

**POSTMATIC SCHOLARSHIP TO MINORITY STUDENTS FOR THE YEAR 2014-15**

Under the Prime Minister's New 15 Point Programme, the Ministry of Minority Affairs (GOI) has launched Postmatric Scholarship Scheme to the Minority students pursuing **studies from XI,XII, ITI, ITC affiliated courses NCVT classes at XI & XII level, Polytechnic, Diploma in Nursing, Teacher Training, Under Graduate, Post Graduate Courses, M.Phil, Ph.D level Courses in the Government, Government Aided and all Recognised Private Institutions.** Applications are invited from the minority students belonging to **Muslim, Christian, Sikh, Buddhist, Zoroastrian (Parsis) & Jain** communities as notified by the Government of India, for Postmatric Scholarship (Fresh and Renewal) for the year 2014-15 through online. Community wise number of fresh scholarship allotted to Tamil Nadu are as follows.

Muslims	Christians	Sikhs	Buddhists	Jains	Parsis	TOTAL
8961	9772	25	14	215	2	18989

**ELIGIBILITY :** a) The students who have secured not less than 50% marks (or) equivalent grade in the previous final examination. b) Annual income of parents/guardian from all sources should not exceed Rs.2 lakh for **Fresh Scholarship.** c) Students who have been awarded **Fresh Scholarship** in the previous year by this department should apply for **Renewal Scholarship** provided if he/she scored not less than 50% of marks in the previous year examination without any arrears.

**Other Conditions :**

(i) Scholarship will not be given to more-than two students in a family (ii) The students should be regular in attendance for which the yardstick will be decided by the competent authority of the school/college/university (iii) The student obtaining benefits under this scholarship scheme shall not be allowed to avail of benefits under any other scholarship such as scholarship from BC/MBC/Adi-Dravidar Welfare, Education Departments, any other Boards etc.,for the same purpose.

**HOW TO APPLY :** The students should apply only through online.

The student can log on in the website [www.momascholarship.gov.in](http://www.momascholarship.gov.in) and select POST MATRIC SCHOLARSHIP. He / She can select the Tab "**Students Registration**" and then Register his / her application through ONLINE for Fresh / Renewal scholarship by filling up requisite details in the online application. Then he/she can click "**SAVE**" button followed by "**FORWARD**" button. When this process is completed a temporary ID will be generated to the Student and the application will be forwarded to the Institution through online. However, the student **must take printout of the filled in online application** without fail and should submit the same along with the required documents to the Educational Institution.

2. While entering basic parameters like religion, name of the institution, percentage of marks, parental annual income and bank details students are requested to take almost care on this **as these details cannot be edited further at any level.**

**List of documents to be submitted to the Educational Institution along with the application by the student:**

1. Filled in **ONLINE application** form (Fresh/Renewal) affixed with recent passport size photograph.
2. Attested copy of **Marksheet** (Consolidated Marksheet only) for fresh scholarship. In respect of Renewal Scholarship Previous year Marksheet should be enclosed. If Marksheet is not received within due date, then online printout of Mark sheet with due attestation from HOD will be accepted.
3. Attested copy of Community Certificate or **declaration of religion** by way of an affidavit on non judicial stamp paper with a value of Rs.10/-
4. **Income certificate** obtained from the Revenue Authority (or) an income declaration by the self-employed parents/guardians, stating definite income from all sources by way of an affidavit on non-judicial stamp paper with a value of Rs.10/-. Employed parents/guardians are required to obtain income certificate from their employer and for any additional income from other sources, they should furnish declaration by way of an affidavit on non-judicial stamp paper with a value of Rs.10/-
5. Any one of the documents like Ration Card, Voter ID, PAN Card, Passport as **address proof**
6. **Fee receipts** issued by the Institution as proof for payment of Tuition fee, Library fee, Examination fee & Other non refundable fee
7. Clear **copy of Bank pass book** or copy of cancelled cheque leaf as proof for Bank Account Number (Core Banking Service) and IFS Code (11 digits) of the student bank details.
8. A **receipt in acknowledgement** of previous year scholarship (2013-14) on the form attached to the application duly counter-signed by the Head of the Institution concerned, if the applicant was in receipt of a scholarship under this scheme in the preceding year.
9. If the student is a hosteller then **hostel fee receipt** should be enclosed or a declaration by institution that the student is a hosteller

**Schedule of Time Limit**

	Fresh	Renewal
i) Last Date for submission of Online application to the Institution by the Student with relevant enclosures	15.09.2014	10.10.2014
ii) Last Date for Scrutiny & forwarding of application by the Institution to the District Backward Classes & Minorities Welfare Officer (DBC & MWO) at Collectorate of their District	25.09.2014	20.10.2014
iii) Last date for completion of scrutiny and submission of proposals by the DBCWO to the Commissionerate	05.10.2014	31.10.2014

**IMPORTANT INSTRUCTIONS TO INSTITUTIONS**

1. The Head of the Educational Institution is requested to ensure that the name of their Institution have been registered in the above website. If not registered so far, they have to send the requisition to the concerned District Backward Classes and Minorities Welfare Officer at District Collectorate with proof of affiliation of the Institution, the name of University, details of the Courses offered, Address of the Institution, Phone No., Fax No., email ID, Mobile Nos. of the Principal / Dean and staff who is dealing with scholarship scheme to the undersigned for enrolment. Necessary user ID and Password will be sent to the Institution through email/SMS after enrolment of the Institution. Once User ID & Password (temporary) are received by the Institution they have to immediately change the password of their own and to upload the courses offered, yearwise fee structure, Bank Account No. (Core Bank Service) with IFS Code (11 digit) etc., of the Institution for further process.
2. Online applications not verified by the Institutes and pending for more than 30 days will be automatically pushed to the District Office of State Department. Hence, Institutions are requested not to wait for the last date for receipt of application to commence the process of verification. The institute is advised to take up verification as soon as the online application and hard copy of the application are received from the students.
3. If the fee amount entered by the student is incorrect, Institution shall edit and enter correct amount.

**Website :** Name of the Institution registered, Scheme details, online application etc are available in the website [www.momascholarship.gov.in](http://www.momascholarship.gov.in)