

**RAJASTHAN STATE
CENTRALIZED COUNSELING
FOR
COMMON MANAGEMENT ADMISSION
TEST (CMAT-2014)**

Information Booklet



माणिक्य लाल वर्मा टेक्सटाईल व इंजीनियरिंग कॉलेज, भीलवाड़ा

Manikya Lal Verma Textile & Engineering College, Bhilwara

(An Autonomous Institute of Government of Rajasthan)

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CMAT-2014**

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**CENTRALIZED COUNSELING
FOR
ADMISSION TO FIRST YEAR OF MBA/PGDM COURSE FOR THE ACADEMIC SESSION
2014-15
COMMON MANAGEMENT ADMISSION TEST (CMAT-2014)
INSTRUCTIONS FOR THE CANDIDATES**

1. ONLINE REGISTRATION FOR COUNSELING:

- 1.1 CMAT-2014 registration and counseling form is to be submitted online by following the instructions provided on official web portal. The candidate must carefully fill all details as required in the online registration form.
- 1.2 Duration of submission of online registration and counseling fee shall be from 05.04.2014 to 26.05.2014.
- 1.3 Candidate is required to upload his/her recent passport size photograph and signature as per the facility provided on the web portal of the online application form. He/she must ensure that the image size of photograph should not exceed 100 KB (maximum) in the JPG file format and the image size of Signature should not exceed 50 KB (maximum) in the JPG file format.
- 1.4 The candidate can edit the registration and counseling details only before submission. Once “Submit” Button is clicked by candidate, he/she will not be able to edit the details. So click “Submit” button only when you have completed all your online registration and counseling details correctly and completely). The CMAT-2014 will not be responsible for any consequences arising out of non-acceptance of any correction/addition/deletion once filled in the registration form whatsoever the reasons may be.
- 1.5 The CMAT-2014 will not be responsible for any consequence arising out of non-acceptance of any correction/addition/deletion of any Data of the registration form after clicking the “Submit” Button.
- 1.6 Deposition of Fee: CMAT-2014 Counseling fees is Rs. 11,000/- including the registration fees of 1,000/-. Candidates will contact any e-Mitra /CSC kiosk center authorized by the Government of Rajasthan and deposit a sum of Rs. 11,025/- (Rs. 11,000/- against registration & counseling Fees and Rs 25/- for e-Mitra service charges). Amount of registration fee is neither refundable / transferable nor adjustable for future CMAT. The e-Mitra/CSC kiosk will generate a 16-digit Token number for the candidate using e-Mitra portal and issue a receipt containing this Token number. Candidates are advised to keep this receipt safely with them for further use. In order to activate the online registration and counseling and for entering the required details, the candidate must enter his/her token number. in the appropriate column of the online registration and counseling form. Online registration form will not accept entries without Token number.
- 1.7 Entries made at e-Mitra /CSC kiosk will be kept freeze daily on line registration. So candidates are advised to ensure that their entries are correctly filled up at e-Mitra /CSC kiosk.

2. ELIGIBILITY CRITERIA FOR ADMISSION:

A candidate having valid CMAT-2014 Score, must ensure that he/she is eligible for admission to various Government aided and private unaided institutions of Rajasthan conducting MBA/PGDM course before filling up the CMAT-2014 registration form. If a ineligible candidate is admitted due to any reason then the admission of such a candidate will be cancelled as soon as the mistake is detected even at later stage. Eligibility criteria for admission to MBA/PGDM course shall be as under:

2.1 EDUCATIONAL QUALIFICATION:

The candidate must possess Graduate (10+2+3) degree or equivalent from any recognized University with at least 48% marks in aggregate (43% in case of SC/ST and Non creamy layer OBC candidates), without any approximation in the Graduate Examination. However, the candidate appearing for the qualifying examination (Graduate Degree) in 2014, will also be permitted to participate in the counseling process but his/her admission will be provisional subject to furnishing the mark sheet of qualifying examination before 31st December, 2014 or as prescribed by the concerned university. Final year appearing students are required to submit, at the allotted institute, a certificate from college/institution (Certificate-6). **Download from website www.cmat-raj.org Non-Collegiate students shall get the certificate-6 signed by the centre/university.**

2.2 DOMICILE CRITERIA:

CMAT-2014 is open to the candidates of Rajasthan Domicile only. The domicile status will be ascertained as per any one of the following criteria.

Domicile Category - A

The candidate himself / herself or any of his / her natural parents (father / mother) is a bonafide resident of Rajasthan. [Refer Certificate No. 1 (i)] Download from web site www.cmat-raj.org

OR

Domicile Category - B

Candidate has studied continuously as a regular student in recognized educational institutions in Rajasthan for the preceding five years up to and including the year in which he/she has passed the qualifying examination.[Refer Certificate No. 1 (ii)]Download from web site www.cmat-raj.org

OR

Domicile Category - C

Candidate is a son/daughter of either a serving employee or a retired employee of any of the following: [Refer Certificate No. 1(iii)] Down load from web site www.cmat-raj.org

- (i) Government of Rajasthan (including officers of All India Service borne on the State cadre of Rajasthan).
- (ii) Undertakings/ Corporations/ Improvement Trusts/ Municipal Boards/Panchayat Samities / Cooperative Bodies duly constituted by the Government of Rajasthan.
- (iii) Statutory Bodies and Corporations formed under Indian Companies Act incorporated in Rajasthan.

OR

Domicile Category - C

Candidate is a son/daughter of an employee of the Universities in Rajasthan or Board of Secondary Education, Rajasthan or Government aided Engineering Colleges of Rajasthan who has put in at least three years service on the date of submission of application in any of the above bodies. [Refer Certificate No. 1 (iv)] Download from web site www.cmat-raj.org

OR

Domicile Category - C

Candidate is a son/daughter of an employee of Central Government or Institutions of the Central Government including Public Sector Undertakings or Corporations and who is on the regular rolls and is serving in the State of Rajasthan on the date of application. [Refer Cert. No. 1 (v)] Download from web site www.cmat-raj.org

OR

Domicile Category - C

Candidate is a son/daughter of an employee of Rajasthan origin, serving in Defense/Central Government services/Public Sector undertakings/National Institutes of Government of India, who has put in at least three years service on the last date for submission of application irrespective of his/her place of posting provided a certificate is submitted by the employee from the employer to this effect stating the State of origin and the home town as given by him/her at the time of his/her entry into service. [Refer Certificate No. 1 (vi)] Download from web site www.cmat-raj.org

Note:

1. Ex-Servicemen (Ex-S) and the Defense Killed (DK) persons should be of Rajasthan origin for eligibility of their children in these categories. The State of origin and home town as entered in the discharge certificate shall only be accepted as proof in respect of the above. A copy of discharge certificate and PPO must necessarily be enclosed to seek reservation/ relaxation in this category. The discharge certificate and PPO must be produced in original at the time of Counseling.

For the wards of defense personnel from other State but serving in the State of Rajasthan, the domicile condition is waved off to enable them to appear in the entrance test and be selected in general quota. However, they would not be eligible for Ex-S/DK category.

2. Sons/daughters of the persons displaced from Jammu & Kashmir (KM) shall be eligible for admission through CMAT-2014. The candidate has to submit a certificate from the competent authority as a proof of being son/daughter of a person displaced from Jammu & Kashmir.

3. RESERVATION OF SEATS:

The reservation of seats shall be as per the directions of the Government of Rajasthan. As prescribed by the Government of Rajasthan (except in case of Private unaided Institutions and 50% seats in the self finance course of the aided institutions) the reservation of seats will be made subject to the prevalent statutory provisions of the State of Rajasthan viz. 16% for SC candidates, 12% for ST candidates, 21% for candidates belonging to non-creamy layer OBC and 1% for non-creamy layer SBC candidates.

Provision will also be made for horizontal reservation of 3% for candidates belonging to physically handicap (PH), 25% for women category and 3% for dependants of Defense Killed/Ex-servicemen / Gallantry award winners.

Priority for Category of Defense Persons will be as follows :

Code	Category
EXS1	Killed in action
EXS2	Disabled in action and boarded out from service/Died while in service with death attributable to military service/Disabled in service and boarded out with disability attributable to military service
EXS3	Gallantry award winners
EXS4	Ex-servicemen

Reservation of girls in this category: 50% of the reserved seats in this category are earmarked for the girls.

Kashmiri Migrant (KM) Category:

5% of total intake capacity over and above the sanctioned strength in each of the institutions will be reserved for Kashmiri migrants. Sons/daughters of the displaced persons from Jammu & Kashmir shall be eligible for admission through CMAT-2014. The candidate has to submit a certificate from the competent authority as a proof of being son/daughter of displaced person from Jammu & Kashmir.

Acronyms of various categories are as follow:

Category-I	Category-II
GEN – General	Ex-S - Ex Serviceman
SC - Scheduled Caste	DK- Defense Killed
ST - Scheduled Tribe	PH - Physically Handicapped
OBC - Non creamy layer Other Backward Classes	KM - Kashmiri Migrants
SBC – Non creamy layer Special Backward Category	

Definition of SC / ST / Non creamy layer OBC/ Non creamy layer SBC Category: The benefit of reservation under SC / ST / Non creamy layer OBC/ Non creamy layer SBC category shall be available only to the candidates of the castes as notified under Presidential order for the State of Rajasthan, for which, the certificate should be issued by the competent authority as mentioned in Certificate No. 2 in this booklet. However, for claiming the benefit under non creamy layer OBC category, the candidate will also have to furnish an undertaking in the prescribed performa as given in Certificate No. 2. Download from web site www.cmat-raj.org. **It is further clarified that the candidates belonging to creamy layer OBC and SBC category are not entitled for reservation benefits and shall be treated in General category, therefore, creamy layer OBC and SBC candidates should fill General category in their ONLINE application form.** The candidates are advised to visit the website www.cmat-raj.org as well as web site www.ncbc.nic.in of National Commission for Backward Class (NCBC) for criteria laid down by the Government for creamy layer. Exact number of seats (Seat Matrix) will be notified through web site before counseling.

Note: For seeking the benefit of reservation in any category, sufficient documentary proof must be submitted along with the Online Application Form (the formats of certificates for various reservation categories are download from web site www.cmat-raj.org). Category once indicated at the time of submission of application form along with documentary proof will not be changed afterwards in any case.

4. REGISTRATION FEE FOR ONLINE COUNSELING OF CMAT-2014:

CMAT-2014 Counseling fees is Rs. 11,000/- including the registration fees of 1,000/-, (neither refundable nor transferable/adjustable for future CMAT). Candidates will have to contact any e-Mitra / CSC kiosk center authorized by the Government of Rajasthan and deposit a sum of Rs.11,025/- (Rs. 11,000/- against registration & counseling Fees and Rs.25/- for e-Mitra service charges).

5. ENCLOSURES TO BE SUBMITTED AT REPORTING INSTITUTE:

- 5.1 An attested copy of CMAT-2014 Score Card.
- 5.2 An attested copy of Certificate / Mark-sheet of High School / Secondary bearing Date of Birth of the candidate.
- 5.3 An attested copy of Certificate / Marksheet of 10+2 Examination.
- 5.4 An attested copy of Marksheet of Graduation (10+2+3) Examination, as a proof of having passed the qualifying examination. (If you have already passed the qualifying examination).

5.5 Final year appearing students must submit Certificate-6 from the head of the institute. Download from web site www.cmat-raj.org

5.6 An attested copy of the relevant domicile certificate whichever is applicable [Refer Certificate No. 1(i) to 1(vi)] Download from web site www.cmat-raj.org

5.7 An attested copy of relevant certificate necessary for claiming reservation. (Refer Certificate No. 2 to 5 as applicable) Download from web site www.cmat-raj.org

Note :- To avail benefit of domicile / reservation etc., the candidate will have to produce the requisite certificate (s). For the convenience of candidates formats of such certificates are available on web site www.cmat-raj.org. The candidates can reproduce the format of the certificate(s) by typing / photocopying etc. for the purpose of certification from appropriate authority.

6. FEE STRUCTURE:

Pursuant to the judgment of Hon'ble Supreme Court in the case titled Islamic Academy of Education V/s State of Karnataka dated 14.08.2003; the state government has constituted a "State Level Fee Committee"(SLFC) for determination of fee structure for various technical courses including MBA/PGDM. The fee structure for MBA course for the session 2014-15 will be as per directions of Govt. of Rajasthan (To be available on Website)

Note: For PGDM the fee will be decided by the concerning institution and/or as per the applicable direction of Government of Rajasthan.

The fee committee has yet not approved final fee structure for academic year 2014-2015. Further, it may be noted that the fee structure for the session 2014-2015 will be finalized shortly by the State Level Fee Committee. The candidates are required to pay the fee as prescribed by SLFC.

The fees (public notice no. AICTE/ Legal/04(01)/2007) once deposited by the candidates for admission will be refunded as per the policy of AICTE, New Delhi or any other policy declared by Government of India / or any authority mandated for this.

9. ADMISSION PROCEDURE:

The admission in the state quota of MBA/PGDM institutions in Rajasthan will be strictly in accordance with the merit in the CMAT-2014. The process of admission will be performed in accordance with the guidelines provided by the Government of Rajasthan. The admissions will be done through on-line counseling.

10. VALIDITY OF ADMISSION:

16.1 Admission of the candidate will be provisional till the concerned University enroll the candidate.

16.2 If for reasons to be recorded in writing, the Coordination Committee suspects that a particular candidate has obtained a certificate by misrepresenting the facts, the matter will be referred to the competent authority (ies). On receipt of the report, the Coordination Committee would take the final decision regarding the admission of the candidate. His/Her admission will be treated as provisional during this period

16.3 Permission to register for CMAT-2014 counseling shall not guarantee for fulfilling eligibility criteria for admission. Only the eligible candidates will be considered for counseling and subsequent admission as per norms.

11. DEPOSITION OF FEES AND ORIGINAL DOCUMENTS:

At the time of reporting in the allotted institute, the candidates will have to deposit all original documents, certificates and a specified amount towards fee. The allotted institute would check/ match the documents and other required certificates with originals. If the admission is granted,

the amount would be refunded as per AICTE, New Delhi public notice no. AICTE/Legal/04(01)/2007. The original documents will be returned by the respective College after the University enrolment has been completed.

12. HOSTEL ACCOMMODATION AND COMMENCEMENT OF SESSION:

Information regarding hostel facilities and starting of session can be obtained from the allotted institute.

13. OTHER INFORMATION:

1. Please ensure that you have filled all information in the CMAT-2014 online application form in all respects. Incomplete forms are liable to be rejected without any notice.
2. All legal matters will be subjected to Bhilwara city Jurisdiction only.
3. CMAT-2014 coordinator will not be responsible for postal delays. All the necessary information would be made available on the CMAT-2014 web site.

14. INSTRUCTIONS FOR FILLING CMAT-2014 ONLINE REGISTRATION FORM:

Guidelines for filling in the registration form -

1. **Name of the Candidate:** Fill in your name, as recorded in the High School (10th Standard) Certificate issued by the Board/University/ Institution in CAPITAL LETTERS. This will be used in all the correspondence. Any change in the name/surname at any stage has to be duly supported by a certificate issued by competent authority. Write your surname in the space provided. Do not leave any blank space within any part of the name. Leave one and only one blank space between any two parts of the name.
2. **Father's/Mother's name:** Fill your Father's/ Mother's Name in the space provided for.
3. **Date of Birth :** Enter your date of birth as given in your High School (Class X) certificate in the boxes provided for this purpose. fill in as Date Month Year format .
4. **Sex:** Fill up your Gender Male or female.
5. **Address for correspondence:** Fill in your address for correspondence at the space provided for. Address should be limited to the space so provided. You can shorten the length of address. Do not write your or your father's name with the address here.
6. **Permanent Address:** Fill in your address for correspondence in the space provided for. Address should be limited to the space so provided. You can shorten the length of address. Do not write your or your father's name with the address here.
7. **Category:** Fill in the appropriate category GEN/OBC/SC/ST/SBC.
8. **Reservation Category-I:** Fill in the appropriate category.
9. **Reservation Category-II:** Fill in the appropriate category horizontal reservation.
10. **Physical Handicapped:** Fill in the entry.
11. **Whether domiciled in Kashmir Division of the State of J & K during the period 1-1-1980 to 31-12-1989? :** Fill in yes or No.
12. **Domicile Status:** Fill in the appropriate status.
13. **Domicile Category:** There are 6 categories for domicile given in section 2.2 of information brochure. Fill in the category which is applicable.
14. **Nationality:** Fill in which is applicable.
15. **Contact Details:** such as Mobile Number or phone number along with area code.
16. **E-mail ID:** Confirm/valid E-mail ID.
17. **Qualification Details:** Fill up details of your qualification a following-
 - a) Year of Passing/ Appearing :Fill in your passing year
 - b) Percentage of Marks: Fill in the marks obtained in qualifying degree rounded down to two decimal places.
18. **Photograph:** upload your recent photograph in required size.
19. **Signature:** upload your recent signature in required size.

- 20. Declaration by the Candidate:** You must read and agree with the declaration to authenticate the information provided by you, Failure to do so will lead to rejection of the application.
- 21. CMAT-2014 Roll Number, state rank and score need to be entered strictly as per CMAT-2014 score card.**
- 22. One of the two, Email ID and mobile number,) Mandatory requirement.**

TENTATIVE LIST OF SEATS AS PER SESSION 2013-14

For tentative list of colleges for MBA course in Rajasthan state , candidates are advise to see the following link :

http://www.aicte-india.org/docwnloads/MGMT/Rajasthan_MGMT.pdf

FORMATS OF VARIOUS CERTIFICATES

CERTIFICATE – 1

Certificate for Domicile of Rajasthan

(any one relevant certificate out of the following six must be given)

Domicile Category - A	CERTIFICATE - 1 (i)	CMAT - 2014
(To be given if father/mother of the candidate is a bonafide resident of Rajasthan)		
<p>It is certified that Shri/Smt _____ natural Father/Mother of Shri/ Kumari _____ is a bonafide resident of Rajasthan.</p> <p style="text-align: center;">(Name of the candidate)</p>		
<i>OR</i>		
(To be given if, the candidate is a bonafide resident of Rajasthan)		
<p>It is certified that Shri/Kumari _____ Son/Daughter of (Name of the candidate) Shri/Smt _____ is a bonafide resident of Rajasthan</p>		
<p>Magistrate Date :</p>	<p>Signature of the District Magistrate / Executive Court Seal Addl. District Magistrate / S.D.M.</p>	
<i>OR</i>		
<p><i>If the above certificate, issued by competent authority, is already available, then attach the attested photocopy of that certificate</i></p>		

Domicile Category - B

CMAT - 2014

CERTIFICATE - 1 (ii)

(To be given if the candidate has studied continuously for preceding five years up to and including the year of passing qualifying examination as a regular student in recognized educational institutions of Rajasthan)

I certify that Shri/Kumari _____
son/daughter of

(Name of the candidate)

Shri/Smt

_____ has

studied continuously in school(s)/ college in Rajasthan as a regular student during sessions _____

to _____ in classes _____ to _____. The school(s)/ college is/are recognized.

Signature of the Head Master/Principal of School

/College

Date :

last attended with official seal

**If a candidate has studied in more than one school / college, then attach this certificate in the above format for each school / college.*

CERTIFICATE - 1 (iii)

(To be given if the candidate's father/mother is a serving / retired employee of Government of Rajasthan / Government of Rajasthan Undertakings)

Certified that Shri/ Smt _____ Father /
Mother of
Shri/Kumari _____ is a serving
employee

(Name of the candidate)

(write designation _____) / retired employee (write designation held at
the time of retirement _____) of

- (i) Government of Rajasthan including officer of All India Service borne on the State Cadre of Rajasthan (specify _____) or
- (ii) The Undertaking/ Corporation / Improvement Trust/ Municipal Board /Panchayat Samiti/ Co- operative body duly constituted by the Government of Rajasthan (Specify _____) or
- (iii) Statutory body or Corporation formed under the Indian Companies Act incorporated in Rajasthan (Specify _____).

Signature of the Employer/Head of

Department
Date :
seal

with Designation and official

OR

CERTIFICATE - 1 (iv)

(To be given if the candidate's father/ mother is a serving employee of University, Board of Secondary Education or Govt. Aided Engineering College in Rajasthan)

Certified that Shri/ Smt _____ Father /
Mother of
Shri/Kumari _____ is a serving
employee (write

(Name of the candidate)

designation _____) of _____ in Rajasthan or
Board of

(Name of University)

Secondary Education, Rajasthan or Govt. Aided Engineering
College _____ and has put in at least three years service on the date of
submission of CMAT-2014 Form.

Signature of the Employer/Head of the

Department with

Date :

Designation and official seal

OR

CERTIFICATE - 1 (v)

(To be given if the candidate's father/ mother is a Central Government / Public Sector Undertaking employee serving in the State of Rajasthan)

Certified that Shri/ Smt _____ Father /
Mother of
Shri/Kumari _____ is an employee of
central

(Name of the candidate)

government or Institute of the Central Government including Public Sector Undertaking or
Corporation and he/she is on the regular rolls and he/she is service at

(Write name of city)

in the State of Rajasthan on the date of application as

(Write designation)

Department with

Date :

Signature of the Employer/Head of the

Designation and official seal

OR

CERTIFICATE - 1 (vi)

(To be given if the candidate's father/ mother is an employee of Rajasthan Origin, serving in Central Government / Public Sector Undertaking/defence/National institutes of government of India in states other than Rajasthan)

I Certify that Shri/Kumari _____ is the

(Name of the candidate)

natural son/ daughter of Shri/Smt

_____ and his/her father/mother is

serving and has put in at least three years of Service on the last date of submission of application form in

Indian Defense Service/Central Government Service/ Institution of the Central Government including

Public Sector Undertaking as _____,

(Write designation & name of origination)

and he/she is employee of Rajasthan origin irrespective of his/her place of posting. The State of origin and

the home town as given by him/her at the time of his/her entry into service

is _____

—

Signature of the Employer/Head of the Department

with

Date :

Designation and official seal

Note: Strike out the portion which is not applicable.

CERTIFICATE - 2

CERTIFICATE REGARDING SCHEDULED CASTE/SCHEDULED TRIBE/ *NON CREAMY LAYER OTHER BACKWARD CLASSES/SPECIAL BACKWARD CLASSES

(This certificate must be signed by District Magistrate/Executive Magistrate/Additional District Magistrate/Sub Divisional Magistrate/Tehsildar of the District /Place of which the candidate is a resident.)

I, _____ certify that
Shri/Kumari _____ (Name of the District Magistrate/Executive Magistrate /S.D.M. /
Tehsildar)

is the natural born (not adopted) son/daughter of

Shri _____
and belongs to Scheduled Caste/Scheduled Tribe/ Non Creamy Layer Other Backward Classes
_____ (Name of the caste) by birth as notified under Presidential Order for the State
of Rajasthan in _____ District _____
(Village / Tehsil)

Magistrate _____ Signature of the District Magistrate / Executive
Date : _____ Court Seal _____ Addl. District Magistrate / S.D.M. /Tehsildar

OR

If the above certificate, issued by competent authority, is already available then attach the attested photocopy of that certificate.

*** (a) For non creamy layer OBC candidates, the above certificate should be issued by the competent authority and should not be older than one year. (b) Non creamy layer OBC candidates will have to furnish an undertaking in the following format along with the above certificate. UNDERTAKING BY NON CREAMY LAYER OBC CANDIDATES**

I, _____ son / daughter of
Shri _____ resident of village / town / city _____ district
_____ Rajasthan State, hereby, undertakes that I belong to the
community which is recognised as a backward class by the Government of Rajasthan for the
purpose of reservation for admission in the State of Rajasthan. **It is also declared that I do not
belong to persons / sections (Creamy Layer)** mentioned in column 3 of the orders contained in
the Notification No. F9(8)DOP/A-V/90 Dated 28th September, 1993 (as amended from time to
time) issued by the Department of Personnel, Government of Rajasthan.

I declare that status / income of my parents / guardian is below the prescribed limits for creamy layer as on financial year ending on March 31, 2014.

That in the event of declaration being found false, misleading or incorrect during or after MBA/PGDM programme, I will not have any objection whatsoever against the action taken in the matter, which I understand, shall not be less than termination of the programme and if the degree of programme has been awarded, the same shall be cancelled forthwith.

Place : _____ Signature of the Candidate

Date : _____ Name of the candidate

CERTIFICATE – 3
CERTIFICATE FOR CHILDREN OF DEFENCE PERSONNEL KILLED OR SEVERELY DISABLED
 (TO BE SUBMITTED BY THE CHILDREN OF DEFENCE PERSONNEL * PARA-MILITARY FORCES** KILLED OR SEVERELY DISABLED*** IN ACTION DURING HOSTILITIES/WARS OR ON DUTY DURING PEACE TIME)

(This certificate must be signed by the Commandant or OIC Records to which the Soldier/JCO belongs. In case of officers of Army, Navy & Air-Force, this certificate must be signed by the Service HQ of respective branch)

I, _____
 (Service No., Rank of certifying officer)

Certify that _____
 (Service No., Rank and Name of defense personnel- disabled or deceased)

Natural Father of _____
 (Name of applicant)

EXS1 was killed or

EXS2 was severely disabled during the hostilities/wars or on active duty during peace time in Unit and has been discharged/retired from defense/ para-military services
 (Tick which ever is applicable) because of this disability.

 (Mention severe disability and its percentage as per medical board)

His particulars are:

1. Service No., Rank & Name of the person _____
2. Name of the Unit last served _____
3. Date of enrolment _____ Date of death/discharge/retirement _____
4. Home town in Rajasthan as given by him at the time of his entry into service is _____
5. His Registration/Identity Card No. is _____ dated _____
 _____ and P.P.O. No. is _____

Date: _____ Seal of Office _____ Signature _____
 Name _____

* Defense personnel will mean Commissioned Officers, Junior Commissioned Officers, other ranks, non-combatant (enrolled) and their equivalent ranks in Navy and Air-Force of Rajasthan origin only.
 ** Para Military forces consist of Border Security Force, Central Reserve Police, Assam Rifles and Indo-Tibetan Border Police. Applicable to personnel of Rajasthan origin only.
 *** As per GOI Ministry of Home Affairs, Department of Personnel and Administrative Reforms, Order No. 14024/6/77 Estt.(D), dated 31-12-1979, severely disabled means with over 50 percent disability and unfit for employment but disability attributable to military service.

OR

If the above certificate, issued by competent authority, is already available then attach the attested photocopy of that certificate.

CERTIFICATE – 4

CERTIFICATE TO BE SUBMITTED BY CHILDREN OF EX-SERVICEMAN*

I,

(Service No., Rank & Name of the Certifying officer)Certify
that __________
(Service No., Rank & Name of Ex-Serviceman)Natural Father/Mother of _____ is
/ was (Name of applicant)ex- serviceman. His particulars are:

1. Service No., Rank & Name of the person _____
2. Name of the Unit last served _____
3. Date of enrolment _____ Date of retirement

4. He/She is/was ex- serviceman of Rajasthan origin and his/her home town as given by him/her at the time of his/her entry into service is

5. His/Her Registration/Identity Card No. is _____ dated
_____ and P.P.O. No. is _____

Signature

Name

(District Solder Welfare

Officer)

Date:

Seal of Office

Name of District _____

- * (1) Definition of Ex-serviceman shall be as per Hand Book Resettlement of Ex-Serviceman (1995).
 (2) Ex-Serviceman should of Rajasthan origin. The State of origin and the some town as entered in discharge certificate shall be accepted as proof in respect of above.

OR

If the above certificate, issued by competent authority, is already available then attach the attested photocopy of that certificate.

CERTIFICATE TO BE SUBMITTED BY CHILDREN OF GALLANTRY AWARD WINNERS

Please attach attested photo copy of Gallantry award certificate issued by competent authority along with the certificate having particulars about the serviceman.

CERTIFICATE – 5**CERTIFICATE REGARDING PHYSICALLY HANDICAPPED CANDIDATE**

(To be given by authorized Medical Orthopadic Surgeon of the rank of Professor/ Associate Professor/Head of the Department of a Government Medical College/Hospital or by District Medical Board)

This _____ is _____ to _____ certify _____ that
 Shri/Kumari _____ Son/Daughter of
 Shri _____ is a Physically
 Handicapped (Disabled) candidate in terms of the accepted norms. The percentage of handicap
 is _____. The nature of handicap/ disability is as follows:

(Signature of the Candidate)

Place :

Date :

Signature of Orthopedic Surgeon/ Medical Board
 (with Official Seal)

OR

If the above certificate, issued by competent authority, is already available then attach the attested photocopy of that certificate.

CERTIFICATE – 6

**CERTIFICATE FOR CANDIDATE APPEARING IN FINAL YEAR
OF GRADUATE EXAMINATION
(TO BE ISSUED BY THE INSTITUTE OF STUDY)**

This is to certify that Shri / Kumari
_____ Son/daughter of
Shri/Smt. _____ student of
_____ (Name of College & place) is
appearing in final year of Degree Examination _____ (Name of Examination)
in the year 2014 (under 10+2+3 system).

Place :

Signature of Principal
with Official Seal

Date :

* Strike out whichever is not applicable.