



OIL INDIA LIMITED, a Navratna Public Sector Undertaking is the pioneering and second-largest national upstream Oil and Gas Company with a pan Indian presence and growing global footprint. OIL is all set to conquer newer horizons of all-round growth and excellence. It is engaged in Exploration, Production and Transportation of crude oil, natural gas and manufacture of LPG with its field Headquarters at Duliajan, Dist. – Dibrugarh, Assam.

2.0 Oil India Limited intends to hire the following officers on contract basis for its NEF Project, Mizoram and on land operation at KG basin Project at Kakinanda, Andhra Pradesh purely for temporary requirement. The contract would be for a minimum period of six months, extendable by three six months tenure upto a maximum period of two years depending upon requirement and the performance of the individual. The details are given below:

Post	Projected Requirements *	Educational Qualification	Post Qualification Experience	Remuneration
HSE Officer on Contract for NEF Project, Mizoram	02	Graduate Degree in Engineering/Technology/Safety & Environment or related discipline from a recognized institute with a recognized professional qualification in HSE Management. Other things being equal candidates having professional safety accreditation(s) will get preference.	Minimum 01 (One) year of working experience in exploration & production facilities **	A consolidated contract fee of ₹ 40,000/- plus ₹ 4,000/- as accommodation allowance and ₹ 1,500/- as medical allowance will be paid per month.
HSE/Fire Service Officer on contract for KG Basin Project, Kakinada	01	BE/B Tech In Fire Engineering or Fire and Safety Engineering	Minimum 01 (One) year executive experience***	A consolidated contract fee of ₹ 40,000/- plus ₹ 4,000/- as accommodation allowance and ₹ 1,500/- as medical allowance will be paid per month.
Fire Service Officer on contract for NEF Project, Mizoram	04	BE/B Tech In Fire Engineering or Fire and Safety Engineering	Minimum 01 (One) years executive experience***	A consolidated contract fee of ₹ 40,000/- plus ₹ 4,000/- as accommodation allowance and ₹ 1,500/- as medical allowance will be paid per month

(*) The projected requirements may change

** 01 year of working experience in exploration & production facilities i.e. Oil & Gas Well Drilling; HSE management system; knowledge of OMR, OISD and other statutory regulations; ability to write clear and comprehensive HSE procedures, emergency response and HSE management documents.

*** Must have good knowledge of Indian and international standards in Fire & Safety management system. Preference will be given to candidates having experience in Oil & Gas sector.

3.0 Job Profile & responsibilities:

HSE OFFICER:

- Take adequate pro-active HSE measures for accident/ incident prevention.
- Develop awareness programme & training on SOP to ensure effective action on risk prevention and mitigation as per OIL's standard.
- Interpret safety regulations and company standards, and provide Safety support for Drilling field operations.
- Assist in the development and implementation of safety programs at the field level, including initial and annual evaluations and approvals, periodic safety reviews and orientations.
- Participate in incident investigations, reviews and support the preparation of relevant documentation using root cause methodologies.
- Practice and reinforce safe work practices through behavioral observation process and by coordinating and conducting EH&S observation training for company and contract employees
- Preparation of statutory and non statutory reports.
- Observance of the provisions of the Act, Rules, Regulations and Standards pertaining to HSE management.
- Carry out JSA and ensure hot / cold work permit system.
- Conduct Pre commissioning Fire Safety Audit of new locations and regular Fire Safety Audits & its review.

FIRE OFFICER:

- Should have practical knowledge of fire prevention & protection measures.
- Ensure safe and effective operation of all the firefighting equipment and testing
- Ensure preparation and updating of Fire Contingency Plans for all types of emergency situation.
- Exercise a general supervision and coordination during control and extinguishment of any fire and its effective tackling.
- Check promptness of response during mock drills, its deficiencies and effective tactics.
- Ensure timely attendance of fire calls by fire crew for minimizing loss of property and life.
- Advise and assist management in achieving high degree of fire safety standards.
- Ensure fire fighting training as per statutory requirement.
- Ensure reporting/information of fire incidents/emergencies to management and its investigations.
- Ensure fire safety audits time to time & its review
- Ensure participation in regular mock fire drills, evacuation drills, on site & off site disaster mock drills etc.
- Ensure day to day administration & discipline in fire service.
- Ensure compliance & monitoring of scheduled inspection, testing & maintenance of all firefighting equipment & systems installed at site as per statutory/advisory requirement.

- Conduct Pre commissioning Fire Safety Audit of new locations and regular Fire Safety Audits & its review.
- Observance of the provisions of the Act, Regulations and Orders in all fire fighting measures.
- Ensure inspection & testing of all major fire fighting equipment, appliances such as Fire Tenders, Trailer Fire Pumps, BA sets, other tools & tackles etc. for readiness to attend any emergency on round the clock basis.

4.0 Candidates meeting the above criteria may appear with original mark sheets, certificates and photocopies of the same and 2 passport size photographs for a walk in interview for engagement on contract basis as per the details given below:

Date	Interview time	Venue
27.05.2014	09:30 am to 10:30 am	The Peerless Inn, 12, J.L. Nehru Road, Kolkata - 700013

5.0 Leave:

The selected candidates shall be entitled for 15 days paid leave every six months which can be availed to a maximum of 5 days at a time.

6.0 General Conditions:

- No TA/ DA will be paid to the candidates for appearing in the interview.
- The engagement will not confer any right for regularization in OIL.
- The candidates having command over the local language of Andhra Pradesh as well as English will be given preference for the post of HSE/Fire Service Officer on contract for KG Basin.
- The candidates should be of sound health and has to provide a fitness certificate from a Govt. registered medical practitioner at the time of joining in the prescribed format.
- Any dispute with regard to the recruitment against this advertisement will be under the jurisdiction of Dibrugarh district court only.

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