

**GOVERNMENT OF INDIA  
DIRECTORATE OF HIGHER AND TECHNICAL EDUCATION,  
PUDUCHERRY**

**CENTRAL SECTOR SCHEME OF SCHOLARSHIP FOR COLLEGE AND UNIVERSITY STUDENTS  
STATEMENT OF PARTICULARS**

**Note:**

1. Statement of Particulars, Income affidavit and Joining report duly filled in should be handed over to the Head of the Institution, where the student has joined UG course. The Head of the Institution will forward it, to The Director, Directorate of Higher and Technical Education, PIPMATE Campus, Lawspet, Puducherry after attestation of Photo and Joining report.
2. Each item should be read carefully before the form is filled. No change will be permitted after it has been submitted. If any entry is found to be incorrect the scholarship, if awarded, is liable to be cancelled forthwith.
3. Incomplete statement or statement received after the prescribed date will not be considered.
4. Students may ensure that the completed Forms are forwarded by the Head of the Institution in time.

Recent Color  
Photograph of the  
Applicant attested  
and stamped by the  
Principal of  
School/Institution  
where student is  
presently studying.

1.	Name of the Candidate (In block letters) (As per Class XII Certificate)	
2.	Date of Birth (DD/MM/YY) (As per Class X Certificate)	
3.	Sex: Male/Female	
4.	Category: <u>SC/ST/OBC/General/Physically Handicapped</u> (Pl. attach proof:)	
5.	Details of Father/Guardian/husband as the case may be	
	a. Name	
	b. Permanent Home Address:	
		Pin: <input type="text"/>
	c. Profession/Designation with address	
		Pin: <input type="text"/>
6.	Details for Communication	
	a. Address for correspondence	
		Pin: <input type="text"/>
	b. Tel. No. with STD Code.	
	c. Mobile No.	
	d. E-Mail ID	
7.	Whether father/guardian is a citizen of India:	YES/NO
8.	Total annual income of both parents/guardian or husband's income in case of married unemployed girl student. An income affidavit as per Annexure – III should be attached in support.	Rs.
9.	Particulars of School/Institution last attended Class XII	
	a. Name of the School/Institution	
	b. Date of entry (DD/MM/YY)	
	c. Date of leaving (DD/MM/YY)	
	d. Remarks, if any (IF THIS SPACE IS NOT SUFFICIENT SEPARATE SHEET MAY BE ATTACHED)	

10	Details of Class XII Examination passed by the Candidate:		
	a.	Name of the Examination passed	Higher Secondary Examination/Equivalent Examination held by CBSE/ICSE
	b.	Roll Number	
	c.	Year of Passing	
	d.	Name of the Board which conducted the examination passed by the candidate together with its headquarters.	State Board/CBSE/ICSE
	e.	Total aggregate marks obtained in the examination	/1200
	f.	Percentage of marks obtained in aggregate	%
11.	Is the candidate in receipt of any other scholarship from State Government or other Institution or person.		YES/NO
	If Yes, particulars should be given including the monthly rate and date from which the scholarship is being drawn.		
12.	Particulars of Savings Bank Account of the Candidate:		
	a.	Account Number ( <b>Account should be in the name of applicant only</b> )	
	b.	Name and Address of the Bank	
	c.	Bank Code Number	
d.	RTGS:NEFT:IFSC Code (11 digit Code of the Bank)		
13.	a.	Aadhar Number or Aadhar enrollment number	
	b.	Voter's Identification Number	
14.	List of Enclosures sent with this statement (without enclosures application will not be considered)		
	a.	Income Affidavit (Annexure – I)	
	b.	Attested Copy of Marks Sheet (+2/equivalent)	
	c.	Attested copy of SC/ST/OBC/Physically Handicapped Certificate	
	d.	Joining Report (Annexure – II)	
	e.	Attested copy Aadhar Number/Aadhaar Enrollment Number	
	f.	Attested copy of Voter's Identification Number	
15.	Certified that the statement made by me in this form is correct. I declare that in case I am selected for a scholarship, I shall devote my full time to the course of study, and that I shall not receive another stipend/scholarship from any other source.		

Place:.....

Date: .....

**Signature of Candidate**

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JOINING REPORT**

1. This is to certify that Shri/Smt./Kumari .....  
S/o,W/o,D/o, Shri/Smt. ....  
who has passed the Higher Secondary Examination/equivalent examination held in March/April 2013 conducted by the State Board/CBSE/ICSE with Roll No. .... and has been granted admission in this Institution on the ..... day of ..... for the ..... course. He/She has started attending the first year class with effect from ....., 2013.
2. The Completed Statement of Particulars (Annexure-III) and the Income Affidavit Form (Annexure-I) are also enclosed.

**DECLARATION BY THE STUDENT**

I,.....S/o,D/o.....  
studying .....in .....hereby declare that, I have not availed any other scholarship from any other scheme/source. If I am found to be in receipt of any other scholarship from any other scheme/source I shall refund double the amount of scholarship, failing which action may be taken as per rules.

Signature of student:

Principal  
Seal of the Institution  
Telephone No. with STD Code.

To  
The Director,  
Directorate of Higher & Technical Education,  
PIPMATE Campus,  
Puducherry.

## INCOME AFFIDAVIT

Declaration of Income of Parent/Guardian for the year (ending 31<sup>st</sup> March 2013) for purposes of scholarship granted under the "Central Sector Scheme of Scholarship for College and University Students"

I, \_\_\_\_\_ son/daughter of Shri/Smt. \_\_\_\_\_  
 \_\_\_\_\_ presently residing at \_\_\_\_\_

\_\_\_\_\_ solemnly  
 affirm and say as follows:

1. That my son/daughter/dependent Shri/Kumari \_\_\_\_\_ who has been provisionally selected in \_\_\_\_\_ under the "Central Sector Scheme of Scholarship for College and University Students" is studying in \_\_\_\_\_ (Name of the Institution).
2. That my annual income in the preceding year ending the 31<sup>st</sup> March 2013 is ` \_\_\_\_\_ (Rupees \_\_\_\_\_ only as per the details furnished in the Schedule hereunder written. I also affirm that particulars of property held by me is as shown in the Schedule and that I have correctly indicated the amount on various taxes/cesses and land revenue paid by me. I make myself personally responsible for the accuracy of the facts and figures furnished.
3. That the statements made in the foregoing paragraphs are true to my knowledge.
4. That I further undertake that in the event of the particulars given in this declaration being found false, I shall refund to the President of India DOUBLE the amount of the scholarship to the said scholar(s) and the Government's decision on whether the declaration of particulars is false shall be final and binding on me.

Signature

Name in full

To be signed in the presence of Notary public or a Magistrate/1<sup>st</sup> Class Magistrate Executive/Revenue Officer/ who would also affix his signature and seal.

## SCHEDULE

## I. Extent of Land held and Income

	(a) Independently as owner	(b) Jointly as owner	(c) Independently as tenant
(i) Area			
(ii) Village			
(iii) Survey No.			
(iv) Land Revenue Assessment			
(v) Annual Income	` _____	` _____	` _____

## II. Property held and income (Houses, Shops, Buildings, House sites, etc.)

1. House No. \_\_\_\_\_
2. Street/Road \_\_\_\_\_
3. Village/Town/City \_\_\_\_\_
4. Area of site \_\_\_\_\_
5. Rent derived if any \_\_\_\_\_
6. House Tax ` \_\_\_\_\_
  - a) Sanitary cess or other ` \_\_\_\_\_
  - b) Net Annual Income ` \_\_\_\_\_

Whether the whole or part of land has been given out to tenants. If 'Yes' particulars

III. Income from shops

1. Address of shop \_\_\_\_\_
2. Nature of trade \_\_\_\_\_
3. Sales Tax, Income Tax paid ` \_\_\_\_\_
4. Licence No \_\_\_\_\_
5. Annual Income ` \_\_\_\_\_

IV. Salaries Drawn, by self/spouse:

1. Name of the Employer \_\_\_\_\_
2. Office/Unit in which and Designation \_\_\_\_\_
3. Address of Office \_\_\_\_\_
4. a) Annual Basic Pay for 2012-13  
without deduction of Income Tax ` \_\_\_\_\_  
(Certificate from the employer/Income Tax  
Authority/Revenue Authority may be attached)
- b) Special Pay/Bonus ` \_\_\_\_\_
- c) Deputation allowance and honoraria  
including NCC Honoraria ` \_\_\_\_\_
- d) Total of (a), (b) and (c) ` \_\_\_\_\_
- e) Amount of contribution to Provident Fund ` \_\_\_\_\_
- f) Payments towards LIC/CTD ` \_\_\_\_\_
- g) Total of (e) and (f) ` \_\_\_\_\_

V. In case of Govt. Servants, Certificate may be given that you do not belong to 'creamy-layer', as per extant govt. instructions.

VI. Other benefits like house rent allowance, free house and other perquisite ` \_\_\_\_\_

VII. Other source of Income:

1. Income from subsidiary Industries part-time occupation ` \_\_\_\_\_
2. Amounts drawn as wages ` \_\_\_\_\_
3. Any other income ` \_\_\_\_\_

VIII. Annual Income of wife/husband and of the Scholar's Income from any source

- a) Annual Basic Pay for 2012-13  
without deduction of Income Tax ` \_\_\_\_\_  
(Certificate from the employer/Income Tax  
Authority/Revenue Authority may be attached)
- b) Special Pay/Bonus ` \_\_\_\_\_
- c) Deputation allowance and honoraria  
including NCC Honoraria ` \_\_\_\_\_
- d) Total of (a), (b) and (c) ` \_\_\_\_\_
- e) Amount of contribution to Provident Fund ` \_\_\_\_\_
- f) Payments towards LIC/CTD ` \_\_\_\_\_
- g) Total of (e) and (f) ` \_\_\_\_\_

Signature of Parent/Guardian of  
the Scholar

N.B.

1. Total income of the family should include income only of father & mother of the Scholar and of no other members though they may be earning.
2. If father is dead, mother's income will be shown along with the income, if any, in the Scholar own name from shares, property, etc.
3. If both father and mother of the scholar are deceased the income, if any, in the scholar's name only will be shown, and not the income of the guardian who may be supporting the scholar.
4. Income for the purpose of Means Testis defined under:
  - a) In the case of salaried class, basic pay plus income if any from other sources and would not include allowance like Dearness Allowance, City Compensatory Allowance, etc.
  - b) In the case of income from source liable to income tax, as per Income Tax Rules for the year.
  - c) In the case of income not liable to income tax, such as income from Agriculture, etc. the net income that is arrived at after deduction of expenditure incurred for earning that income.

**Checklist/List of Enclosures for Fresh Scholarship for 2013-14 (to be filled in by applicant)**

**Name of the student** :  
**Percentage of Marks in +2/equivalent** :  
**Stream of study in +2/equivalent** : **Science/Commerce/Humanities/others**  
**Examination Board at +2/equivalent** : **Tamil Nadu /AP Intermediate/Kerala State**  
**Board/** **CBSE/ICSE/Others**  
**Month and year of passing +2/equivalent** :  
**Year of Admission to College** :  
**Name of College/Institution** :  
**Name of Course** :  
**Category** : **General/OBC/MBC/PH**  
**email id (compulsory)** :

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1. Attested copies of
  - a) +2 Mark Sheet
  - b) Income Affidavit in Annexure I/Upto date renewed Permanent Integrated Certificate
  - c) Community Certificate
  - d) Residence Certificate
  - e) Aadhaar Card
  - f) 1<sup>st</sup> page of Bank Pass Book (**Bank Account must be in the name of applicant only**).

2. Declaration by the student that he/she is not in receipt of any other Scholarship/Financial Assistance under any other Central/State Govt. Scheme

**3. Contact No and e. mail id. of the applicant must be compulsorily filled in the relevant columns of the application.**

4. Care must be taken to furnish all the particulars mentioned above and to fill all columns in the application and the date line for submission of application must be strictly adhered to, failing which the applications for fresh/renewal **will summarily be rejected without any intimation.**

**FOR OFFICE USE ONLY**

Sl.No.	Enclosures	Page No. of application	Remarks
1	+2 Mark Sheet		
2	Income Affidavit in Annexure I/Upto date renewed Permanent Integrated Certificate		
3	Joining Report and Declaration		
4	Community Certificate		
5	Residence Certificate		
6	Aadhaar Card		
7	Voter's ID Card		
8	Bank Details		
9.	Signature of Parent in page 5 of application		
10.	email id of applicant		
11.	email id of institution		
12	Ph.No of Institution		

Application complete/incomplete

Eligible/Not Eligible

Selected/Not selected

Registration No.

**CENTRAL SECTOR SCHOLARSHIP FOR COLLEGE AND UNIVERSITY  
STUDENTS**

**Details of College/Institution**

1	Name of the College	
2	Address of the College	
3	Phone No	
4	Fax. No.	
5	Email. Address:	
6	Website:	
7	Contact No. of the Principal:	
8	Contact No. of the Dealing Assistant of Scholarship:	