

Details of the Teaching and Non- Teaching Post for Walk in Interview on May 19, 2014

1.	Name of the Post	Deputy Registrar
	Number of post	One
	Educational and other qualifications	<p>Essential: Masters' degree in any discipline with at least 55% marks or its equivalent Grade 'B' in the UGC 7 point scale from a recognized University / Institute.</p> <p>Experience: i) 9 years' experience as Assistant Professor in the AGP of `6000/- and above with experience in educational administration, or Comparable experience in research establishment and/or other institutions of higher education, or 5 years of administrative experience as Assistant Registrar or equivalent</p> <p>Qualification in area of Management / Engineering / Law. Experience in handling computerized administration / legal / financial / establishment matters A Chartered or Cost Accountant degree or diploma for the post of Deputy Registrar (Finance and Accounts) or Deputy Registrar (Internal Audit).</p>
	Experience	Ten year relevant experience
	Consolidated Salary	35,000/-
2.	Name of the Post	Assistant Registrar
	Number of Post	Four, (Finance & Accounts-1), (Store and Purchase-1), (Establishment-1), (Academic/Administration-1)
	Educational and other qualifications	<p>Essential: Masters' degree in any discipline with at least 55% marks or its equivalent Grade 'B' in the UGC 7 point scale from a recognized University / Institute with excellent academic record.</p> <p>OR</p> <p>Employees of the institute serving as Superintendent SG-II or Secretary (Selection Grade II) for at least 6 years at Grade Pay of `4800/- or higher with Master's degree, and exemplary performance record. [Age bar not applicable; no relaxation in educational qualifications.]</p> <p>Desirable i) Qualification in area of Management / Engineering / Law. ii) Experience in handling computerized administration / legal / financial / establishment matters. iii) A Chartered or Cost Accountant degree or diploma for the post of Assistant Registrar (Finance and Accounts).</p>
	Experience	
	Consolidated Salary	30,000/-

3.	Name of the Post	Medical Officer
	Number of Post	03
	Educational and other qualifications required for direct recruits	Essential: MBBS Degree or equivalent qualification included in any one of the Schedules to the Indian Medical Council Act, 1956 (102 of 1956) and must be registered in a State Medical Register or Indian Medical Register. Desirable : Post Graduate qualification, preferably MD, in General medicine.
	Experience	Two years experience in Government or reputed Dispensary
	Consolidated Salary	40,000/-
4.	Name of the Post	Nodal Officer (Court Cases)
	Number of Post	01
	Educational and Other Qualification	Essential: Bachelor's in Law recognized by the Bar Council of India for the purpose of enrolment as an Advocate with a minimum of 50% marks or equivalent in the aggregate of all semester/years.
	Experience	Essential: At least two years 'experience as an Advocate or as a Law Officer in the Legal Department of a Educational Institution/ large bank/financial institution/statutory corporation/company and/or legal Central/State Government. Note: In case of practicing advocates (i) copy of the Bar Council Registration Certificate and (ii) a certificate from Bar Association of which the candidate is a member or a certificate and issued by the presiding officer of a court before which the candidate has practiced for the required period should be produced at the time of interview.
	Consolidated Salary	30,000/-
5.	Name of the Post	Nodal Officer (Legal)
	Number of Post	01
	Requirement	Essential: Retired District Session Judge/ Additional Session Judge.
	Consolidated Salary	40,000/-
6.	Name of the Post	Scientific / Technical Officer
	Number of Post	01
	Educational and Other Qualification	B.E. / B.Tech Degree in Mining Engineering with first class or equivalent grade (6.5 in 10 point scale) and consistently excellent academic record.
	Experience	Ten years working experience in the laboratory. Preference will be given to MTech degree holder.
	Consolidated Salary	30,000/-

7.	Name of the Post	Nurse
	Number of Post	01
	Educational and Other Qualification	BSc Nursing or GNM
	Experience	Two years relevant experience in Government or reputed Dispensary.
	Consolidated Salary	12,000/-
8.	Name of the Post	Visiting Faculty (Mining Engineering)
	Number of Post	02
	Requirement	Academic personnel from Universities, institutes, R & D Labs, Industry or Government in India or abroad, including those on sabbatical leave from other institutions or retired.
	Consolidated Salary	Negotiable

- Note:**
1. **Persons retired from similar organization will be preferred.**
 2. **The Post of Medical Officer and Nurse are residential in nature. They have to stay in the campus.**

Director