

Form No.....Date of receiptSelection No.....Class roll no.....

Category :1 (Code list-A)
(Code list- C)

Code no		Code list- A
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Category :2 (Code list-B)

Code no		Code list- B
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Category :3

Code no		Code list- C
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[for filling up Category(s) see code list(s) on the last page of the prospectus]

Highest academic qualification (under graduate/post graduate) with subject/subjects.....	G.Marks
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Signature of Assistant.....
Secy.....

Signature of Principal /



University of Calcutta.

Viharilal College of Education, Faculty of Education,C.U.
Located at Home Science Campus of the University.
20 E, Judges Court Road, Alipore, Kolkata-700027.

Price: Rs.50/-(fifty)

only

Sold by.

Application form for B. Ed. Degree Course, Session 20 14 -2015

To
The Secretary, Faculty Council for P.G. Studies in Education, Journalism and Library Science,
University of Calcutta, Alipur Campus, Kolkata -700027.
Sir/Madam,

I beg to apply for admission to the B.Ed. Course for the academic session 20 20 I declare that the particulars given here about myself are correct. I also agree to submit all necessary original documents such as Mark-sheet, Registration Certificate, Certificate for special claim (SC/ST/OBC/P.H.) etc. in support of my statements at the time of admission.

The20

Yours faithfully

Full signature of the applicant

1. Name in full (Block letter).....

2. a)Present address (Block letter).....
Village/Road.....Post
office.....
P/S.....Dist/Town.....Phone No.....

2. b) Permanent address: Vill / Road.....Post office.....
P/S.....Dist /Town.....Phone no.....

3. Occupation.....

4. (a)Date of birth..... (b)Age as on 30th June 20 (YY MM DD)

5. (a)Nationality..... (b) Mother Tongue.....

6. Father's/Mother's name ,Occupation and full address.
.....
.....

7. Whether belongs to Scheduled Caste/Scheduled Tribe/O.B.C. Yes / No.
(Please tick in correct option. If yes, enclose related certificate.)

8. Whether belongs to Physically Challenged Yes / No.
(If yes ,enclose related certificate)8 a)Nearest relative/person for communication

Name.....Relationship.....

Address.....
.....

Phone no.....

9. (TO BE FILLED UP BY THE APPLICANTS WHO ARE BONAFIDE DEPUTED TEACHERS)

(a) Name of the School with full postal address(Where the applicant is now serving).....

.....

(b) Whether recognized by the W.B. B. of Secondary Education W.B.H.S. Council / Madrasah Board.
(Yes/No).....

(c) Aided or Unaided.....Junior High School/Junior Madrasah.

(d) Designation (Head) /Asst. Head /or Asst. Teacher.

(e) Subjects taught, with Classes.....

(f) Total period of previous service in any other school.....YY.....MM.....DD

(g) Period of total service in the present school ...(Upto 30th June 20---).....YY.....MM.....DD

(h) Period of total service in the schools (f+g) (Upto 30th June 20---).....YY.....MM.....DD

(i) Whether deputed by the School for undergoing Training (Yes / No).....

j) Whether enclosed herewith the Resolution of the Managing Committee (Yes / No)

(k)Whether deputation approval of the D.I. of concerned district has been obtained / only applied for.
(please tick in correct option)

(l)(i) Date of joining in school service.....(ii) Scale of Pay.....

(Enclose copy of the concerned order/approval)

Certified that the above statements are true
the School

Countersigned by the D.I. of

(Signature with office seal of the Administrator/Secretary/Head Master /Head Mistress)

Date.....

10.Academic career with details.

Examinations passed	Year	Board/Univ	Subjects	Total Marks	Marks Obtained	Div./ Class.	% of Marks
Madhyamik/or equivalent							
H.S.(10+2)or equivalent							
B.A./B.Sc./B.Com. Pass / Gen Course							
B.A./B.Sc./B.Com. Hons./ Major Course							
B.A./B.Sc./B.Com Spl.Hons.							
M.A./ M.Sc./ M.Com.							
M.Phil.							
Ph.D.							

11. Calcutta University Registration No. of

(Students of other Universities must produce Migration Certificate and get themselves registered with this University within one month from the date of admission.)

12. Method subjects preferred (two only) Ist method.....

2nd method.....

Self assessment form/Conversion chart.
(Candidate has to fill up the self assessment proforma correctly)

Sl/No.	Academic performance	Highest marks (allotted)	Percentage of Marks obtained	Grade marks (filled up by the candidate)	Verified by the office assistant with signature
1.	(a) Ph.D./D.Phil (b) M.Phil.	5 or 3	Highest marks be awarded		
2.	M.A./M.Sc./M.Com.	35	X .35	=	
3.	(a) B.A./B.Sc./B.Com. with Hons./Major/Spl.Hons. (b) B.A./B.Sc./B.Com. Pass/General	30 or 10	X .30 X .10	= =	
4.	H.S. (10+2) or equivalent	20	X .20	=	
5.	M.P./S.F. or equivalent	10	X .10	=	
	Total	100			
Grade marks will be awarded only at single stage of Degree level and Doctorate Degree level i.e. 1(a) or 1(b) and 3(a) or 3(b).					

In order to convert the marks to credit marks, percentage of marks obtained in any examination be divided by 100 and multiplied by the highest marks allotted in the self assessment form e.g. an applicant obtaining 60% marks in Madhyamik Examination be divided by 100 and multiplied by 10 to get Grade marks 6.

X.....X(cut mark)

(To be filled up by the candidate)

Form no:

Subject

G. Marks:

Category :1			Category :2			Category :3		
Code no		Code list- A	Code no		Code list- B	Code no		Code list- C

Received an application form from Sri/Sm.....for

admission to B.Ed. Course for the session 20 20

Signature of receiving assistant with date

DECLARATION / UNDERTAKING

I declare / undertake that

- a) the statements made above by me are true.
- b) if any error /misinformation be detected at any stage after my provisional admission , my admission shall be treated as cancelled and appropriate legal action will be initiated under jurisdiction of Kolkata .
- c) I have not taken admission nor will I take admission to any other course during my studies in this Institution .
- d) I am not employed any where and also I shall not accept any employment during the course .
(not applicable for the deputed teachers).
- e) if I am selected for admission, I will be a full time student of this University .
- f) if I remain absent from the classes continuously for 15(fifteen) days at a stretch or for a total of 30(thirty) days(with interruptions) during the first two months of my admission to the said course of study without a reason acceptable to the University, my studentship will be terminated and my name shall be automatically struck off the rolls.
- g) if I am selected for admission , I will arrange my own accommodation in Kolkata during my training period .
- h) no fees regarding admission to the said course will be returned at the time of leaving the course (if arises), if
I am admitted to the said course as per University norms.

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Signature of the applicant in full with date.

Enclosures: List of attested copies (Admit card, Mark-sheets & Certificates for special claim)

- 1) Admit card of Madhyamik or its equivalent Examination or any age proof certificate.....
- 2) Mark –sheets of relevant examinations.....
- 3) SC/ST/OBC Certificate.....
- 4) Physically Handicapped Certificate.....
- 5) Copy of D.I. approval, M.C. Resolution, Joining report, Appointment letter of School (for deputed teachers only.)

University of Calcutta
Viharilal College of Education under the Faculty of Education
 Located at Home Science Campus of the University.
 20 E, Judges Court Road, Alipore, Kolkata-700027

Phone No - 9804952210

PROSPECTUS

Academic Session 2014 - 2015

The Viharilal College of Education commenced the B.Ed. (formerly B.T) Course in the year 2009 and recognized by the N.C.T.E in the year 2009 vide letter no,ERC/7-98.12.(2S-3).3 - 673 dt. 20th July,2009.

Eligibility for admission to B.Ed. Course.

Admission to the Bachelor of Education (B.Ed.) course under semester system is open to the candidates with graduate (Pass/General/Hons./Major.) or post graduate degree (with **50% Marks in aggregate in case of candidates belonging to General Category, 45% marks for Scheduled Caste, Scheduled Tribe & Differently Abled (PH) categories**) of Calcutta University or any other recognized University of West Bengal. Requirement of 50% (fifty percent) marks shall not apply for persons appointed as teachers prior to the commencement of the National Council for Teacher Education (Regulations Norms & Procedure) Second Amendment Regulations, 2010 as laid down at para 8(i) of the aforesaid Gazette. **Scheduled Caste / Scheduled Tribe applicants from the other states will not get the reservation facilities of S.C./S.T.**

Reservation of Seats for B.Ed. Admission

i) **Calcutta University95%**

ii) **Other University..... 5%**

(5% Reservation will be maintained only in case of FRESHER STUDENTS)

The rules regarding reservation of seats for Scheduled Caste, Scheduled Tribe and Physically Challenged will be as follows:

- 1) Scheduled Caste---22%
- 2) Scheduled Tribe ---6%
- 3) Physically Handicapped ---3%

Age limit: For fresher students (General Category)----40 years (As on 30th June 20) ;

For Deputed Students General ; 45 years (as on 30th June 20) &

There is relaxation of age for maximum 5(five) years for students belonging to Scheduled Caste, Scheduled Tribe & Physically Challenged Categories.

Weightage given for Academic performance

1. (a) Ph.D./ D.Phil-----05
or
(b) M.Phil.----- 03
2. Post Graduate M.A./M.Sc./M.Com.-----35
- 3.(a) Degree with Hons./Spl.Hons./Major subject---- 30
or
(b) Degree with pass/General-----10
- 4 . H.S(10+2), or its equivalent. -----20
5. Madhyamik Pariksha or its Equivalent-----10

Total: 100

Calculation of grade marks

Name of Examinations	Academic performance marks	Grade marks obtained
*1.(a) Ph.D./D.Phil.....	05	
or		
(b) M.Phil.	03	
2. (a) M.A./M.Sc./M.Com.....	35 % of marks X .35 =
3. (a) B.A./B.Sc./B.Com with Hons./Spl. Hons./Major	30 % of marks X .30 =
or		
(b) B.A./B.Sc./B.Com. Pass/Gen.	10 % of marks X .10 =
4. (a) H.S.(10+2) or equivalent	20 % of marks X .20 =
5. (a) M.P./S.F. or equivalent	10 % of marks X .10 =
		Total grade marks =

The following Method Subjects are offered from the Viharilal College of Education, under Faculty of Education, University of Calcutta, duly approved by the University authority.

- 1. Food and Nutrition 2. Home Management 3. Physical Science 4. Life Science 5. Education
6. Work Education 7. History 8. English 9. Bengali.**

Two Method Subjects to be chosen as per NCTE norms from the subjects studied at the undergraduate level by respective candidates with Food and Nutrition or Home Management as one of the method subjects.

Percentage of attendance

As per rules and regulations of the Universities of Calcutta a student will have to attend a minimum of 75% of the total lectures delivered including practical Classes. A student who has attended less than 75% but not less than 65% will also be eligible to appear in the University Examination as a Non-Collegiate Student by paying Non-Collegiate condonation fee of Rs. 100/- to the University of Calcutta. Students having attendance of less than 65% become Dis-collegiate and will not be eligible to appear in the University Examination.

Migration

Students migrating from other university will have to obtain Migration Certificate and submit them within 1(one) month from the date of his/her admission and will have to be registered themselves following the normal rules and regulations of this University.

Selection procedure and general informations

1. Fresher (Non- Deputed School Teacher) Candidates will be selected on the basis of Academic Merit only.
2. Selection of Deputed Teacher of Secondary School/Madrasah/ affiliated to W.B.B.S.E./W.B.B.O.M.E will be made on the basis of the period of approved services in the School/Madrasahs. In case applicants having equal service in Secondary School /Madrasahs, preference will be given to the candidates having higher academic qualifications. In case both the period of service and academic qualifications are equal, selection will be made on the basis of % of Marks obtained by the candidates in different Examinations in their career and candidates having higher Grade Marks will be selected. **(Grade marks calculation will be done as same as meant for Fresher candidate)**
3. Deputed teachers will have to submit with the application form (1) Approval letter of concerned District Inspector of School, (2) Appointment letter, (3) Joining letter in school, (4) Managing Committee Resolution copy countersigned by the D.I. (if approved)
4. Released order from school duly signed by the Head Master/Secretary/Administrator/ will be submitted at the time of admission.
5. Deputed teachers will get their deputation allowances from their respective Schools/Institutions vide Modification order no. 490-SE(S) dt.11.5.2009 issued by Secretary, School Education, Govt. of West Bengal bearing letter no.1022-SE(S) 2P-1/09 dt.9.2011.
6. Complete filled in application in all respect including necessary documents i.e. Attested Xerox copy of Madhyamik Admit Card or any other valid age proof certificate, all Mark-sheets, Certificate of special claim (SC/ST/PH) will be submitted within specified date. **Incomplete applications will be rejected forthwith.**
7. While under training both the deputed and fresher students must abide by the rules of the University of Calcutta. Break of rules and violation of order of the Department as well as misconduct of any type shall render a student liable to be penalized as per University rules.

***Candidates are directed to fill up the appropriate category(s) with the help of following code lists**

Category 1.

Code list-A No

General	11
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Scheduled Caste	12
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Scheduled Tribe	13
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OBC	14
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Differently Abled (PH)	15
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Other	16
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Category 2.

Code list-B No

Student of Calcutta University	21
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Student of Other University	22
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Category 3.

Code list-C No

Deputed	31
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Fresher	32
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