

SHDF SCHOLARSHIPS 2014-15

By

SIKH HUMAN DEVELOPMENT FOUNDATION, USA

In association with

NISHKAM SIKH WELFARE COUNCIL (REGD.)

NISHKAM BHAWAN, B-BLOCK, TILAK VIHAR, TILAK NAGAR, NEW DELHI – 110018

Ph. No. 2833-3377/4477/5577/6677, Email-ID: nishkamsewa1984@gmail.com Website: www.nishkam.in

PLEASE READ THE FOLLOWING INSTRUCTIONS / GUIDELINES / ELIGIBILITY CRITERIA BEFORE ATTEMPTING TO FILL THE SHDF SCHOLARSHIP APPLICATION FORM

REGARDING APPLICATION FORM:

1. Fill the application form clearly and completely in English in BLOCK LETTERS **IN YOUR OWN HANDWRITING.**
2. Please fill in all the columns and **DO NOT PUT DOTS AND DO NOT LEAVE ANY COLUMN BLANK.**
3. **INCOMPLETE APPLICATION FORMS WILL BE SUMMARILY REJECTED** and no further correspondence will be entertained.
4. Report from College Authorities should be signed with date with college stamp/seal by the **HEAD OF THE COLLEGE/INSTITUTE**
5. **APPLICATION FORMS RECEIVED AFTER THE DUE DATE WILL NOT BE CONSIDERED.**

REQUIREMENTS OF ENCLOSURES/SUPPORTING DOCUMENTS:

With the duly FILLED-IN and SIGNED Application Form., attach the following documents: -

1. **Good quality colored passport size recent photographs** (Paste TWO photographs at appropriate place in the Application Form and put ONE in an envelope and attach to the Form with your name on it).
2. **Attested Copies of Mark sheets** of 10th Class Examination, Sr. Secondary Examination and last 2 Semesters' or 1 year of college education Examinations along with **fees receipts**.
3. In case the result of the past semester/year has not yet been published but provisional result is available, attach a Certificate of Marks, obtained from the College/Institute Principal.
4. **Report from the College Authorities in the prescribed format.**
5. **Proof of family income:-** Must provide **attested copy of Income Tax Return**, if the same has been filed. Otherwise, provide **attested copy of Employer Certificate or Pension Certificate** mentioning yearly income, **original valid certificate from the Tehsildar or village Sarpanch** (stating agriculture land's acreage and annual income). For daily wage labourers, small shopkeepers (specify type of shop), self-employed persons (who have filed no income tax return) provide **original affidavit, stating income from all sources.**

IMPORTANT INSTRUCTIONS:

- 1 Duly filled-in Scholarship Application Form with all Enclosures should be sent to **"Nishkam Sikh Welfare Council (Regd.), Nishkam Bhawan, B-Block, Tilak Vihar, New Delhi-110018"** by *speed/registered post or courier marking, "SHDF Scholarships-2014-15" on the top of the envelope containing application and must reach Nishkam Office by 15 June 2014 (1700 Hrs.). Applications received after the last date will be summarily rejected.*
- 2 **Roll No.** will be assigned by Nishkam to each applicant. Please always state your **Roll No.** and **Contact Number** while communicating with Nishkam.

- 3 Candidates will be required to appear in two **Written Tests, one in Punjabi language** and the other in **Moral Science** for which the book, “**Naitik Sikhya**” published by Literature Publication Department, Guru Gobind Singh Study Circle, Ludhiana, is prescribed. **Tests will be followed by an Interview.** Candidates will be required to bring their Admit Card and ID Proof while coming for the written tests and interview.
- 4 Please give **TRUE & CORRECT** information as Nishkam Volunteers may cross check the information submitted. Giving **false information** or suppression of any fact will result in **termination of scholarship**, if already granted and processing of other legal action. **STUDENTS BELONGING TO ONLY NEEDY FAMILIES SHOULD APPLY.**
- 5 If the applicant has **received financial assistance** from any other source during previous year, full **information must be provided** in the **Application Form as well as in the Report from College Authorities.**
- 6 You may check the status of your Application at Nishkam website, “www.nishkam.in”.
- 7 **Please immediately inform any change in your postal address or e-mail ID or phone number.**
- 8 SHDF, USA reserves the right to reject any application without assigning any reason. Decision of SHDF, USA for scholarships shall be final and binding. **No correspondence will be entertained in this regard.**

ELIGIBILITY CRITERIA

These scholarships are available only for pursuing **professional diploma, degree or postgraduate courses** in a recognized institution/University **in India**. The term professional course includes, but is not limited to, engineering, architecture, information technology, computer science, medical, nursing, pharmacology, home science, education, business management, agriculture, animal husbandry and the like. Students appearing in Class XII Examination (Academic year 2013-14) can also apply and take the Written Test and Interview, but the scholarship will be granted, if found eligible, only on getting admission for a professional course in recognized Institute

- (i) The applicant must have obtained at least 60% marks in the previous year's / Semester's examination.
- (ii) The gross family income of the applicant must not exceed an average of Rs.12500/- per month (**i.e. Rs. 1,50,000 per year**).
- (iii) The applicant must maintain an active e-mail account for correspondence with Nishkam and SHDF.

HOW TO APPLY

This is a five step process.

First Obtain the prescribed Application Form, which is available at Nishkam's website www.nishkam.in . Nishkam's postal address is: **Nishkam Sikh Welfare Council (Regd.), Nishkam Bhavan, B-Block, Tilak Vihar, Tilak Nagar, New Delhi- 110018.** For more details, contact 011-28333842, 011-2833377/4477/5577/6677 (SHDF Division). Nishkam's e-mail address is nishkamsewa1984@gmail.com .

Second **Obtain/Collect necessary documents to be submitted with the application.** This would include (a) certification from the college/university **in the prescribed form** about (a) candidate's moral character and conduct; (b) itemized cost of studies like tuition fees, refundable charges, non-refundable charges etc.; (c) marks obtained in **at least two** most recent examinations and position **obtained** in each class; (d) gross family income in the institution's records; (e) last year's attendance record. **In addition, obtain documentation for (i) proof of family income, like income tax return, employer's certificate, certificate from revenue official for farmers stating acreage owned/leased, whether irrigated or unirrigated and income therefrom; (ii) copies of receipts for the fees and other charges paid to the institution; (iii) copies of all academic and other certificates; and (iv) a short write up (minimum 150 words) in response to question number 13 (justifying for grant of scholarship to him/her) in the application form.**

Third Fill up the application, **fully and completely (with no dots and blanks)**, and send it, together with **attested photocopies** of all certificates and receipt of fees paid, so as to reach Nishkam office in New Delhi (by mail or delivered personally) **latest by 15th June, 2014. Incomplete Forms will be summarily rejected.**

Fourth Appear, at your own expenses, in the written Punjabi and Moral Science test to be conducted by Nishkam (time and place will be notified separately) at one of the designated Centers (**Amritsar, Ludhiana, Faridkot, Moga, Chandigarh and New Delhi**) on **Sunday, August 17, 2014**. The admit cards for the written test will be sent on e-mail and not through post. Schedule of written test and venue will be intimated through said admit card.

Fifth Appear for interview, at your own expense, date, time and venue for the interview will be notified later on.

DETAILS OF WRITTEN TEST

The written test consists of following two papers (in Punjabi language): -

Paper I Elementary test in Punjabi language -60 minutes -50 marks

Paper II Religious & Moral studies- 60 minutes- 50 marks

Paper I: elementary test in punjabi language will be set from general grammar and the students will have to prepare by self-study.

Paper II: Religious and Moral studies will be set from a book ‘**NAITIK SIKHIYA**’ published by Guru Gobind Singh Study Circle, Ludhiana

Note: The candidate is required to score minimum 50% marks in each of the above two papers to become eligible for the interview.

The book **NAITIK SIKHIYA**, published by Guru Gobind Singh Study Circle is available on payment basis at book stalls at the different centres in Punjab as per list appended below. The students from New Delhi may purchase the book from **Nishkam Sikh Welfare Council(Regd.), B-Block, Tilak Vihar, New Delhi-110018**.

For any enquiries about the Centre's location/availability of books etc. please contact the Sewadars indicated below.

S.No.	Area	Contact Persons	Mobile No.	S.No.	Area	Contact Persons	Mobile No.
1	New Delhi	Mrs. Tanu / Ms. Simranjot Kaur	28333842, 28333377, 28334477, 28335577	8	Chandigarh	S. Manjit Singh Mrs. Kiranpreet Kaur	98726-14239 99888-58522
2	Ludhiana	M/S SUKRIT S. Jaspal Singh	0161-4605615 98880-15960	9	Fatehgarh- SAS Nagar	Dr. Sarabdeep Singh	98147-04759
3	Amritsar-Tarn Taran	S. Gurcharan Singh	99140-17086	10	Sangrur- Mansa- Barnala	S. Surinder Pal Singh Sidki	98884-99726
4	Gurdaspur	S. Pritpal Singh	99144-09442	11	Patiala	S. Damanjit Singh	95012-24411
5	Jalandhar	S. Bakhsis Singh	98767-50027	12	Ferozepur- Moga	S. Kulwinder Singh	98555-04406
6	Hoshiarpur	S. Navpreet Singh	98760-60524	13	Faridkot- Muksar- Bathinda	Dr. Avinderpal Singh S. Harvinder Singh	98148-13680 99881-45499
7	Ropar – Nawan Sehar	S. Tejinder Pal Singh	98888-93879	14	Abohar- Ganga Nagar	Dr. Mandip Singh	88729-00537

Last Date for Receipt of Applications is June 15, 2014.

Please do not send these three pages along with Scholarship Application Form)

SIKH HUMAN DEVELOPMENT FOUNDATION, USA
APPLICATION FORM FOR SHDF SCHOLARSHIP 2014-15

To be submitted to

NISHKAM SIKH WELFARE COUNCIL (REGD.)

SHDF DIVISION

Nishkam Bhawan, B-Block, Tilak Vihar, Tilak Nagar, New Delhi-110018

Tel. : 28333842, 28336677, 28335577, 28334477, 28333377,

Website: www.nishkam.in

STUDENTS BELONGING TO ONLY NEEDY FAMILIES SHOULD APPLY.

ESSENTIAL INFORMATION IN BRIEF (No Column to be left BLANK)

NAME	:	_____
FATHER'S NAME	:	_____
ADDRESS FOR CORRESPONDENCE	:	_____
		_____ Tehsil _____ District _____
		_____ PINCODE _____
E-MAIL ID	:	_____
PHONE NO. (MOB.)	:	_____ (Resi.): _____
DATE OF BIRTH	:	_____
PARENTS PROFESSION	:	_____ ANNUAL FAMILY INCOME IN RS. (From all Sources)
COURSE OF STUDY	:	_____ CURRENT SEM/YEAR _____
NAME & ADDRESS OF COLLEGE/ UNIVERSITY/INSTITUTE	:	_____
MARKS OBTAINED IN PREVIOUS EXAMINATIONS:		
10 TH CLASS	:	_____ (%), POSITION IN CLASS _____
12 TH CLASS	:	_____ (%), POSITION IN CLASS _____
LAST SEM/YEAR PASSED	:	_____ (%), POSITION IN CLASS _____
EARLIER SEM/YEAR PASSED	:	_____ (%), POSITION IN CLASS _____
FEEES FOR THE ACADEMIC YEAR (2 SEMESTERS) IN WHICH STUDYING:		
TUITION FEE	:	_____
OTHER FEE	:	_____
HOSTEL FEE	:	_____
IF YOU HAVE RECEIVED ANY FINANCIAL ASSISTANCE DURING LAST YEAR, GIVE :		
SOURCE OF ASSISTANCE :		_____
DURATION :		_____
AMOUNT RECEIVED :		_____
NO. OF COLLEGE GOING	:	BROTHER(S) _____ SISTER(S) _____ (Mention names, use extra sheet)
COURSE OF STUDY	:	_____
ANNUAL FEE	:	_____

Note: All questions must be answered fully; do not use dashes (-) or Dots (.)

Incomplete applications will be rejected.

Encircle Test/Interview Centre of your Choice:

AMRITSAR / CHANDIGARH / FARIDKOT / MOGA/ LUDHIANA /NEW DELHI

Roll No.

(To be filled in by the Office)

Paste passport size photograph (**do not staple**) The candidate should write his/her name & sign across the photograph

1. **Full Name (in Capital Letters)** _____
2. **Date of Birth(DD/MM/YYYY)** ____/____/____
3. **Religion** _____
4. **Mobile No.** _____ **Landline(with STD code)** _____
5. **Valid Email-ID** _____
6. **Permanent Residential Address(in Capital Letters):**
(Mentioning Tehsil, District & PIN No. clearly) _____

District _____ Tehsil _____
Pin Code _____

7. Family Particulars:

(A) Parents	Father	Mother
(i) Name		
(ii) Education/Technical qualifications		
(iii) Occupation/Profession		
(iv) Annual Gross Family Income		

(B) Brothers/Sisters living with Parents:

Brothers

Name	Age	Class/Course of study	Tuition fee	If working (Profession and Income)
1. _____	_____	_____	_____	_____
2. _____	_____	_____	_____	_____
3. _____	_____	_____	_____	_____

Sisters

Name	Age	Class/Course of study	Tuition fee	If working (Profession and Income)
1. _____	_____	_____	_____	_____
2. _____	_____	_____	_____	_____
3. _____	_____	_____	_____	_____

8. Particulars of Examinations Passed (attach copies of certificates):

Exam	Month/Year (MM/YYYY)	Total Marks	Marks Obtained	Percentage	Name and address of the school	Medium (Hindi/English/ Punjabi)
Sec. Exam (X)						
Sr. Sec. Exam (XII)						

9. Planned Programme of Studies:

Students pursuing professional Diploma/Degree/Post Graduate courses in universities/ affiliated colleges; Institutes of national importance or Deemed Universities are eligible for scholarship. **Correspondence courses are not eligible**

Course for which Scholarship is Requested	Duration	Date/Month/Year of Admission	Name & complete address of the College/University	Year/Semester in which studying at present

10. Academic Record of last four semesters or two years (wherever applicable):

Year	Semester/Year	Maximum no. of marks	Marks obtained	Percentage	Month & Year of Exam	Subject(s) in which you are still required to reappear, if any

11. Achievements, Interests & Hobbies:

National Talent Scholarship or any other Scholarship/Medal, awarded to you	Medal/Certificate of Merit in sports/athletics/other	Hobbies

12. Were you ever rusticated /reprimanded /fined /debarred from appearing in any examinations in any year? If Yes, give details :

13. Justification for grant of scholarship:

State in no less than 150 words: (a) What is your goal in life? (b) Why do you need this scholarship? **If required, attach a sheet of paper to answer these two questions. Please write your Roll Number, Full Name, Signature and Date on additional sheet also.**

14. A) Did you receive or do you expect to receive any Financial Assistance from any other source for the course for which SHDF scholarship is requested.

B) Give particulars including the amount and duration of such assistance:

Name of the Source from which Assistance received/expected.	Duration Month, Year to Month, Year	Total Amount

15. References: Give name, address, phone number and e-mail address (if available) of two persons (not close relatives) who know you well and can provide information about you.

- i.

- ii.

16. Family Occupation, Assets, and Income:

(i) Please indicate the main occupation of your family (for both mother and father):

- | | |
|------------------------------------------------------|-------------------------------------------|
| <input type="checkbox"/> Agriculture: | Father....Yes/No.....; MotherYes/No |
| <input type="checkbox"/> Business/shopkeeper: | Father....Yes/No.....; MotherYes/No |
| <input type="checkbox"/> Employee: | Father....Yes/No.....; MotherYes/No |
| <input type="checkbox"/> Labourer: | Father....Yes/No.....; MotherYes/No |
| <input type="checkbox"/> Pensioner: | Father....Yes/No.....; MotherYes/No |
| <input type="checkbox"/> Any other: (please specify) | Father.....; Mother |

(ii) Please tick mark the assets owned by your family:

- | | |
|------------------------------------------------------|-----------------------------------------|
| <input type="checkbox"/> House | : (if more than one, give number _____) |
| <input type="checkbox"/> Car | : (if more than one, give number _____) |
| <input type="checkbox"/> Motorcycle/scooter | : (if more than one, give number _____) |
| <input type="checkbox"/> Television Set | : (if more than one, give number _____) |
| <input type="checkbox"/> Tractor | : (if more than one, give number _____) |
| <input type="checkbox"/> Tube-well | : (if more than one, give number _____) |
| <input type="checkbox"/> Truck | : (if more than one, give number _____) |
| <input type="checkbox"/> Auto-rickshaw | : (if more than one, give number _____) |
| <input type="checkbox"/> Shop | :(if more than one, give number _____) |
| <input type="checkbox"/> House for rent | : (if more than one, give number _____) |
| <input type="checkbox"/> Any other (please specify): | : |

(iii) Tick mark the Agriculture assets owned by your family:

- Agriculture land : (If so, state the number of acres owned _____)
- Livestock : (If yes, Give number of cows _____ buffaloes _____ others _____)

(iv) Provide the following appropriate documents in support of your annual family income:

- For agricultural income: Income Certificate from village Sarpanch (should also state the acreage owned)
- For business income: Copy of income tax return and sales tax return, if filed. If not, provide an Affidavit.
- For shop keeping income: Copy of income tax return and sales tax return, if filed. If not, give an affidavit.
- For employee income: Copy of income tax return, if filed and Employer's certificate
- For agricultural labourer income: Certificate from village Sarpanch or an Affidavit
- For non-agricultural labor income: Certificate from the employer, or an Affidavit
- For pension income: Copy of passbook showing monthly deposits of pension.

17. Declaration/Undertaking by the Applicant (Duly supported by father/guardian):

- (i) I hereby declare and affirm that the information given above is correct, and no material information has been withheld /concealed. I will also maintain my e-mail account to be able to remain in touch with Nishkam, SHDF and others.
- (ii) I clearly understand that higher professional education is the best tool to empower our youth to lead a life of dignity and honour, but many of them, like me, cannot afford the tuition and other college expenses unless helped with scholarships. I hereby commit myself on oath that, in response to the scholarship help given to me, I will regularly contribute my services/time and part of earnings, through SHDF/Nishkam, to support our youth to get access to higher professional education. This Sewa is my creative social responsibility as well as my moral duty and I will never shirk from it.
- (iii) I do hereby give my unconditional consent for disclosure of information related to me to any communication channel, by the Sikh Human Development Foundation, U.S.A. or Nishkam Sikh Welfare Council, New Delhi.
- (iv) I understand that giving any false information in the application and attachments may result in termination of scholarship and NSWC/SHDF reserves the right to recover the scholarship amount already dispersed.
- (v) I will attend all Guidance & Counseling Activities/Programs/Workshops organized by NSWC/SHDF, to which I am invited.
- (vi) I do accept all the rules and regulations of the SHDF scholarship program as applicable from time to time.

Signature of Father/Mother/Guardian

Name:

Date:

Signature of Applicant

Name:

Date:

18. List of Enclosures:

- (A)
- (B)
- (C)
- (D)
- (E)
- (F)
- (G)

REPORT FROM COLLEGE AUTHORITES
(INCOMPLETE FORMS WILL BE SUMMARILY REJECTED)

Part A

(To be filled-in by the student in her/his own handwriting):

If you have got scholarship in Previous year/s, then give your Roll Number

Name of the student: _____

Father's Name: _____

Residential Address: _____

District : _____ Tehsil: _____

Email ID: _____ Mobile No. _____

Paste passport size photograph (**do not staple**) The candidate should write his/her name & sign across the photograph

Brothers/Sisters Living with Parents:				
<u>Brothers</u>				
Name	Age	Class/Course of study	Tuition fee	If working (Profession and Income)
1. _____	_____	_____	_____	_____
2. _____	_____	_____	_____	_____
3. _____	_____	_____	_____	_____
<u>Sisters</u>				
Name	Age	Class/Course of study	Tuition fee	If working (Profession and Income)
1. _____	_____	_____	_____	_____
2. _____	_____	_____	_____	_____
3. _____	_____	_____	_____	_____

Part B

(To be filled by the College Authorities):

Name & address of the College/Institute	
Name of the University	
Name & Phone No. of the Principal/Head of Department	
Email address of the Principal/Head of Department	
Fee concession, if any by College and Amount	
Family's annual income as per College/Institute Records	
Receiving financial aid/scholarship from any other Organization?	
If yes, name of Organization and the amount for the academic year	

Student's Details:

College/Institute Roll no.	Course Of Study	Year of admission	Duration of the course/No. of semesters/years	Year/Semester in which studying at present	Attendance during the period under report %	Conduct (Satisfactory/ Not satisfactory)

Previous Years'/Semesters' Academic Record of Student, if applicable,

Year	Two most recent semesters or one year	Maximum Marks	Marks obtained	Percentage	Month & Year of Examination	Subject(s) in which required to reappear

Details of Fee paid to the College/Institute

S. No.	Item	Fees for the Academic year (2 Semesters) in which studying (attach receipts)		Fees paid during the previous academic year (2 Semesters), if applicable (attach receipts)	
		Fee Amount	Receipt No. & Date	Fee Amount	Receipt No. & Date
1.	Tuition Fee				
2.	Total Non- Refundable Charges e.g. Development Fee, Library Fee, Students Activity Fee, University related Fee, Exam Fee etc.				
3.	Refundable Charges				
4.	Hostel Charges				
5.	Total				

Meritorious Students**(Provide Position in Class but not 1st, 2nd, or 3rd Division)**

<p>Certified that the above student, who passed last _____ semester/year of the course in our college, secured _____ position (not Division) in a class of _____ students.</p>

Certified that the above information in respect of _____
 (Roll no. _____), S/o, D/o _____ is as per official record of the
 College/Institute and has been provided to facilitate grant of scholarship from the Sikh Human Development
 Foundation, U.S.A.

Date _____

(Principal/ Head of Department)

Place _____

(Stamp of College/Institute)