

DELHI STATE INDUSTRIAL & INFRASTRUCTURE DEV. CORP. LTD.
N-36, Bombay Life Building, Connaught Place, New Delhi-110001

No: DSIIDC/Insurance Backed Medical Scheme/2013/Estt.

Dated: 17.10.2014

Circular

Reference is invited to this Division's circular of even no dated 18.07.14 regarding renewal of Insurance Backed Cashless Medical scheme of the Corporation effective from 18.07.2014 to 17.07.2015. It is retreated that the scheme will now be operated through M/s. United India Insurance Company Ltd., with M/s. Paramount Health Services Pvt. Ltd.(PHS) being the TPA, under the similar terms.

All the employees may refer to the below listed details/procedures to make themselves conversant with the services available with the service provider and the process for the settlement of their claims.

Please browse through various sections in the Home page of M/s. Paramount Health Services Pvt. Ltd. (TPA) [website: www.paramounttpa.com] for downloading e-cards, list of Hospitals/ Nursing Homes for indoor treatment, forms for reimbursement/ claim settlement, list of services available with discounts etc.

The screenshot shows the homepage of the Paramount Health website. The header includes the logo, contact information (+91-022-66620808, contact.phs@paramounttpa.com), and navigation links (Profile, Services, Provider Corner, Learning Curve, Medical Corner). A left sidebar lists 'Utilities' such as Policy & Claim Status, Hospital Network, Download Forms, Corporate Login, Insurer Login, Provider Login, Broker Login, Travel Health Login, and Artisans Corner. The main content area features several sections: 'Click here for your Policy & Claim Status' (pointing to the Policy & Claim Status link), 'Click here for the list of Hospitals in the Network' (pointing to the Hospital Network link), 'Click here to Download Claim forms' (pointing to the Download Forms link), 'Click here to access your E-Card instantly.' (pointing to the Instant E-Card link), and 'Click here to access your E-Card instantly.' (pointing to the Instant E-Card link). Other sections include 'Latest News', 'Ask a Doctor', 'Health Tools @ PHS' (with a BMI Calculator), 'Phytonutrients', 'And their miraculous effects.....', 'nList', 'Instant E-Card', and 'Online Claim Intimation'. The footer includes 'Benefit Solutions' and 'URS' logo.

For Pre- Authorization/ Cashless Hospitalization

In case of planned hospitalisation i.e. for pre- authorisation, it is essential that the Insured employee intimates the TPA about planned hospitalization in an admission request form 48 hours prior to hospitalization. In case the hospital is in the panel with the TPA, the claim is registered by the TPA and the TPA thereafter intimates the hospital/Insured employee within 3 hours of registration & issues an authorization letter for planned hospitalization to the hospital.

Steps to access the Pre – Authorization Form:

1. Go to : www.paramounttpa.com
2. Select : Download Forms
3. Download and print : Paramount Health Cashless Request form

In case of normal hospitalization, to the hospital in the panel of the TPA, the Insured employee will intimate the Hospital Helpdesk within 24 hrs of Hospitalization, providing details of the Paramount Medical ID Card to avail himself of the cashless facility. The concerned hospital will be under obligation to accept the request of the employee.

Non-Empanelled/ Non-Network hospitalization Procedure

If treatment is taken by an Insured employee at a non-empanelled hospital, the Insured employee will intimate the TPA/Insurance Company about the factum of hospitalization within 24 hrs of such hospitalization. He may apply to the TPA for reimbursement in the prescribed format.

Steps to access the Reimbursement Form:

1. Go to : www.paramounttpa.com
2. Select : Download Forms
3. Download and print : Mediclaim Insurance Policy Claim Form

Insured employee shall ensure submission of hospitalization claim within 30 days from the date of discharge from the hospital, with complete documents, as detailed below:

- Self Signed Claim Form of Insurance Co.
- Original Final Hospital Bill along with Payment Receipt.
- Original Discharge Summary / Card.
- All Original Investigation Reports.
- Original Bills & Receipts for investigations done outside hospital. Doctors Prescription.
- Original Bills of medicines and surgical appliances if purchased by you.
- Investigation reports in original with the prescriptions prior to hospitalization
- Cancelled cheque for electronic transfer of reimbursed amount.

For any further information with regard to claim the following employees of M/s. Paramount Health Services may be contacted.

Bhagat Singh - 09310143739
bhagat.singh@paramounttpa.com

Rajeev Kumar - 09311136513
rajeev.kumar@paramounttpa.com

Toll free number - 1800226655

Cashless queries - 011-41637594/95/96

Address - D-39, Okhla Phase -1, New Delhi



(S. P. Pant)
Chief Manager (P)

Copy to:

1. All Concerned
2. Website of DSIIDC
3. Notice Board at: HQ, Wazirpur, Patparganj, Lajpat Nagar, State Emporia Bldg.