

**SARDAR PATEL UNIVERSITY, VALLABH VIDYANAGAR**  
**NOTIFICATION NO.EST/3 (2013)**

Registrar, Sardar Patel University, Vallabh Vidyanagar-388120 invites applications in the prescribed form for the following posts.

<b>Name of Posts</b>	<b>Pay Band</b>	<b>Grade Pay</b>	<b>Reserved for SEBC Gen.</b>	
(1) Registrar	The Pay Scale will be as per UGC/ Govt. of Gujarat/ University rules as amended from time to time.		--	01
(2) Chief Accounts Officer	15600-39100	6600/-	--	01
(3) Deputy Registrar	15600-39100	6600/-	01	--
(4) Medical Officer	15600-39100	6600/-	--	01
(5) University Librarian	15600-39100	6600/-	--	01

The Pay Band with applicable Grade Pay & other eligibility benefits like DA/GPF/CPF/ NDCPS as per the norms of State Government and University rules.

An Application Form in prescribed Performa, available on University Website: [www.spuvvn.edu/careers/](http://www.spuvvn.edu/careers/) should be filled in completely in Twelve Copies with self attested copies of certificates of qualifications and experience. Only one copy of each marksheet be attached with the first copy of the application form. All **12 (Twelve) Application forms** should be sent alongwith **Demand Draft of Application form fee of Rs.250/- (Non-refundable) in favour of "REGISTRAR, SARDAR PATEL UNIVERSITY, VALLABH VIDYANAGAR"**. Details of qualifications and job requirement available on University website.

**Separate application is required for each post, otherwise the application form will be rejected.** The last date of receipt of application by the University is **16/12/2013**.

Applicants who are in service should apply through their present employers. Candidate called for interview shall be required to appear for interview at their own cost.

- Note :**
- (1) **Any additional qualifications, experience, number of papers published, honours and other achievements gained by the candidate during the period between the last date of application and the date of conducting the interview will not be taken into consideration.**
  - (2) **S.E.B.C. candidate should furnish the Current financial year's "Creamy-layer certificate" from Competent authority, which is applicable only to domicile of Gujarat.**

No.B/S/2/5683

VALLABH VIDYANAGAR

Date: 21/11/2013

I/c Registrar

**QUALIFICATIONS :- PLEASE REFER BACK SIDE**

**Copy forwarded with compliments :-**

- (1) The Head, P.G.Department of ....., S.P.University, Vallabh Vidyanagar.
- (2) Principal, M.B.Patel College of Education, S.P.University, Vallabh Vidyanagar.
- (3) Director, G. H. Patel Computer Center, S.P.University, Vallabh Vidyanagar.
- (4) Principals of all affiliated Colleges.
- (5) The Employment Officer, Office of the District Employment Exchange, Anand.
- (6) The Deputy Chief, University Employment Information and Guidance Bureau, V.V.Nagar.
- (7) The Registrars of all Universities in Gujarat.
- (8) The Head, ..... Section, University Office.

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**SARDAR PATEL UNIVERSITY, VALLABH VIDYANAGAR**

**NOTIFICATION NO.EST/3 (2013)**

**QUALIFICATIONS**

**(1) REGISTRAR :**

The Pay Scale will be as per UGC/Govt. of Gujarat/University rules as amended from time to time.

At present the Pay Scale of Registrar is Rs.15600-39100 with grade pay of Rs.7600/- which may be revised by the Govt. of Gujarat soon.

- (1) A Master's degree with at least 55 % of the marks or its equivalent grade of B in the UGC seven point scale.
- (2) At least 15 years of experience as Lecturer (Sr.Scale)/Lecturer with eight years in Reader's grade with experience in educational administration.

**OR**

Comparable experience in research establishment and/or other institutions of higher education in an equivalent position.

**OR**

15 years of administrative experience of which 8 years as Deputy Registrar or an equivalent post.

**(2) CHIEF ACCOUNTS OFFICER : PB Rs.15600-39100 + GP Rs.6600/-**

M.Com. with 55% of the marks or its equivalent grade of B (Percentage equivalent from 55% to 64%) with Accountancy and ten years experience. Chartered Accountant preferred.

**NOTE :** The minimum requirement of 55% can be relaxed for the candidate, who is already in the University System.

**(3) DEPUTY REGISTRAR : PB Rs.15600-39100 + GP Rs.6600/-**

- (1) A Master's degree with atleast 55% of the marks or its equivalent grade of 'B' in the UGC seven point scale.
- (2) Five year's of experience as a Lecturer in a college or a University with experience in educational administration. **OR**

Comparable experience in research establishment and/or other institutions of higher education. **OR**

Five years' of administrative experience as Assistant Registrar or in an equivalent post.

**(4) MEDICAL OFFICER : PB Rs.15600-39100 + GP Rs.6600/-**

M.D. (General Medicine) **OR** M.B.B.S. with 10 years practice.

**(5) UNIVERSITY LIBRARIAN : PB Rs.15600-39100 + GP Rs.6600/-**

- (i) A Master's Degree in Library Science/Information Science/documentation with at least 55% marks or its equivalent grade of B in the UGC seven points scale and consistently good academic record set out in these Regulations.
- (ii) At least thirteen years as a Deputy Librarian in a university library or eighteen years' experience as a college Librarian.
- (iii) Evidence of innovative library service and organisation of published work.
- (iv) **Desirable :** M.Phil./Ph.D. Degree in library science/information science/documentation/archives and manuscript-keeping.

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