

**For Office Use**  
Appl. no.....  
Status :  
Rejected/Accepted  
.....



Attested  
photograph  
of the candidate

# ZAKIR HUSAIN DELHI COLLEGE

(University of Delhi)

Jawaharlal Nehru Marg, New Delhi-2 Ph : 23232218, 23233420, Fax :23215906

College Website : [www.zakirhusaindelhicollege.in](http://www.zakirhusaindelhicollege.in)

## Application Form for College Librarian

### Section A

Advt. No. ZHDC 002/2014 dated \_\_\_\_\_  
Bank Draft No \_\_\_\_\_ date \_\_\_\_\_ amounting to Rs \_\_\_\_\_ drawn  
on \_\_\_\_\_ (Name of the Bank) \_\_\_\_\_

- 
1. (i) Name in full (in Block Letters) \_\_\_\_\_  
(ii) Father's /Spouse's Name \_\_\_\_\_
  2. Date of Birth \_\_\_\_\_ Age (as on date) \_\_\_\_\_ Year \_\_\_\_\_ Months \_\_\_\_\_
  3. Nationality \_\_\_\_\_ Male/Female \_\_\_\_\_ Marital Status \_\_\_\_\_

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4. (a) Post held at the time of sending the application, date of appointment:  
(Whether permanent, on probation or temporary)

\_\_\_\_\_

(b) Name and address of present Employer

\_\_\_\_\_

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5. Do you belong to Schedule Caste/Schedule Tribe/OBC/Persons with Disability (PwD) (VH or OH)(if yes, please attach Certificate).

6. (a)Address for correspondence.

\_\_\_\_\_

Tel. No (with STD Code) \_\_\_\_\_ Mobile No \_\_\_\_\_

E-Mail \_\_\_\_\_

(b) Permanent Address \_\_\_\_\_

\_\_\_\_\_

7. Present Basic Pay, Grade Pay and Allowances(give details)

\_\_\_\_\_

8. Minimum basic pay, grade pay acceptable (per month) Rs \_\_\_\_\_

**SECTION B:**

9. **ACADEMIC QUALIFICATIONS,** ( Enclose attested copies of marks-sheet & certificates, etc.)

<b>Examination Passed</b>	<b>Name of Board/University</b>	<b>Name of School/College</b>	<b>Year of passing</b>	<b>Div.%age</b>	<b>Subjects</b>

10. (a) Whether qualified UGC/CSIR : Yes / No  
NET/SLET/SET (if yes please give Subject \_\_\_\_\_  
details and attach copy of certificate) Year in which qualified \_\_\_\_\_

(b) Whether qualified NET with JRF : Yes / No  
(if yes please give details and Subject \_\_\_\_\_  
attach copy of certificate) Year in which qualified \_\_\_\_\_

11. Details of experience at recognized university or college:

<b>Post Held</b>	<b>Name of Employer &amp; Address</b>	<b>Period</b>		<b>Total Period</b>	<b>Subject/Paper</b>
		<b>From</b>	<b>To</b>		
Total Experience					
Yr_____M_____Days					

12. Research Experience:  
\_\_\_\_\_

13. Any other information candidate:  
\_\_\_\_\_

14. Time required to join, selected:  
\_\_\_\_\_

15. Basic Computer Literacy and Awareness:  
\_\_\_\_\_

(a) Other Experiences/achievement/etc (not covered above) :  
\_\_\_\_\_

16. (a) Has there been any break in your career? If so, give details.
- (b) Have you been punished debarred or punished for adopting unfair means in any examination by the Institutions/College/ Board or University? If so, please specify.
- (c) Have you at any time convicted by a court for any criminal offence? If so, give name of the court, case number and offence.
- (d) Were you at any time declared medically unfit or asked to submit your resignation or discharged or dismissed? If yes, please furnish details.
17. Are you willing to accept the minimum initial pay in the grade? If not, state reasons for claiming higher starting pay.
18. Names, Addresses, Phone Numbers and E-mail ID's of three referees who are familiar with the applicant's :
- 1 \_\_\_\_\_
- 2 \_\_\_\_\_
- 3 \_\_\_\_\_

Note :

1. Self-attested photo-copies of Certificates, Mark-sheets, Testimonials, etc., should be attached with the application and the originals must be produced at the time of interview and at the time of joining. If selected.
2. The applications shall be shortlisted by a screening committee as per the university guidelines to be called for interview before the selection committee.
3. Except where otherwise indicated, applicant appearing for interview shall do at their own expense.
4. Applicants who are in employment should send their applications through proper channel.
5. Separate application is required for each post applied for ;
  - (i) In case of "Result Awaited" for NET examination, the candidate must inform the result as and when it is declared, failing which it will be presumed that the candidate has not qualified the same which make him/her ineligible for the post of Assistant Professor.
  - (ii) In case of thesis submitted by a candidate for the Ph.D., the candidate must inform about the award of the Ph.D.
6. Fee for each application is Rs.250/- for General/OBC candidates and Rs.100/- for SC/ST/PwD candidates in the form of a demand draft drawn in favour of the Principal, Zakir Husain Delhi College,

DECLARATION

I \_\_\_\_\_ hereby declare that the statements made in the application are true to the best of my knowledge and belief.

Date \_\_\_\_\_

(Signature of the candidate)

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For the candidates already employed

Forwarded with the remarks that the facts stated in the above application have been verified and found correct and this institution/organization has no objection to the candidature of the applicant being considered for the post applied for.

Signature & Seal \_\_\_\_\_

Name \_\_\_\_\_

Designation \_\_\_\_\_

Address \_\_\_\_\_

Date \_\_\_\_\_

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List of Enclosure :

1. Education Certificates in ascending order from Graduation to Ph.D
2. X/XII class certificates indicating date of birth
3. Any other relevant documents
4. Demand Draft