scale/ Grade Pay	Essential/Desirable Qualification
1	Subject Matter Specialist (SMS) (T-6) (Crop Production)	01 (OBC)	18-35 years	Rs.15,600/- 39,100/- + Grade Pay Rs. 5400/-	<b>Essential:</b> M. Sc. (Agriculture) in Agronomy. <b>Desirable:</b> 1) Two years of Experience in Teaching/Research/Extension Education or relevant field. 2) Two years working experience in KVK. 3) Writing /Speaking knowledge of Oriya
2	Subject Matter Specialist (SMS) (T-6) (Home Science)	01(UR)	18-35 years	Rs.15,600/- -39,100/- + Grade Pay Rs. 5400/-	<b>Essential:</b> M. Sc in Home Science <b>Desirable:</b> 1) Two years experience in Teaching/Research/Extension Education or relevant field. 2) Two years working experience in KVK. 3) Writing /Speaking knowledge of Oriya
3	Programme Assistant (T-4)	01 (UR)	18-30 years	Rs. 9,300/- 34,800/- Grade Pay Rs. 4200/-	Essential: 1)B.Sc. (Agriculture)/B.F.Sc. 2) Writing /Speaking knowledge of Oriya and should have minimum passed 10 <sup>th</sup> (Matriculation) with Oriya language as one of the subject. Desirable: M.Sc. (Agriculture) in Soil Science

## **\*Age Limit:**

- There will be no age limit for the employee of the Council for the above said posts.**
- The upper age limit against reserve post is relaxable in case of SC/ST/OBC as permissible under the rules against reserved posts for respective category only (5 years for SC/ST, 3 years for OBC, 10 years for PHC)
- The crucial date for determining the age limit & qualification in each case will be 1<sup>st</sup> January 2014.**
- The RA's/SRF's who have been engaged on contractual basis by different Projects in ICAR Institutes without break for less than six months as on date be considered with their qualifications by granting them appropriate relaxation in the upper age limit to the extent of their spell they were actually engaged as RA's/SRF's fulfilling conditions as mentioned in ICAR Order No. 19(25) 2011 E.IV dated 12/12/2011 and followed by Council Order No. 19(25)/2011-Estt.IV dated 24/01/2012 (maximum of 16 years 3 months).**

## **General Instruction:**

- 1) The prescribed essential qualifications are minimum and enhanced qualification does not entail candidates to be called for written test/practical test/interview. Where the number of applications received in to the advt. are large and it will not be convenient or possible for the Institute to call all those candidates for written test/practical/interview, the Director, CIFA, Bhubaneswar reserves the right to fix the criteria for calling the candidates on the basis of qualification, experience etc. After screening the application, the candidates will be called for written test/practical test and interview.
- 2) **These posts are non-government under Indian Council of Agricultural Research, which is an autonomous body and will be governed by New Pension Scheme 2004 introduced by Govt. of India with other service conditions mutatis-mutandis and as amended from time to time.**
- 3) All posts are temporary but likely to continue, Candidates must ensure that they fulfill all the eligibility conditions for these posts with regard to qualifications and age limit etc.
- 4) **Persons already in employment should route their application through proper channel, otherwise, their application received directly will liable to be rejected. At the time of Personal Interview, the candidates/applicants is required to submit No Objection Certificate from their Employer.**
- 5) **No correspondence will be entertained from any candidate for selection/test/interview/appointment. Canvassing if any form will be treated as disqualification.**
- 6) Candidates are advised to send attested copies of each certificate or any other authentic document in support of their age alongwith mark-sheets, caste certificates, certificate in support of getting age relaxation etc. with their applications.
- 7) The application should be submitted to **The Director, Central Institute of Freshwater Aquaculture (ICAR), Kausalyaganga, Bhubaneswar- 751002 latest by 15/04/2014 by Speed Post/ Registered Post only in the proforma appended strictly typed in A4 size paper and filled in by own handwriting accompanied by a latest pass-port size photograph (Three nos., one should be pasted on application duly self attested and other two will be attached with application) alongwith Examination fee (Non-refundable) of Rs. 500/- (Rupees five hundred only) for each post is to be sent in the shape of Bank Draft drawn in the favor of “ICAR UNIT CIFA” payable at SBI Kausalyaganga (Code-8874) issued after the date of publication of Advertisement & written on the back the name of the Candidate, Post name, Advt. No. & Sl.No. Candidates belonging to SC/ST & PH are not required to pay any fee. Women candidate are also exempted to pay application fee. No fee exemption is, however, available to OBC candidates and they are required to pay the full prescribed fee. Application proforma and advertisement are also available on the Institute website [www.cifa.in](http://www.cifa.in).**
- 8) Application not accompanied by the prescribed fee or incomplete or defective of unsigned declaration or without certified copies of their certificates i.e. without proof of qualification, age, caste certificate and certificate for getting age relaxation shall be summarily rejected. **No representation or correspondence regarding such rejection shall be entertained under any circumstances.**
- 9) The candidates may submit their application strictly in the prescribed proforma as published in News Papers/CIFA website, fill up the column in their own handwriting. **The envelope containing the application form should super-scribed in bold letters as “APPLICATION FOR THE POST OF \_\_\_\_\_, Advt. No. \_\_\_\_\_**

**Sl.No. \_\_\_\_\_ as the case may be.** Separate application should be submitted for each post and serial No. of other post(s) if applied, more than one post on each application form in the column provided with prescribed fee.

- 10) The Selected candidate will initially report at CIFA Headquarters, Bhubaneswar. The appointee will be posted to KVK, Khordha but they are liable to work any of the Regional Research Centres of CIFA located at Rahara (West Bengal), Bangalore (Karnataka), Vijyawada (Andhra Pradesh) and Anand (Gujarat)/ or Headquarters as per discretion of the Director, CIFA.
- 11) **APPLICATION RECEIVED AFTER DUE DATE FOR ANY REASON INCLUDING POSTAL DELAY BE SUMMARILY REJECTED.**
- 12) The Director, CIFA reserves the right to increase or decrease the number of vacancies, change any of the conditions, change the dates of tests/interview and rejects any or all applications without assigning any reason thereof, whatsoever.
- 13) All the dispute/litigation, if any, will be subject to Bhubaneswar (Odisha).
- 14) **All further instructions will appear only at the CIFA official website [www.cifa.in](http://www.cifa.in).**
- 15) Any further enquiry can be made on CIFA official Tel. No. 0674-2465446 Ext. No. 311, 342.
- 16) **The crucial date for determining Age, Age Relaxation for SRF/RA & Qualification will be 1<sup>st</sup> January, 2014**

**Abbreviation used: UR= Un Reserved, SC= Schedule Caste, ST= Schedule Tribe, OBC= Other backward Class, PH= Physically Handicapped, SRF= Senior Research Fellow, RA= Research Associate.**

DIRECTOR

# APPLICATION FORMAT

**Affix latest  
passport size  
Self attested  
photograph**

Advt. No. :.....  
Application for the post of :.....  
Sr.No of the post applied from this advt.:.....  
Name & Sr.No of other post(s) if applied from this same advt.:.....  
.....

1. Name of the applicants(in block letters):.....

2. Fathers/Husband's Name :.....

3. Date of Birth & Place :.....

4. Nationality :.....

5. Age as on 01/01/2014. :.....

6. Sex (Male/Female) :.....

7. Present Address :.....  
.....  
.....

8. Permanent Address :.....  
.....  
.....

9. Whether belongs to SC/ST/OBC/PH :.....  
If yes enclose attested copy of the certificate issued by Appropriate Authority duly  
attested by Gazetted Officer

10. Educational Qualification/ Technical qualification :

Sl. No.	Name of Exam	Univ./Board	Year of passing	Grade/Div. & %of marks in aggregate	Subject Passed

**11. Experience :**

Name of Employer	Designation	Pay Scale/Salary/ Consolidated Remuneration Drawn	Period		Nature of Duties/ Works
			From	To	

**12. Experience with KVK:**

Name of KVK	Designation	Pay Scale/Salary/ Consolidated Remuneration Drawn	Period		Nature of Duties/ Works
			From	To	

**12. A. Please write about your significant contributions to the KVK (not more than one page attach with this application form)**

**13. Languages known:**

Language	Proficiency		
	Read	Write	Speak

**14. Details of Application fees:**

Demand Draft No.	Date	Issuing Bank	Amount

**15. Any other relevant information the candidate may like to add, if any .....**

.....

**16. Whether his/her relative is employed in any of ICAR Institute/CIFA (if yes, furnish the name/designation/place of the person and described his/her relationship):**

Name of Relative	Designation	Place	Relation with Applicant	Remarks

### **Declaration**

I solemnly declare that all the statement made in this application are true, complete and correct to the best of my knowledge and belief. I understand and agree that in the event of any information being found /incorrect/incomplete or ineligible being detected at any time before or after selection/interview, my candidature is liable to be rejected outright and I shall be bound by the decision of the Director, Central Institute of Freshwater Aquaculture, Bhubaneswar.

Place: .....

Date: .....

Signature of Candidate