

REQUIRED

The following posts are required for Chandigarh Scheduled Castes, Backward Classes & Minorities Financial and Development Corporation to be filled purely on

CONTRACT BASIS:-

1. JUNIOR PROGRAMMER (ONE POST)

Age : 25-35 Years (As on 01.05.2014) Age relaxation as per rules.
Qualification : PGDCA/ PDCA/ PGDIT/APGDCA/MCA/M.Sc./BCA/ B.Sc. (Comp.Sc/IT)/3 years diploma in Computer Application/IT from SBTE /University/'A' level course from DOE with Min. 55% marks and having knowledge in software Development in a limited Company as Jr. Programmer.
Salary : Rs. 18000/- Consolidated

2. CLERK (ONE POST) - RESERVE FOR SCHEDULED CASTE

Age : 18-30 Years (As on 01.05.2014) Age relaxation as per rules.
Qualification : 1) Minimum B.Com with 2 years experience in Accounts/Administration. Preferably with firm of Company Secretaries OR Chartered Accountancy OR in an organization in Finance / Administration.
2) Efficiency of working on Computer and typing speed of 30 word per minutes.
Salary : As per D.C. Rates (As may be revised From time to time - presently Rs. 13,500/-p.m.)

3. CLERK CUM STORE KEEPER (ONE POST)

Age 18 to 25 years (As on 01.05.2014)Age relaxation as per rules.
Basic Commerce Graduate with proficiency in Computer with typing
Qualification speed of 30 W.P.M. in English
Remuneration D.C. Rates presently Rs. 13,500/-

4. DRIVER (ONE POST)

Age : 18-35 Years (As on 01.05.2014) Age relaxation as per rules.
Qualification : 8th Standard Pass, Valid Driving License and Two Years Driving Experience of LTV
Salary : As per DC rates (Presently Rs. 9880/- p.m)

Eligible candidates may submit their resume alongwith contract number/E-mail ID, affix one passport size photograph and self attested copies of all relevant testimonials including experience on or before **10.05.2014 (Saturday)** at the address mentioned below. Incomplete application without testimonials/experience certificate etc. shall not be entertained.

NOTE (a) *Typing test in respect eligible candidates for the post of Clerk and Clerk cum Store keeper as mentioned at Sr. No. 02 and 03 shall be held on 16.05.2014 (Friday) at 11.00 a.m. at VTC, Aasha Kiran Building, Sector 46 Chandigarh.*

(b) *Driving Test in respect eligible candidates for the post of Driver mentioned at Sr. No. 04 shall be held on 16.05.2014. Candidates for the post of Driver has to report in the office of the Corporation at 10.00 a.m. sharp.*

(c) *Interview in respect of eligible candidates for the post of Junior Programmer mentioned at Sr. No. 01 will be held on 21.05.2014 at 09.00 a.m. at Snehalaya - VTC Vill. Maloya, Chandigarh (Near Water works Sector 39 Chandigarh.)*

No TA/DA will be paid to the candidates for attending the Test/Interview.

MANAGING DIRECTOR

Chandigarh Scheduled Castes, Backward Classes and Minorities Financial and Development Corporation Ltd.,
Addl. Town Hall Building, 3rd Floor,
Sector 17-C, Chandigarh.