



West Bengal State Electricity Transmission Company Ltd.

(A Govt. of West Bengal Enterprise)

Vidyut Bhavan : Salt Lake City : Sector - II : Kolkata – 700 091

WBSETCL

REQUIRES

SL. NO.	NAME OF THE POST	POST CODE	PAY BAND	GRADE PAY	QUALIFICATION	NO. OF POSTS TO BE FILLED UP	CTC (Per Annum in lakhs)
1	Assistant Manager (HR&A)	1	₹ 15,600/- - ₹ 39,100/-	₹5,400/-	Graduate in any discipline and MBA (2 years' full time course) / MPM (2 years' full time course) /MHRM (2 years' full time course) with major specialization in Personnel Management / H.R. or Post Graduate full time Degree / Diploma (2 years' course) with specialization in Personnel Management / H.R. from a recognized University /reputed Institute approved by AICTE / IIMs / XLRI / IITB Schools.	04	₹6.75
2	Assistant Manager (F&A)	2	₹ 15,600/- - ₹ 39,100/-	₹5,400/-	Graduate in any discipline and passed Final Examination from Institute of Chartered Accountants of India or Institute of Cost & Works Accountants of India or MBA (2 years' full time) with specialization in Finance from a recognized University / reputed Institute duly approved by AICTE / IIMs / XLRI / IITB Schools.	07	₹6.75
3	Assistant Company Secretary	3	₹ 15,600/- - ₹ 39,100/-	₹5,400/-	Graduate in any discipline and member of Institute of Company Secretaries of India	01	₹6.75
4	Jr. Executive (F&A)	4	₹ 9,300/- - ₹ 34,800/-	₹4,700/-	Graduate in any discipline from a recognized university plus Inter CA / ICWA.	01	₹4.55
5	Jr. Engineer (Electrical) Gr.-II	5	₹ 6,300/- - ₹20,200/- (with higher initial start at ₹9,000 in the Band Pay)	₹4,400/-	Passed Full time 3 years' Diploma in Electrical Engineering from recognized Institute / College duly recognized by W.B. State Council of Tech. Education.	112	₹4.36
6	Special Technical Assistant	6	₹ 6,300/- - ₹20,200/- (with higher initial start at ₹9,000 in the Band Pay)	₹4,400/-	Passed Full time 3 years' Diploma in Electronics and Tele-Communication / Radio / Wireless Engineering from recognized Institute / College duly recognized by W.B. State Council of Tech. Education.	24	₹4.36
7	Technician Gr.-III	7	₹ 6,300/- - ₹ 20,200/-	₹ 2,600/-	Madhyamik or equivalent plus Trade Certificate under NCTVT from any Govt. ITI under Director of Industrial Training, Govt of West Bengal in the trade(2 Years' duration) : Wireman / Electrician.	24	₹2.85

NOTE:

- Degree from Open University / Private University / Distance Learning mode / Part Time / Sandwich Course shall not be considered.

OTHER FACILITIES: In addition to Basic Pay & G.P, the post also carry DA, HRA, Medical Allowance, Electricity Allowance, Hill Compensatory Allowance, LTC / HTC, EPF, Gratuity, Benefits for Indoor treatment in leading hospitals for Self & Dependents, Leave Encashment, Children Education Expenses and other allowances as per the Rules of the Company are admissible.

CAREER PROSPECT: The Company offers professional work environment with modern technology & system. The Company is in the process of modernizing and updating its activities with IT enabled services. It offers both time bound and fast track mode of promotion to the employees with higher responsibility depending upon their sincerity, initiative and merit. The selected candidates shall undergo extensive orientation / on-the-job and class room training in the Company's establishments during the period of probation. On successful completion of probation, they may be confirmed under the Company.

*** They are required to furnish a bond of ₹ 75,000/- in respect of the post under serial no 1 to 3 and of ₹ 50000/- for the remaining posts at the time of joining the Company and are required to serve the Company for a minimum period of 4 years from the date of joining including the Probation Period.**

AGE LIMIT: Minimum 18 years & Maximum 27 years as on 01-01-2014. Age relaxation is allowed as per rules of Govt. of West Bengal.

RESERVATION: Reservation for all posts will be made as per the guidelines issued by the Govt. of West Bengal from time to time. SC / ST / OBC candidates from the states other than West Bengal have to apply as General Candidate. The vacancy against Exempted Category is filled up as per rule of Govt. of W.B.

POSTWISE DETAILED RESERVATION ARE AS FOLLOWS:

Sl No	Name of the Post	UR	UR (E.C)	SC	SC (E.C)	ST	ST(E.C)	OBC-A	OBC-A (E.C)	OBC-B	OBC-B (E.C)	Ex-Serviceman	MS*	PH
1.	Asstt Manager(HR&A)	0	0	0	0	0	0	3	0	1	0	0	0	0
2.	Asstt Manager(F&A)	0	0	0	1	0	1	2	1	1	0	0	0	1
3.	Asstt Company Secretary	1	0	0	0	0	0	0	0	0	0	0	0	0
4.	Jr Executive(F&A)	0	0	0	0	1	0	0	0	0	0	0	0	0
5.	Jr.Engineer(Elect) Gr-II	35	15	13	5	4	2	18	7	5	2	4	2	0
6.	Special Technical Assistant	7	4	4	1	2	0	1	1	1	1	2	0	0
7.	Technician Gr-III	7	4	4	1	2	0	1	1	1	1	2	0	0

* Meritorious Sportspersons.

RESERVATION OF MERITORIOUS SPORTSPERSONS:

Recruitment of Sportspersons against reserved vacancy shall be made only to following sports events:-

- 1) Football
- 2) Cricket
- 3) Athletic
- 4) Badminton
- 5) Table Tennis

In order to be eligible, the candidate must produce requisite certificates issued by the respective Competent Authorities in the format as applicable in terms of **Govt. of West Bengal Notifications** and as shown below:

AREA	COMPETENT AUTHORITY
International Competition	Secretary of the National Federation/National Association of the Sports concerned.

National Competition	Secretary of the State Association of the Sports concerned.
Inter-University Tournament	Dean/Director of Sports or other officer in overall charge of Sports of the University concerned.
National Sports / Games for School Education	Director or Deputy Director in overall charge of Sports/Games for Schools in the Directorate of School Education, West Bengal.

The following categories of meritorious Sportspersons shall be given preference in recruitment.

- Those who have represented West Bengal or India in a National or International Competition in sports discipline mentioned above.
- Those who have represented a University in an Inter-University Tournament conducted by Inter-University Sports Board in any Sports discipline mentioned above.
- Those who have represented State School Teams in National Competition for Schools conducted by all India School Games Federation in any sports discipline mentioned above.

OTHER CONDITIONS: The candidates will be appointed after being found medically fit provisionally subject to receipt of satisfactory police verification reports. All positions are transferable anywhere in West Bengal. Selected Candidates will be appointed in the regular pay band, initially on probation for a period of **one year**.

Definition of Persons with Disabilities

Under Section 33 of the Persons with Disabilities (Equal Opportunities, Protection of Right and Full Participation) Act 1955 only such persons would be eligible for reservation who suffer from not less than 40% of relevant disability and are certified by a Medical Board constituted by the Central/State Govt.

Accordingly, candidates with the following disabilities are eligible to apply. Candidates claiming such benefits should produce certificate in original (issued by the Competent Authority on or before the last date of online submission of application in the prescribed format available at the end of this advertisement) in support of their claim at the time of Interview/at any stage of the process if allotted to any of the Participating Organizations. Persons with Disabilities will have to work in Branches/Offices as identified by the respective Participating Organization.

Visually Impaired (VI)

Blindness refers to condition where a person suffers from any of the following conditions namely (i) Total absence of sight, (ii) Visual acuity not exceeding 6/60 or 20/200 (snellen) in the better eye with correcting lenses, (iii) Limitation of the field of vision subtending in angle of 20 degrees or worse.

Low vision means a person with impairment of visual functionality even after treatment or standard refractive correction but who uses or is potentially capable of using vision for the planning of execution of a task with appropriate assistive device.

Deaf & Hearing Impaired (HI)

The deaf are those persons in whom the sense of hearing is non-functional for ordinary purposes of life i.e., total loss of hearing in both ears. They do not hear, understand sounds at all even with amplified speech. Hearing impairment means loss of sixty decibels or more in the better ear in the conversation range of frequencies.

Orthopedically Challenged (OC)

Only those Orthopedically Challenged candidates who have locomotor disability or cerebral palsy with locomotor impairment of minimum of 40% and only those who fall in the following categories are eligible to apply:

- BL – Both legs affected but not arms
- OA – One arm affected (R or L) –
 - Impaired reach;
 - Weakness of grip;
 - Ataxia
- OL – One leg affected (R or L)
- MW – Muscular weakness and limited physical endurance.

Candidates must have the ability to read, speak and write in BENGALI / NEPALI language.

MODE OF SELECTION: Selection will be made on the basis of performance in written test and interview for all posts. Candidates called for Written Test / Interview shall not be entitled to reimbursement of travelling expenses. The Written Test / Interview will be held in **Kolkata** only.

Candidates must ensure that they have requisite qualifications shown against each post as per layout of qualification and fulfill all the required criteria before applying for the post.

How to Apply:

- *Before applying online Candidates should keep the scanned copy of their passport size colour photograph and their signature in JPEG format of not more than 50kb size each. **Guidelines for scanning photograph and signature is given in the Home Page of the online Application Systems.***
- *Candidates will be required to register themselves through online system of WBSETCL's website www.wbsetcl.in between 20.05.2014 to 09.06.2014(Midnight). **(However application fee can be deposited between 20.05.2014 to 09.06.2014 up to 15:00hrs) Online Application Format available in the 'Career' link.***
- *United Bank of India has been authorized to collect the Application Fee, in a specially opened non-operated current account on behalf of WBSETCL. Fees can be deposited at any branch of United Bank of India throughout India through a computer generated triplicate challan. Candidates has to approach UBI branch with a print out of the challan in A4 size paper which will be autogenerated by the application system after filling-up the Personal Data, Address, Educational Qualification and uploading the Photograph & Signature. On receipt of the fee, bank will issue a unique Transaction ID and SOL ID of the collecting branch. **Candidates are required to LOG-IN again in the HOME PAGE of the application system to complete his / her online registration process by putting this Transaction ID and SOL ID. In case of non entry of the Transaction ID and SOL ID the online registration process will not be completed and in that case no Call Letter for Written Test can be generated.** Candidates belonging to General / OBC-A / OBC-B / Ex-Serviceman / Meritorious Sportspersons / Exempted Category / Physically Challenged categories are required to pay a non-refundable Application Fees of Rs.400/-for post under sl no.1-4 and Rs.250/- for all others post. Bank will charge Rs.22/- additionally as Bank Service Charges. There will not be any others mode of payment of Application Fees. **It may please be noted that the third part of the challan i.e the Company's Copy will have to be submitted by the candidates at the time of Written Test along with the Written Test Admit Card. Without this part No Candidates will be permitted to appear in the Written Test. Application fees can be deposited between 20.05.2014 to 09.06.2014(up to 15:00hrs).***
- *Fee once paid will not be refunded under any circumstances. Candidates are therefore requested to verify their eligibility before paying the application fee.*
- *After applying online, candidates are required to take a printout of the Application Form generated by the system with unique registration number.*
- *Intimations will **only** be sent by email and SMS only to the email ID and Mobile Number registered in the online application form.*
- ***Candidates shall need not to send any copy of the Application Form or challan through post.***
- *Candidates are advised to keep a close watch on the WBSETCL website www.wbsetcl.in for latest updates.*

GENERAL INSTRUCTIONS:

- ❖ Candidates are requested to ensure that they fulfill the Eligibility Criteria on the date of eligibility i.e as on **01.04.2014**.
- ❖ Issuing of Call Letters & subsequent test will be purely provisional without Verification of Documents. During the time of verification if it is found that any Candidate has not fulfill the eligibility criteria his candidature will stand cancel. Candidates called for Interview will be required to produce all original documents i.e Age Proof, Proof of Essential Educational Qualification, Caste Certificate (if applicable) etc.
- ❖ **Candidates will be allowed to appear for the Written Test only with Admit Card and Company's Copy of the Bank Challan.**
- ❖ *Mobile Phone, Scanner, Pager & Others IT Gadgets are strictly prohibited inside the Examination Centre of WBSETCL. At the time of Examination if any Candidates found with these instruments than his / her candidature will stand cancelled whatsoever reason may be.*
- ❖ *Candidates can take their Question Booklet along with Duplicate Carbon Copy of the OMR for further reference after completion. Please make sure that before leaving Examination Centre Signature of the WBSETCL representative, Signature of the Invigilator & Candidates own Signature are incorporated in the OMR sheet. If not, then may please bring it to the notice of the Room Invigilator.*
- ❖ WBSETCL reserves the right to cancel / restrict / enlarge / modify / alter the Recruitment Process, if needed, without issuing any further notice or assigning any reason therefore.
- ❖ Candidates employed in **Govt. Departments / PSUs / Autonomous Bodies** have to produce **NOC** at the time of interview otherwise their candidature may be cancelled at that stage.
- ❖ Court of jurisdiction for any dispute will be at **Kolkata**.
- ❖ While applying for the above posts, the applicant must ensure that he / she fulfills the eligibility criteria including academic and professional qualifications as per NOTIFICATION and other norms mentioned above as on the specified dates. In case it is detected at any stage of recruitment / selection that a candidate does not fulfill the eligibility norms and / or that he / she has furnished any incorrect / false / wrong information or has suppressed any material fact(s), his / her candidature will automatically stand cancelled. If any of the above shortcoming(s) is / are detected even after appointment, his / her services are liable to be terminated.
- ❖ Category i.e SC / ST / OBC (A) / OBC (B) / Physically Challenged / Ex-Serviceman / Meritorious Sportspersons once entered at the time of online registration shall not be allowed to be changed under any circumstances and no benefits of other category will be admissible later on.
- ❖ Wherever SGPA/DGPA/CGPA or letter grade in a degree is awarded; equivalent percentage of marks should be indicated in the application (online) as per norms adopted by University / Institute.
- ❖ **All correspondence with candidates shall be done through e-mail / SMS only. All information regarding examination schedule / admit card / interview call letters etc. shall be provided through e-mail / uploading on WBSETCL's website. Responsibility of receiving, downloading and printing of admit card / interview call letter / any other information shall be of the candidates only. WBSETCL will not be responsible for any loss of email due to invalid / wrong e-mail ID provided by the candidate or for delay / non receipt of information if a candidate fails to access his / her mail / website in time. The E-mail ID & Mobile No should be kept alive for next 1(one) year from the date of application.**
- ❖ **Application Form not properly filled in or incomplete in any respect or without requisite documents would be summarily rejected. Willful suppression of any material fact will also be similarly dealt with.**
- ❖ **For every 3(three) incorrect response 1(one) mark would be deducted** and if, more than one answer darkened against one question will be treated as incorrect / invalid response / answer. All questions will have to be answered on

pecially machine designed gradable answer sheets (OMR answer sheet). Answers are to be marked using blue / black ball point pen only on the 'OMR answer sheet' are to be written in blue / black ball point pen.

IMPORTANT DATES	
Commencement of online registration of applications by candidates	20.05.2014
Last date for receipt of online applications	09.06.2014 (Midnight)
Date of Deposition of Application Fees through UBI	20.05.14 to 09.06.14 (up to 15:00)
Downloading of Admit Cards for Written Test	16.06.2014
Written Test	22.06.2014

During the registration process if you face any difficulties, please call the below number or mail your query to the email id given below:

Helpline No :033-66048070 / 9674111569
Timing :Monday to Friday – 10:00 am to 6:00 pm
Saturday – 10:00 am to 01:00 pm
Sundays Closed

NOTIFICATION NO.REC/2014/01
