

BHARAT HEAVY ELECTRICALS LIMITED, RUDRAPUR

(Human Resource Management Department)

BHE:RU:HR: Dispensary Info

Dated: 11.11.2013

BHEL Rudrapur invites applications from candidates possessing the following qualifications to engage them as PART TIME MEDICAL OFFICERS for a period of 2 years to meet the requirement of Dispensary.

Sl	Post	No of vacancies	Upper age limit	Minimum Qualification required	Post Qualification experience required	Emolument per hour (Rs)
1.	PTMO (Part time Medical officer)	02	65 years (as on 10.11.13)	MBBS	Minimum 3 yrs	Rs 200/- per hour

Important instructions-

1. The candidate applying for the above post shall have his/her degrees (MBBS) recognized by Medical Council of India (MCI).
2. The candidate applying for the above post must be registered with Medical Council of India/Medical Council of State Govt.
3. Candidates called for interview shall not be paid any TA/DA.
4. The candidates will be selected based on their documents verification and performance in interview. However, BHEL reserves the right to accept or reject any application without assigning any reason. All official communication shall be done on the applicant's address or mail-id only.
5. The application in sealed envelope super scribing "**Application for PTMO**" should reach BHEL Rudrapur by **26.11.2013, 2.00 PM**. Any application after this shall not be accepted.

THE SCOPE OF WORK -

Sl. No.	Brief Job Description	Working hours	Execution Frequency
1.	Daily consultant/health checkup of employees and their dependents	6 hours per day	Daily
2.	Occupational health checkup at factory	4 hours per week	Per week (on Friday)

*Conveyance charges for coming to dispensary will be paid extra by BHEL.

Office work/services:

1. Timing of the work at dispensary will be 09.00AM to 01.00 PM & 4.00PM to 6.00PM. Medical officer has to provide consultancy/health checkup of employees and their dependents.
2. On Friday of every week, services will be provided at BHEL factory premises from 9.00 AM to 1.00 PM.
3. At factory the health check-ups of employees will be carried out as per plan provided by BHEL authorized personnel.
4. The medical reimbursement bills of employees will be verified per BHEL medical policy and forwarded to Finance Department.

How to apply:

1. The application form for the selection to the above posts can be downloaded from BHEL Website www.bhel.com (under current job opening section) which needs to be filled by candidate with supporting documents.
2. **Last date of receipt of application to Head (HR), BHEL RUDRAPUR (U S Nagar) 263153 is 26.11.2013, 2.00PM.**

The photocopies of the following certificates must be attached along with application form:

1. 10th class certificate.
2. Degree certificate (MBBS).
3. Proof of experience (preferably an experience certificate on an authentic letter head from the organization/hospital issues by a competent authority).
4. Registration certificate.
5. Recognition certificate by MCI / Medical Council of State.