



SURAT MUNICIPAL CORPORATION  
SURAT MUNICIPAL INSTITUTE OF MEDICAL  
EDUCATION & RESEARCH



Umarwada, Near Bombay Market, Surat-39510  
Telephone: (0261) 2368040 to 2368044, 2355080, 2366367; Fax No. (0261) 2343241

**ADMISSION TO M.B.B.S. COURSE: N.R.I. QUOTA  
(ACADEMIC YEAR 2014-15)**

Applications from the eligible candidates are invited for the admission to M.B.B.S. Course on Non Resident Indian (N.R.I.) Quota seats at Surat Municipal Institute of Medical Education and Research, (SMIMER), Surat, affiliated to the Veer Narmad South Gujarat University (VNSGU), Surat **Eligibility for Admission:** Eligibility will be subject to -

- The rules and regulations framed by the Admission Committee for the Professional Medical Educational Courses/Government of Gujarat regarding admissions for the academic year 2014-15.
- The Medical Council of India (MCI) norms

**Total No. of Seats:** Twenty Three (15% of the annual admissions).

**Tuition Fee:** The tuition fees for entire M.B.B.S. course is US \$ 95,000 (US Dollars ninety five thousand only) to be payable in five (05) equal instalments of US \$ 19,000 (US Dollars nineteen thousand only) per year.

**Duration of Course:** Four and a half years and one year of Compulsory Rotatory Internship.

**Prospectus cum Application Form:** Can be downloaded from websites: [www.suratmunicipal.gov.in](http://www.suratmunicipal.gov.in) or <http://smimer.suratmunicipal.gov.in>. The application form duly filled, together with all the relevant documents and fee of Rs.15,000/- (Rs. fifteen thousand only) as processing and scrutiny fees **(Non-refundable)** in cash/demand draft (drawn in favour of "Commissioner, Surat Municipal Corporation" payable at Surat) can be submitted personally or through registered post so as to reach the office of Dean, SMIMER, Surat on or before the last date i.e. **10<sup>th</sup> July 2014** (upto 05.00 PM).

No application will be accepted or considered for admission received after the prescribed due date for any reason (s) whatsoever.

**NB: The rules/regulations as well as all the procedure regarding admission/preference for merit list are subject to any alteration/addition by competent authority from time to time.**

No.PRO/MC/ /2014-15  
Date: 09/06/2014

Dean  
SMIMER, Surat

Application Regd  
No. \_\_\_\_\_



## **SURAT MUNICIPAL CORPORATION**

# **SURAT MUNICIPAL INSTITUTE OF MEDICAL EDUCATION & RESEARCH**

Umarwada, Near Bombay Market, Surat-39510

Phones: 0261-2366367; 2368040-44; Fax: 0261-2343241.

E-mail: [smimercollege@suratmunicipal.org](mailto:smimercollege@suratmunicipal.org)

[www.suratmunicipal.gov.in](http://www.suratmunicipal.gov.in); <http://smimer.suratmunicipal.gov.in>



## **PROSPECTUS AND APPLICATION FORM FOR UNDERGRADUATE (M.B.B.S.) COURSE**

**(N.R.I. QUOTA)**

**2014-15**

**LAST DATE FOR SUBMISSION OF APPLICATION**

**10<sup>th</sup> JULY 2014**



## **SURAT MUNICIPAL INSTITUTE OF MEDICAL EDUCATION & RESEARCH**

Umarwada, Near Bombay Market, Surat-39510

### **WELCOME**

We are pleased to learn of your interest in pursuing under graduate degree course (M.B.B.S) at the Surat Municipal Institute of Medical Education and Research, (SMIMER), Surat.

SMIMER has one of the finest learning environments in South Gujarat with infrastructure and faculty that support students to hone their skills to become outstanding medical professionals.

#### ***Vision***

- To develop a centre of excellence which can provide state of the art health care facilities to the people seeking medical services
- To excel in medical teaching, training and research activities.
- To provide adequate training to the aspiring students so that they can become competent medical graduates/specialists, to meet the health care needs of our citizens and to improve the health profile of our society.

#### ***Mission***

The mission of SMIMER is to promote the health of the denizens of Surat city and provide quality medical education. We will full-fill our mission by emphasizing rigorous fundamentals while simulating innovation as we educate in a learning environments. Physicians, scientists and public health professionals would be stimulated to become leaders in their respective fields, contribute to the advancements of the medical sciences including both basic as well as applied medical sciences through discovery, research, scholarship and communication.

### **SMIMER: ABOUT THE INSTITUTE**

Surat Municipal Institute of Medical Education & Research (SMIMER) is a medical institute established by the Surat Municipal Corporation in the year 2000-2001. SMIMER is located in a campus measuring about 25 acres of land at Umarwada, Opposite Bombay Market, in the heart of the Surat city.

SMIMER is affiliated to Veer Narmad South Gujarat University (VNSGU), Surat and is recognized by the Medical Council of India (MCI) and the Ministry of Health & Family Welfare, Government of India for 100 annual undergraduate admissions.

Under 10 (A) of IMC Act, SMIMER is permitted by the Medical Council of India and the Ministry of Health & Family Welfare, Government of India for additional intake of 50 undergraduate admissions from the academic year 2009-10. The Medical Council of India has recommended to the Ministry of Health and Family Welfare, Government of India, New Delhi for the recognition of M.B.B.S degree for the additional 50 undergraduate seats.

This institute is also successfully running recognized PG Degree Courses in the specialty of General Medicine, General Surgery, Paediatrics, Community Medicine, Ophthalmology, Orthopaedics, Anaesthesiology, Obstetrics & Gynaecology and Microbiology. It has also

obtained recognition of Postgraduate Diploma Courses in the specialty of Obstetrics &Gynaecology and Community Medicine from the Medical Council of India.

In addition to the above courses, SMIMER is also conducting degree courses in Pathology, Oto-rhino-laryngology, Tuberculosis & Respiratory Medicine, Physiology, Anatomy and Forensic Medicine & Toxicology. On the recommendation of the Medical Council of India the Ministry of Health & Family Welfare, Govt of India has issued Letter of Permission for starting of M.D courses in Radiodiagnosis, Pharmacology and Biochemistry from the academic year 2014-15. Overall there are fifty eight (58) seats in degree courses and two (2) seats in diploma courses in various departments. Efforts are also being made to increase post graduate degree seats in the existing post graduate departments and starting of new courses in some of the other specialties.

All the departments of SMIMER are having requisite qualified staff and are fully equipped. The departments also have individualized facilities like seminar and demonstration rooms, library, research, practical and service laboratories etc. as per the guidelines of MCI. All the lecture theatres are well equipped with modern audio-visual aids. Besides, there is a separate examination hall, common room for girls and boys, animal house, residential buildings for the staff, hostel facilities for undergraduate students, postgraduate residents and interns. Central Library of the institute is housed in a separate three floor complex and has collection of 11,708 text and reference books, around 1,000 backup volumes of journals, package of E-Journals and subscribes to over 100 journals annually.

Institute owns 750-bedded teaching hospital which strives to offer round the clock complete range of high quality and safest health care services. The hospital provides sophisticated diagnostic and therapeutic care in virtually every specialty and subspecialty of medicine and surgery, managing practically all types of disease conditions with support from pre-clinical and para-clinical departments.

Enormous clinical workload of about 46,000 annual admissions, bed occupancy of 85 %, around 36,000 operations per year and more than 1,500 outpatients per day not only makes the hospital integral and indispensable part for providing health care to the people of Surat city but also provides enough opportunity to the students of SMIMER to learn clinical skills and sharpen physician related tasks.

**SMIMER campus is completely ragging free and intolerant to activities like ragging. To make the students aware of issues related to discipline and anti-ragging activities information has been displayed on the website in the form of code conduct. This code of conduct can be used by the student community regarding any information related to these aspects.**

## **ADMISSION GUIDELINES**

In these admission rules, unless there is anything repugnant in the text or context,

**"Admission"** means admission to the undergraduate medical course of Surat Municipal Institute of Medical Education & Research (SMIMER), Surat on the NRI quota.

**"Foreign Currency"** means currencies permitted by Reserve Bank of India for operating foreign currency (NR) Account to Banks Scheme.

**"Institute"** means Surat Municipal Institute of Medical Education & Research (SMIMER), Surat.

**"Dean"** means the Dean of Surat Municipal Institute of Medical Education & Research (SMIMER), Surat.

**"Indian Origin"** means a person of Indian origin as defined by the RBI AD (MA Series) Circular # 19 Dt. 27th September 1996.

**"M.B.B.S"** means Bachelor of Medicine and Bachelor of Surgery.

**"NRI"** means a Non-Resident Indian as defined under Income Tax Act.1961 read with Foreign Exchange Management Act (FEMA), 1999. Please also refer to:

1. Honourable Supreme Court of India, judgement in appeal (civil) 5041/2005 dated 12.08.2005 and others.
2. Honourable High Court of Gujarat, judgement in Special Civil Application No. 7445/2011 dated. 05.07.2011
3. Honourable High Court of Gujarat, judgement in Special Civil Application No. 9003/2013; 9007/2013 & 9008/2013 dated 22.07.2013

**"NRI Dependent":**

In addition to above regarding NRI please also refer refer Honourable High Court of Gujarat judgement in Special Civil Application No.9079/2010 dated. 27.09.2010. Which as per the following:

"The student seeking admission under NRI Dependent category should submit the affidavits duly affirmed before the Notary Public, by their parents, categorically stating as to how they do not have economic means to provide for necessary fees and other expenditure for the course in question. The aforesaid affidavit should also indicate as to in what manner a student claims to be a dependent of NRI and also indicate the materials suggesting that in past also for his/her education and other related requirements, he/she was dependent on such sponsor."

**"FEMA"** means Foreign Exchange Management Act, 1999

**"University"** means Veer Narmad South Gujarat University (VNSGU), Surat.

A candidate seeking admission to the U.G. courses of this institute on NRI seat must submit his/her application in writing in the prescribed format.

## **SCHEME OF ADMISSION**

Scheme of admission is governed by the **Gujarat Professional Medical Educational Colleges or Institutions [Regulation of Admission & Fixation of Fees Act 2007(Act No.3 of 2008) as notified in the official Gazette].**

Admissions under NRI category shall be restricted to 15% of total annual intake as laid down by the section 6 of the above Act and will be subject to –

- The rules and regulations framed by the Admission Committee for the Professional Medical Educational Courses/Government of Gujarat regarding admissions for the academic year 2014-15. (Notification No.: GP-11-MCG-1008-931-J, No. GP-16-MCG-2009-810396-J, No. GP-07-MCG-1013-957-J, & GP-12-MCG-1014-402-J dated: 27th May 2014 of Health & Family Welfare Department, Gujarat State.)
- The Medical Council of India (MCI) norms

## **TUITION FEE**

The tuition fees for total duration of course (i.e. 09 terms) will be US \$ 95,000 (US Dollars ninety five thousand only) as per the permission of competent authorities.

The above fees shall be payable in five (05) equal instalments of US \$ 19,000 (US Dollars nineteen thousand only) per year. First instalment of tuition fee shall be paid at the time of admission and thereafter every year in the month of July only as per the details given in the below table.

S.No	Instalment	Amount ( in US dollars)	Year and month in which fee to be paid
1	First	\$19000	Only at the time of admission
2	Second	\$19000	From 1 <sup>st</sup> July to 31 <sup>st</sup> July 2015
3	Third	\$19000	From 1 <sup>st</sup> July to 31 <sup>st</sup> July 2016
4	Fourth	\$19000	From 1 <sup>st</sup> July to 31 <sup>st</sup> July 2017
5	Fifth	\$19000	From 1 <sup>st</sup> July to 31 <sup>st</sup> July 2018

Tuition fees should be paid in US Dollars only through the NRI account by Demand Draft/ Electronic Transfer in favour of “Commissioner, Surat Municipal Corporation” payable at Surat, Gujarat.

### ***If the study is prolonged:***

If a student fails in any subject or all the subjects in any semester, he/she shall have to pay repeater fee per subject as per the rules of Government of Gujarat and Veer Narmad South Gujarat University (VNSGU), Surat.

During the course of study of four and a half ( $4\frac{1}{2}$ ) years, if the term is extended due to any reason, the student shall have to pay additional tuition fees of 25 % for each extra term. Permission will only be accorded to appear in the university examination after clearing of all the dues. The above said fee is subject to revision/alterations by the competent authority.

## **HOSTEL FEE**

Separate hostel facilities for boys and girls are available. Hostel accommodation will be offered to students depending upon the availability.

The hostel fee is Rs. 15,000 per annum. The above hostel fee is subject to revision/alterations by the competent authority from time to time. The hostel fees is under the revision process as soon as the revision of fee is decided and the hostellers would be informed and the hostellers shall have to pay the revised hostel fee.

In addition, a onetime fee of Rs. 5,000/- will be collected as security deposit, which is refundable.

## RULES & REGULATIONS

### A.)NON RESIDENT INDIAN

"NRI" means a Non-Resident Indian as defined under Income Tax Act.1961 read with Foreign Exchange Management Act (FEMA), 1999. Please also refer to:

- 1) Honourable Supreme Court of India judgement in appeal (civil) 5041/2005 dated 12.08.2005 and others.
- 2) Honourable High Court of Gujarat judgement in Special Civil Application No. 7445/2011 dated. 05.07.2011
- 3) Honourable High Court of Gujarat judgement in Special Civil Application No. 9003/2013; 9007/2013 & 9008/2013 dated 22.07.2013

#### "NRI Dependent":

In addition to above regarding NRI please also refer refer Honourable High Court of Gujarat judgement in Special Civil Application No.9079/2010 dated. 27.09.2010. Which as per the following:

"The student seeking admission under NRI Dependent category should submit the affidavits duly affirmed before the Notary Public, by their parents, categorically stating as to how they do not have economic means to provide for necessary fees and other expenditure for the course in question. The aforesaid affidavit should also indicate as to in what manner a student claims to be a dependent of NRI and also indicate the materials suggesting that in past also for his/her education and other related requirements, he/she was dependent on such sponsor."

### B.) ELIGIBILITY FOR ADMISSION TO N.R.I. SEATS

Eligibility will be subject to -

- The rules and regulations framed by the Admission Committee for the Professional Medical Educational Courses constituted under section 4 of the **Gujarat Professional Medical Educational Colleges or Institutions [Regulation of Admission & Fixation of Fees Act 2007(Act No.3 of 2008) as notified in the official Gazette]**by the Government of Gujarat regarding admissions for the academic year 2014-15. (Notification No.: GP-11-MCG-1008-931-J, No. GP-16-MCG-2009-810396-J, No. GP-07-MCG-1013-957-J, & GP-12-MCG-1014-402-J dated: 27<sup>th</sup> May 2014 of Health & Family Welfare Department, Gujarat State.)
- The Medical Council of India (MCI) norms

1.	a) Candidate shall be Non Resident Indian or
	b) His/ Her parents or <b>in absence of his/her parents</b> , his/her legal guardians shall be Non-Resident Indians or
	c) He/ She shall be dependent on Non-Resident Indians for the educational purpose and shall have the necessary proof/evidence in support of his/her dependency.
	d) The candidate who is dependent of Non Resident Indian shall have to produce necessary proof in support thereof to the satisfaction of the concerned college or institution.

	e) 'Dependent of Non-Resident Indian', it would not be enough that a candidate produces willingness of the sponsor to pay his/her fees for the course in question. It would be necessary for the candidate to show in what manner he/she claims to be a dependent of the NRI.
	f) A candidate would have to produce before the authority materials suggesting that in the past also for his/her education and other related requirements, he/she was dependent on such sponsor and that the parents do not have economic means to provide for necessary fees and other expenditure for the course in question.
2.	The student must have passed in the subjects of Physics, Chemistry, and Biology and English individually and must have obtained minimum of 50% marks taken together in Physics, Chemistry and Biology (in theory) at the qualifying examination as prescribed by the MCI/VNSGU/Government of Gujarat.
3.	a) The NRI student passing 12 <sup>th</sup> (10+2) with Physics, Chemistry, Biology & English must have Equivalent Certificate from the Association of Indian Universities.
	b) In case of (1) 'c' category (dependent) he/she must have passed qualifying examination as under: <b>Candidate must have obtained a minimum of 50% marks in Physics, Chemistry, Biology and any other elective subjects with English in the qualifying examination of the respective board as prescribed by MCI</b> “.
	c) Migration Certificate shall be submitted within one month of admission by the candidates who have passed qualifying examination from the boards of other state /national board (students passed from the boards of Gujarat State need not submit such certificate).
	d) Provisional Eligibility Certificate should be obtained from Veer Narmad South Gujarat University, Surat by within one month of the provisional admission.
4.	The student shall have completed 17 years of age or before 31 <sup>st</sup> December of year of the admission (31.12.2014). In case of underage students, admission shall be granted as per merit at the time of counselling but his / her academic term shall start from the day when he/she completes 17 years of age and his/her term shall commence after completion of eligible age.
5.	<b>The above rules/regulations as well as all the procedure regarding admission/preference for merit list are subject to any alteration/addition by competent authority from time to time.</b>
6.	The Jurisdiction of any dispute will be at Surat, Gujarat.



## C.)MERIT LIST

Admission shall be on the basis of **inter-se merit list of the students**, who have applied, to be admitted against the NRI seats subject to the following conditions:

1. Non Resident Indian students/ students whose parents are Non- Resident Indians or **in absence of his/her parents**, his/her legal guardians are Non- Resident Indians.
2. Thereafter, the NRI seats, if remaining vacant, shall be offered to the students who are dependent on the Non-Resident Indians for the educational purpose.
3. For the NRI students falling under category 1 and 2 the merit order will be first decided on the basis of aggregate marks in the qualifying examination in theory of the science subjects i.e. Physics, Chemistry and Biology at qualifying board examination or its equivalent examination.
4. After applying rule 3, if there are candidates with equal marks, candidates whose marks in theory of Biology subject are higher shall be placed higher in the merit list. In case of equal marks in Biology, grand total in the Chemistry and then Physics shall be considered.
5. After applying rule 4, if still the candidates have equal marks, the merit order shall be determined on the basis of marks obtained in English subject.
6. After applying rule 5, if still the candidates have equal marks, the merit order shall be determined on the basis of marks obtained in the 10<sup>th</sup> standard examination
7. After applying rule 6, if the candidates still have equal marks then merit order shall be determined on the basis of birth date. Priority will be given to a candidate who is older in age.

## D.)HOW TO APPLY

We look forward to receive your application for admission to the undergraduate course leading to the degree of “Bachelor of Medicine and Bachelor of Surgery” of Veer Narmad South Gujarat University (VNSGU), Surat.

1. The prospectus and application form can be downloaded from our websites: [www.suratmunicipal.gov.in](http://www.suratmunicipal.gov.in) or <http://smimer.suratmunicipal.gov.in>
2. All the application form must be accompanied with an amount of **Rs.15, 000/- (Rs. fifteen thousand only- non-refundable)** as processing and scrutiny fee in cash/demand draft (DD drawn in favour of "Commissioner, Surat Municipal Corporation" payable at Surat).
3. The application form duly filled and signed, together with all the relevant documents and non-refundable processing and scrutiny fee of Rs.15, 000/- (Rs. fifteen thousand only) can be submitted personally or through registered post at the following address so as to reach on or before the prescribed last date.

The Dean,  
Surat Municipal Institute of Medical Education & Research (SMIMER),  
Opposite Bombay Market,  
Umarwada,  
Surat-395 010,  
Gujarat, India.

4. The last date of submission of the duly filled application form along with requisite documents is **10<sup>th</sup> July 2014(upto 05.00 PM)**
5. Incomplete application form will not be accepted.
6. In case of Non Resident Indian Students (passed qualifying examination outside India) all certificates must be duly attested and stamped by the Indian Embassy of the concerned country. Please provide the following details:
  - a) Marks shall be mentioned under the heading of individual subjects
  - b) Theory and practical marks shall be mentioned separately
  - c) Give the details of grading system followed
7. The applicant shall have to produce the original certificates before Admission Committee at the time of admission for verification. If during scrutiny or any time there after any discrepancy or tampering of facts is noticed, the admission is liable to be cancelled. The candidate shall be expelled and legal action shall be initiated against him/her. In such cases, the fees paid will not be refunded.
8. All the communication in regard to the admission should be made to the Dean, Surat Municipal Institute of Medical Education & Research (SMIMER), Surat.

## E.) DOCUMENTS

### Photocopies of documents to be attached with the application

Application will be considered only if the following photocopies attached are duly attested.

1.	School Leaving Certificate of student establishing that the student has completed 17 years as on 31-12-2014 (i.e. those who are born before 01.01.1998).
2.	HSCE or equivalent examination marks-sheet (in case of bonafide NRI, the grading should be converted to the equivalent marks as per mark sheet of Gujarat Higher Secondary School Examination from the parent school / college itself) and the certificates of passing and attempt.
3.	Provisional eligibility certificate from Veer Narmad South Gujarat University (where applicable).
4.	Transcript from the respective school/board/university and Equivalence Certificate from Association of Indian Universities (where applicable i.e. student from foreign country).
5.	Affidavit given by NRI student/parent/guardian stating his/her Residential status as per Income Tax Act 1961/FEMA.
6.	Any evidence like Residential proof, copy of citizenship, salary certificate or certificate from the employer etc. to establish the present status as NRI on whom the student is dependent for educational purpose.
7.	Affidavit given by concerned NRI proposing to undertake responsibility for paying tuition fees for the medical education of student.
8.	Affidavit (on non-judicial stamp paper of Rs. 100, attested before executive magistrate or government notary) <b>along with supportive documents</b> given by either of parents/grandparents of student or student he/she is major regarding relationship with the NRI, and in what manner the student claims to be dependent on NRI, who is to take responsibility for paying tuition fees of student and they do not have economic means to provide the necessary fees and other expenditure for the course. Such affidavit should also mention that "the contents of above affidavit is true & correct to the best of my/our knowledge & I/we also declare that I/we know that to file a wrong affidavit is an offense and in that case on proving it wrong I/we can be prosecuted under the laws in force. I am also aware in such event of giving false information and / or filling false affidavit the admission of my ward/son/daughter is liable to be cancelled".
9.	Affidavit along with supportive documents by the NRI/ Parent/Student that NRI sponsor has been supporting the said student in the past for educational and related matters. Such affidavit should also mention that "the contents of above affidavit is true & correct to the best of my/our knowledge & I/we also declare that I/we know that to file a wrong affidavit is an offense and in that case on proving it wrong I/we can be prosecuted under the laws in force. I am also aware in such event of giving false information and / or filling false affidavit the admission of my ward/son/daughter is liable to be cancelled".
10.	Attested copy of the nationality and citizenship of NRI parents/NRI student/ NRI Guardian and copies of documents and all the pages of passport (coloured xerox including blank pages) showing his/her status as NRI.
11.	Medical certificate of fitness as per requirement of the Council.
12.	Indemnity Bond by parent/ Guardian as applicable.

Application Regd  
No. \_\_\_\_\_



## SURAT MUNICIPAL CORPORATION

### SURAT MUNICIPAL INSTITUTE OF MEDICAL EDUCATION & RESEARCH

Umarwada, Near Bombay Market, Surat-39510

### APPLICATION FORM FOR M.B.B.S. COURSE (N.R.I. QUOTA: 2014-15)

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**Last Date for Submission of Application**

**10<sup>th</sup> JULY 2014**

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Name of Candidate: \_\_\_\_\_

(Surname)

(First Name)

(Middle Name)

**NRI: Bonafide ( ) Dependent ( )**



**: For Office Use Only:**

Regd No. : \_\_\_\_\_

Category: \_\_\_\_\_

Category Claimed: \_\_\_\_\_

Merit Marks: \_\_\_\_\_

Remarks: \_\_\_\_\_

Merit No.: \_\_\_\_\_

## GENERAL INSTRUCTION FOR FILLING APPLICATION FORM

1. The applicant is requested to read carefully the instructions, rules and regulations and ascertain whether he/she is eligible for admission according to the rules applicable to him/her before applying for admission.
2. Each applicant should submit only one application form.
3. Forms must be filled in applicant's own handwriting (preferably capital letters).
4. Use only BLACK or BLUE Hi-Tec point type pen to fill up the form
5. Applicants must paste their most recent colour photograph (not older than 3 months) in the appropriate place.
6. Do not pin or staple the photograph.
7. Every entry in the form must be completed in detail and legibly. Incomplete applications are liable to be rejected without any further communication.
8. Overwriting, striking off or erasing in the form may lead to rejection and should be avoided.
9. Any discrepancy in the statement and/or submission of incomplete forms will lead to rejection of application / cancellation of admission.
10. **No application for admission will be considered unless it is accompanied by affidavits/attested copies of the documents/certificates mentioned in 'E' under rules and regulations.**
11. Applicants are required to submit photocopies of the required documents (wherever applicable).
  - The photocopies are taken on A4 size paper only
  - The print is clear, legible and readable
  - Both sides are photocopied if the original marks card is printed on both sides.
  - Application number along with the name of the applicant must be written at top right corner of all the photocopies
12. Keep a photocopy of the filled application for future reference.
13. Application number must be quoted in all future correspondence.
14. Do not staple or clip the form with any other enclosures, keep it loose.
15. All the attached documents (e.g. marks cards and certificates etc.) must be stapled together.
16. The candidate shall have to mention email address (in capitals only) and mobile number and residential phone number (if present) at the appropriate place in the application form

### IMPORTANT

- The duly filled application with all the relevant documents must be accompanied with Rs. 15,000 (Rs. fifteen thousand only) as processing and scrutiny fees (Non-refundable) in Cash or Demand Draft (drawn in favour of "Commissioner, Surat Municipal Corporation" payable at Surat )
- In the event of anything stated therein being found factually incorrect, the admission is liable to be cancelled.
- The fees for total duration of course (i.e. 09 terms) will be US \$ 95,000 (US Dollars ninety five thousand only) as per the permission of competent authorities. The above fees shall be payable in five (05) equal instalments of US \$ 19,000 (US Dollars nineteen thousand only) per year. First instalment of tuition fee shall be paid at the time of admission and thereafter every year in the month of July only.
- Cancellation of admission once granted will only be permitted as per the rules, provisions and decision of competent authorities. In such cases the candidate will be paid the refund amount only Indian currency.





Application Form contd..

d) Address of the School: \_\_\_\_\_  
\_\_\_\_\_

e) Month & Year of passing: Month \_\_\_\_\_ Year \_\_\_\_\_

f) Total Marks obtained: \_\_\_\_\_

**14. Details of Qualifying Examination passed**

a) Name of the Examination: \_\_\_\_\_  
\_\_\_\_\_

b) Name of the Board: \_\_\_\_\_  
\_\_\_\_\_

c) Name of the School : \_\_\_\_\_  
\_\_\_\_\_

d) Address of the School: \_\_\_\_\_  
\_\_\_\_\_

e) Month & Year of passing: Month \_\_\_\_\_ Year \_\_\_\_\_

f) Total Marks obtained: \_\_\_\_\_

**15. Marks obtained in Qualifying Examination**

Name of the Board: \_\_\_\_\_  
\_\_\_\_\_

Sr. No	Subject	Theory Marks		Practical Marks		Total Marks	
		Maximum	Obtained	Maximum	Obtained	Maximum	Obtained
1.	Physics						
2.	Chemistry						
3.	Biology						
	Total (of 1 to 3, only)						
4.	English						
5*.							
6*.							
7*.							
8*.							
	Grand Total						

**NB:** \*Fill in detail marks of the subjects other than shown in the Sr. No.1 to 4 (where applicable).



## **CHECK-LIST (TO BE FILLED BY THE APPLICANT)**

Please tick (√) in the appropriate box the document you have submitted with your application (attach **attested photo copies** wherever applicable in the sequence given below):

S. No	Documents	Yes	No
<b>1</b>	<b>HSCE or Equivalent Examination</b>		
	• <i>Mark- Sheet (converted if bonafide NRI)</i>		
	• <i>Passing certificate</i>		
	• <i>Attempt certificate</i>		
<b>2</b>	<b>Proof of date of birth</b>		
	• School Leaving Certificate of student establishing that the student has completed 17 years as on 31-12-2014 (i.e. those who are born before 01.01.1998)		
	• <i>Any other document clearly showing date of birth</i>		
<b>3</b>	Provisional eligibility certificate from Veer Narmad South Gujarat University (if applicable)		
<b>4</b>	Transcript from respective school/board/university and Equivalence certificate from Association of Indian Universities (where applicable i.e. student from foreign country- Mandatory)		
<b>5</b>	• Affidavit given by student/parent/guardian stating his/her status as N.R.I (Page 16 )		
	• Documentary proof of being Person of Indian origin (P.I.O)		
<b>6</b>	Documentary evidences of present status as N.R.I. on whom the student is dependent for educational purpose.		
<b>7</b>	Affidavit given by concerned NRI proposing to undertake responsibility for paying tuition fees of student (Page 18)		
<b>8</b>	Affidavit (on non-judicial stamp paper of Rs. 100, attested before executive magistrate or government notary) <b>along with supportive documents</b> given by either of parents/grandparents of student or student he/she is major regarding relationship with the NRI, and in what manner the student claims to be dependent on NRI, who is to take responsibility for paying tuition fees of student and they do not have economic means to provide the necessary fees and other expenditure for the course. Such affidavit should also mention that "the contents of above affidavit is true & correct to the best of my/our knowledge & I/we also declare that I/we know that to file a wrong affidavit is an offense and in that case on proving it wrong I/we can be prosecuted under the laws in force. I am also aware in such event of giving false information and / or filling false affidavit the admission of my ward/son/daughter is liable to be cancelled".		
<b>9</b>	Affidavit along with supportive documents by the NRI/ Parent/Student (in case he/she is major)/ NRI Sponsor that the said NRI sponsor has been supporting the said student in the past for educational and related matters. Such affidavit should also mention that "the contents of above affidavit is true & correct to the best of my/our knowledge & I/we also declare that I/we know that to file a wrong affidavit is an offense and in that case on proving it wrong I/we can be prosecuted under the laws in force. I am also aware in such event of giving false information and / or filling false affidavit the admission of my ward/son/daughter is liable to be cancelled".		
<b>10</b>	Attested colour copy of passport with all the pages (including blank pages) of NRI parent/Legal Guardian/Student/NRI Sponsor on whom the said student is dependent.		
<b>11</b>	Attested copy of the nationality and citizenship of parents/ guardian		
<b>12</b>	Indemnity Bond by father/ Guardian as applicable. (Page 17)		
<b>13</b>	Medical certificate of fitness as per requirement of Council (Page 19)		

Date:

(Signature of the Candidate)

## **FORMATS FOR VARIOUS UNDERTAKINGS**

### **DECLARATION BY THE CANDIDATE & PARENT/LEGAL GUARDIAN**

*(On Rupees Hundred Stamp Paper)*

*(To Be Notarized By Notary Public) (Not To Change Any Words or Matter)*

I/We \_\_\_\_\_ and \_\_\_\_\_

(Name of the candidate)

(Name of the parent/guardian)

solemnly declare that I/we have personally checked and verified all the information filled in this form and that they are correct, and that no relevant information or fact is suppressed or omitted.

I/We \_\_\_\_\_ and \_\_\_\_\_

(Name of the candidate)

(Name of the parent/guardian)

undertake to abide by the decision / order of the Municipal Commissioner, SMC or the Dean, SMIMER to cancel my admission and / or expel me from the institute and / or to prosecute me in case any incorrect information or discrepancy is found in this form either at the time of the admission or at any time during the course of my study.

I/We \_\_\_\_\_ and \_\_\_\_\_

(Name of the student)

(Name of the parent/guardian)

agree, if admitted, to conform to the rules and regulations of the Surat Municipal Institute of Medical Education & Research, Surat in force and that may hereafter be made for the governance of the institute. I/my ward will do nothing inside or outside the institute that will interfere with its orderly governance, discipline and well being.

I/We \_\_\_\_\_ and \_\_\_\_\_

(Name of the candidate)

(Name of the parent/guardian)

hereby declare that I/my ward will abide by all the rules and regulations of Medical Council of India (MCI) and Veer Narmad South Gujarat University (VNSGU), Surat in force and that may hereafter be made for the governance of Undergraduate courses including appearance in the University examination.

I/we also undertake and declare that I/ my ward shall not be involved in any **anti social activities, criminal act or ragging**. If I am /my ward is found to be involved in such activities knowingly or unknowingly, I/my ward may be expelled from the Institute and liable to any action including initiation of Criminal Proceedings without any explanation/ justification. We further state that we are fully aware of anti-ragging laws and code of conduct for the students and Halls of residence displayed on the website <http://:simmer.suratmunicipal.gov.in> and will fully abide by that.

**(Signature of the Parent / Legal Guardian)**

**(Signature of the Candidate)**

Date: \_\_\_\_\_

Place: \_\_\_\_\_

## Surat Municipal Institute of Medical Education & Research

Umarwada, Near Bombay Market, Surat-39510

### DETAILS OF RESIDENTIAL STATUS UNDER INCOME TAX ACT-1961

(Not To Change Any Words or Matter)

1. Name of the student: \_\_\_\_\_

2. Name of the NRI parent: \_\_\_\_\_

or

Name of NRI on whom the student is dependent for educational purpose \_\_\_\_\_

3. Details of passport: \_\_\_\_\_

a) Passport of NRI student; \_\_\_\_\_

Passport No	Country	Issue Date	Date of Expiry

b) Passport of NRI

Passport No	Country	Issue Date	Date of Expiry

4. No. of days stayed out of India during the Financial year 1<sup>st</sup> April 2013 to 31<sup>st</sup> March 2014: \_\_\_\_\_

5. No of days out of India during the Financial years 2009-10 to 2012-13\*: \_\_\_\_\_

Period (1 <sup>st</sup> April to 31 <sup>st</sup> March)	No. of Days			Country
	From (Date)	To (Date)	Total	
2009-10				
2010-11				
2011-12				
2012-13				

*\*Attach separate sheet containing above table if the number of visits is more  
(Please mention only days stayed out of India)*

The contents of above affidavit is true & correct to the best of my/our knowledge & I/we also declare that I/we know that to file a wrong affidavit is an offense and in that case on proving it wrong I/we can be prosecuted under the laws in force. I am also aware in such event of giving false information and / or filling false affidavit the admission of my ward/son/daughter is liable to be cancelled.

Date:

(Signature of the NRI)

The above declaration is duly notarized  
by Mr./ Ms.(Notary Public)

(Stamp of the Notary Public)

(Signature of the Notary Public)

Notes:

1. If the affidavit is given in India by NRI: Notarization shall be done on Rs.100 stamp paper
2. If the affidavit is given outside India: Notarization shall be as per the rules prevailing in that country

**INDEMNITY BOND**

*(On Rs.100 stamp paper only)  
(Not To Change Any Words or Matter)*

**This is to indemnify that,**

1. We \_\_\_\_\_ and \_\_\_\_\_ shall pay the balance of fees due to me from SMIMER consequent to revised fee structure after finalization by Fee Regulatory Committee (Medical), Gujarat State, Ahmedabad.
2. We shall not claim the refund of fees that have been paid or would be payable for entire medical course in the event of my self-abandoning this undergraduate medical course or in the event of myself being dismissed on disciplinary grounds.
3. I/We undertake to pay the repeater fee as per the rules of Fee Committee of the Government of Gujarat in case of failing in the university examination or ineligible to appear for the university examination as per the MCI/University rules.
4. If the term of study is extended due to whatsoever reasons leading to non appearance in the university examination I/We undertake to pay the 25% of the semester fee.
5. I/We also understand that if all the dues are not cleared, the student may not be permitted to appear in the examination.
6. I am fully aware that the fee shall have to be paid in the form of US dollars by the NRI who has taken the responsibility of supporting my ward for educational purpose as per the affidavit submitted by NRI, and it is my sole responsibility to ensure the payment of entire fee of US dollars 95,000 (US dollars ninety five thousand only) as per the schedule given by the college authorities during the course of study.
7. The contents of above affidavit is true & correct to the best of my/our knowledge & I/we also declare that I/we know that to file a wrong affidavit is an offense and in that case on proving it wrong I/we can be prosecuted under the laws in force. I am also aware in such event of giving false information and / or filling false affidavit the admission of my ward/son/daughter is liable to be cancelled.

**Date:**

**(Signature of the Candidate)**

**Place:**

**The above declaration is duly notarized (Signature of the Parent / Legal Guardian)  
by Mr./ Ms. (Notary Public)**

**(Stamp of the Notary Public)**

**(Signature of the Notary Public)**

**FORMAT OF UNDERTAKING LETTER**

(Not To Change Any Words or Matter)

**Date:**

**Name of the Parents/Legal Guardians:**

**Address:**

To,  
The Dean,  
SMIMER,  
Surat-10

**Subject: Undertaking by the NRI Parents/Guardians**

Madam,

I, \_\_\_\_\_ residing at

\_\_\_\_\_

hereby undertake the responsibility of the ward / dependent Mr./Ms. \_\_\_\_\_

\_\_\_\_\_ residing  
at \_\_\_\_\_

(hereinafter called the "Student") for admission to the first year MBBS Course / and entire Medical Education Course in Surat Municipal Institute of Medical Education & Research (SMIMER), Surat under the NRI seat quota.

I hereby agree, affirm and declare that if the said student is granted admission, I agree and undertake to pay the fees for total duration of course four and a half (4.1/2) years i.e. US \$ 95,000/- (US Dollar ninety five thousand only) as per the resolution of competent authority of Surat Municipal Corporation and Fee Committee. The above fees will be paid in five(05) equal instalment of US \$ 19,000 (US Dollar nineteen thousand only) per year and for the purpose of due compliance by me with fees structure and other associated rules and regulations of the said institute.

Further I agree and undertake to pay:

- 1) Additional tuition fee of 25% for each extra term, if the study is prolonged beyond the normal prescribed period due to drop in the university examination.
- 2) Repeater fee per subject as per the rules of Government of Gujarat and Veer Narmad South Gujarat University, if my ward fails in any subject or all the subjects in any semester.
- 3) For entire medical course fee in the event of my ward self-abandoning the medical course or in the event him or her being dismissed on disciplinary ground

I will also be fully responsible for the total financial support including all expenses on academic, living and travelling of the student and I will bear the same.

"The contents of above affidavit is true & correct to the best of my/our knowledge & I/we also declare that I/we know that to file a wrong affidavit is an offense and in that case on proving it wrong I/we can be prosecuted under the laws in force. I am also aware in such event of giving false information and / or filling false affidavit the admission of my ward/son/daughter is liable to be cancelled".

Yours faithfully,

**Date:**

**(Signature of the NRI Parent/ Legal Guardian)**

**Place:**

**The above declaration is duly notarized by Mr./  
Ms.(Notary Public)**

**(Stamp of the Notary Public)**

**(Signature of the Notary Public)**

**Notes:**

1. If the affidavit is given in India by NRI: Notarization shall be done on Rs.100 stamp paper
2. If the affidavit is given outside India: Notarization shall be as per the rules prevailing in that country

**MEDICAL CERTIFICATE OF EXAMINATION OF CANDIDATE  
FOR ADMISSION TO MEDICAL UNDERGRADUATE COURSE**

To,  
The Dean,  
SMIMER,  
Surat-10

*Affix photo  
attested  
by the  
examining  
doctor*

This is to certify that I have conducted clinical examination of Mr/Miss. \_\_\_\_\_ who is desirous of admission to Medical Undergraduate Courses at Veer Narmad South Gujarat University-2014.

He/she has not given/given any personal history of any disease incapacitating him/her to undergo the professional course.

He/she was clinically examined by me thoroughly so also for the below mentioned points on this date \_\_\_\_\_ of \_\_\_\_\_. The results of my clinical findings are as below:

S.No	Clinical Findings	Absent/Present
1.	Progressive systematic disease/disorder / condition,	
2.	Disability of lower limb/s or upper limb/s, or three or four limbs	
3.	Visual disability	
4.	Auditory disability	
5.	Psychosis/neurosis/mental retardation	
6.	Inability to maintain erect posture	
7.	Other than above	

Description of Progressive Disease/Disorder/Condition/Disability:

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As per my clinical finding:	Signature with Remarks
He/she is medically fit	
He/she has above mentioned findings (1 to 7) of progressive disease/disorder /disability/condition. He/she needs further investigation by Medical Experts.	

\_\_\_\_\_  
(Doctor's Signature)

\_\_\_\_\_  
(Signature of the Candidate)

**Details of Certifying Doctor**

Name:

Qualifications:

Official address:

Registration No.:

(Compulsory)

**AUTHORISATION FOR REPRESENTATIVE**  
**FOR ADMISSION INTO MBBS COURSE (NRI QUOTA 2014-15)**

To,  
The Dean,  
SMIMER,  
Surat-10

I, Mr./Ms. \_\_\_\_\_, application number \_\_\_\_\_,  
rank \_\_\_\_\_ son/daughter of \_\_\_\_\_, being  
unable to attend the counselling session for admission to undergraduate course,  
hereby authorise \_\_\_\_\_, son/daughter  
of \_\_\_\_\_, whose photograph is affixed below and who  
will sign as shown below, to represent me at the counselling.

I hereby declare that the decision taken by my authorised representative is final,  
irrevocable and that it will be binding on me.

This authorised representative will bring all the necessary documents, pay the appropriate  
fees and complete all the necessary formalities on my behalf.

*A recent  
Passport size  
Photograph of  
The candidate  
Should be  
Affixed here*

**REASON FOR ABSENCE**

*A recent  
Passport size  
Photograph of  
The  
Representative  
Should be  
Affixed here.*

**Date:**

**Place:**

**(Signature of the Candidate)**

**(Signature of the Representative)**

## CHECK-LIST(FOR OFFICE USE ONLY)

Please tick (√) in the appropriate box the document you have submitted with your application (attach **attested photo copies** wherever applicable in the sequence given below):

S. No	Documents	Yes	No
<b>1</b>	<b>HSCE or Equivalent Examination</b>		
	• <i>Mark- Sheet (converted if bonafide NRI)</i>		
	• <i>Passing certificate</i>		
	• <i>Attempt certificate</i>		
<b>2</b>	<b>Proof of date of birth</b>		
	• <i>School Leaving Certificate of student establishing that the student has completed 17 years as on 31-12-2014 (i.e. those who are born before 01.01.1998)</i>		
	• <i>Any other document clearly showing date of birth</i>		
<b>3</b>	Provisional eligibility certificate from Veer Narmad South Gujarat University (if applicable)		
<b>4</b>	Transcript from respective school/board/university and Equivalence certificate from Association of Indian Universities (where applicable i.e. student from foreign country- Mandatory)		
<b>5</b>	• Affidavit given by student/parent/guardian stating his/her status as N.R.I (Page 17 )		
	• Documentary proof of being Person of Indian origin (P.I.O)		
<b>6</b>	Documentary evidences of present status as N.R.I. on whom the student is dependent for educational purpose.		
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<b>11</b>	Attested copy of the nationality and citizenship of parents/ guardian		
<b>12</b>	Indemnity Bond by father/ Guardian as applicable. (Page 18)		
<b>13</b>	Medical certificate of fitness as per requirement of Council (Page 20)		





**SURAT MUNICIPAL CORPORATION**

**Surat Municipal Institute of Medical Education & Research**

Umarwada, Near Bombay Market, Surat-395010

Phones: 0261-2366367; 2368040-44; Fax: 0261-2343241.; E-mail:smimercollege@suratmunicipal.org;

www.suratmunicipal.gov.in; http://smimer.suratmunicipal.gov.in

**ACKNOWLEDGEMENT RECEIPT**

Received application form for admission to the Under-Graduate Course  
(NRI Seats) for the academic year 2014-15 from:

Mr./Ms. \_\_\_\_\_

along with Rs.15,000/- (fifteen thousand only) as processing and scrutiny

fees (non-refundable) by Cash or by Demand Draft

No. \_\_\_\_\_ drawn on Dt \_\_\_\_\_

from \_\_\_\_\_ (name of the bank)

\_\_\_\_\_ (bank

branch).

**For Office Use Only**

Regd No. \_\_\_\_\_ Date: \_\_\_\_\_

Stamp

\_\_\_\_\_  
**(Signature of Receiver)**

Office of the Dean

Surat Municipal Institute of Medical  
Education & Research (SMIMER)

**(OFFICE COPY –FOR RECORD)**



**SURAT MUNICIPAL CORPORATION**

**Surat Municipal Institute of Medical Education & Research**

Umarwada, Near Bombay Market, Surat-395010

Phones: 0261-2366367; 2368040-44; Fax: 0261-2343241.; E-mail:smimercollege@suratmunicipal.org;

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No. \_\_\_\_\_ drawn on Dt \_\_\_\_\_

from \_\_\_\_\_ (name of the bank)

\_\_\_\_\_ (bank

branch).

**For Office Use Only**

Regd No. \_\_\_\_\_ Date: \_\_\_\_\_

Stamp

\_\_\_\_\_  
**(Signature of Receiver)**

Office of the Dean

Surat Municipal Institute of Medical  
Education & Research (SMIMER)

**(APPLICANT COPY)**