



'ECSS'- Educational Crisis Scholarship Support

A CSR initiative of HDFC Bank

Education is the investment our generation makes in the future ~ Mitt Romney

Frequently Asked Questions (FAQs)

1. Who can apply for a Scholarship under ECSS?

- Schools students from Government aided or Private school in classes 6 to 12
- College students pursuing Under-graduate/Post-graduate Fulltime/Part-time Degree/ Diploma /vocational training courses in colleges or universities recognized under UGC/AICTE/State/Central Government rules and guidelines
- Students having an annual family income of not more than **Rs.3,00,000/- (Rupees three lakhs only)**
- Students undergoing a crisis situation

2. What will be considered as a crisis?

A crisis situation is defined as a:

- Sudden occurrence of an incident that has created a situation where the student/family requires support
- Sudden job loss
- Sudden death/separation of parents
- Accident/death of siblings
- Sudden onset of a critical or life threatening illness

The incident leading to a crisis should be within the preceding two years

3. What is the last day for the application?

The application window will be open from 1st May, 2014-30th June, 2014

4. What is the selection process?

Received applications will be assessed on the basis of the criteria defined by HDFC Bank's management. Students will be selected basis the score that they receive on the selection parameters. While every effort will be made to ensure a fair screening, the management reserves the right to decide the final recipients.

5. How many students per family can apply?

Only one application per family will be considered for the scholarship.

6. Can an existing ECSS scholar reapply?

The Scholarship is renewable for a maximum of two years only. The students is required to reapply and re-qualify each year

7. Where will the form be available? What is the process of application?

The form can be downloaded from the Bank's website www.hdfcbank.com/scholarship

The application can be submitted either online or submitted as a physical copy.

For online submission:

1. Download the application form and annexures folder (named as ECSS_2014_ApplicationForm) from the banks website i.e. www.hdfcbank.com/scholarship: **DO not change the name of the file**
2. Fill in the necessary details
3. Save the changes made
4. Attach all the documents i.e. The form, annexures, documents and a passport size photograph (soft copy) in a single zip **(.zip)** file. **Name the file as ECSS_2014_ApplicationForm**
5. **Ensure that the zip file does not exceed 5MB**



6. E-mail the zip file to ECSS@hdfcbank.com with the subject as **ECSS_2014_Application Form**
7. Ensure that the zip file and the subject are as mentioned above.

In the event that you are unable to make an online submission, a hard copy of the same can be submitted to the nearest HDFC Bank Branch.

Note: Online submissions should be the preferred mode of applications as these will be processed first. Forms submitted online should not be resent in hard copy.

For physical copy submission:

1. Download the application form and annexures folder (named as **ECSS_2014_ApplicationForm**) from www.hdfcbank.com/scholarship
2. Take print out of all the documents
3. Fill in the necessary details
4. Attach all the documents along with the application form and submit the same at the nearest HDFC Bank branch
5. Ensure endorsement of the form by the Branch Manager, before submission

8. What are the annexures and documents that are required?

The following documents need to be attached to the Application form:

1. **Annexure I (A)** – Income proof from the employer duly signed and stamped by the concerned authority along with the salary slip (if any)

OR

Annexure I (B) – Self declaration of family income (for self employed)

2. **Annexure II (A)** - Verification form duly signed and stamped by School Principal along with last year's final (annual) examination mark sheet

OR

Annexure II (B) - Verification form duly signed and stamped by College Principal/University Dean/Director along with last year's final (annual) examination mark sheet

3. **Documents** - Attested copies of last year's mark sheet, two copies of address proof and salary slip (if any).

9. What is the procedure for submission of annexures and documents in case of online submission?

For online submission, scanned copies of Annexure I(A) or I(B) and Annexure II(A) or II(B) are required to be submitted along with the scanned copies of last year's mark sheet, two copies of address proof and salary slip (if any),

Note: Ensure that all the documents along with the application form are sent together in a single zip folder named as ECSS_2014_ApplicationForm.

10. Does the application form have to be verified by the HDFC Bank branch?

Branch verification is required **only** for a physical form submission. Verification by the HDFC Bank branch is not required for an online application submission.

11. When will the Scholarship be announced? Will the applicants be intimated?

The final list of scholarships will be uploaded on the Bank's website by the 20th August 2014. Selected students will receive an SMS on the number registered with us.

12. What is the scholarship amount that a student will be granted?

The students' annual academic fee upto a maximum of Rs.10,000/- for school students and upto a maximum of Rs.25,000/- to the selected college/university students will be sponsored.



13. Can the Scholarship be transferred in case of change in school/college/university?

The scholarship is non-transferable. In such cases the scholarship will be cancelled and the student will have to re-apply.

14. How will the scholarship be disbursed?

A cheque in favour of the student's school/college/university (as mentioned in the application form) will be sent to the nearest HDFC Bank Branch (as mentioned in the application). The respective institutes will receive intimation by mail, with a copy to the student.

Note: To ensure that the cheque is dispatched correctly ensure that the Branch details are mentioned in the application form.

15. How will the selected students be informed?

The final list of selected students will be uploaded on www.hdfcbank.com/scholarship. Shortlisted scholars will also receive a confirmation on the numbers mentioned in the application. Candidates, who do not receive any communication by **9th September, 2014** must assume that their applications have not been successful.

16. When will the payment be dispatched?

The payments will be dispatched by 15th September, 2014 by us. You can expect your school/college/university to receive the **DD** by **first week of October, 2014**. You will not be contacted if you are not selected for the scholarship.

17. What are the post disbursal formalities? Do I need to submit a confirmation letter after receiving the scholarship amount?

The students/Institutes collecting the cheque will provide an undertaking to the branch confirming receipt of the amount. Students may also receive verification calls from the Branch.