

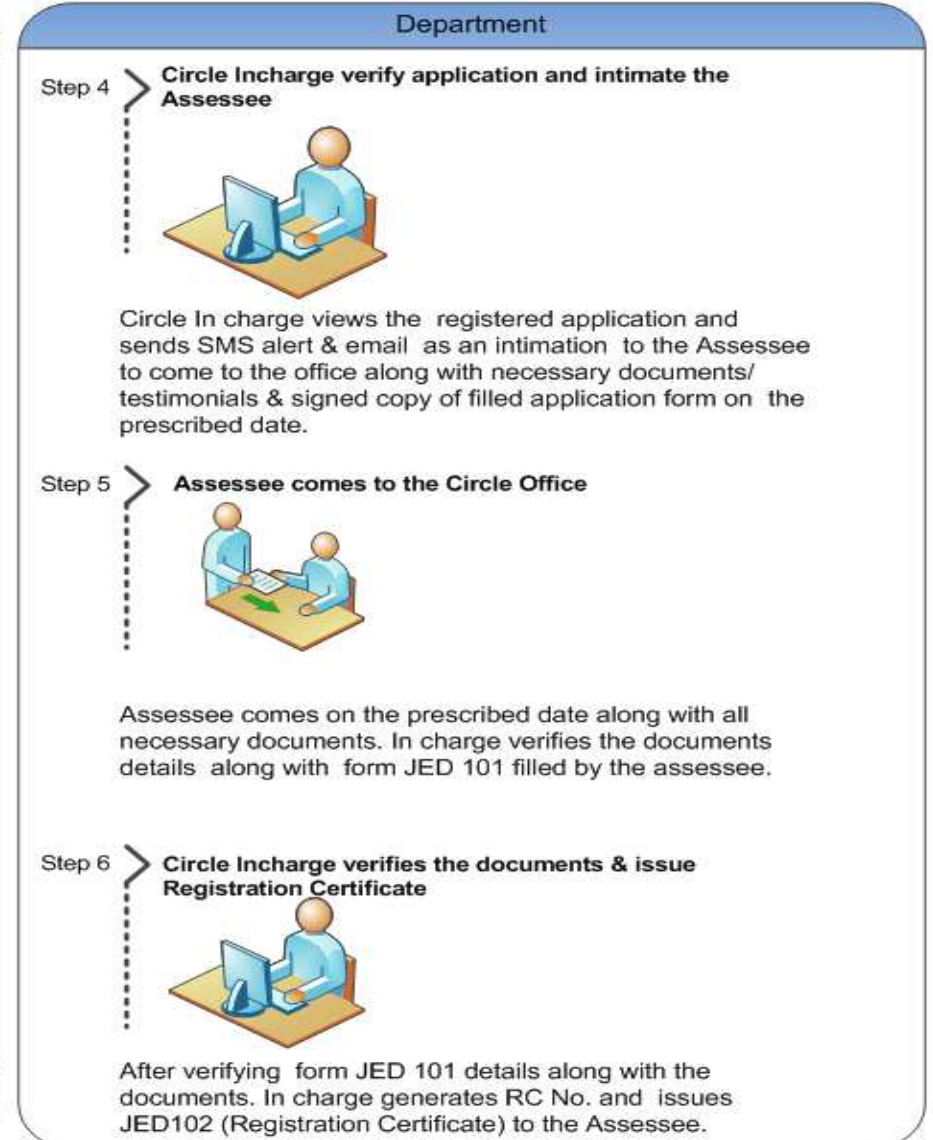
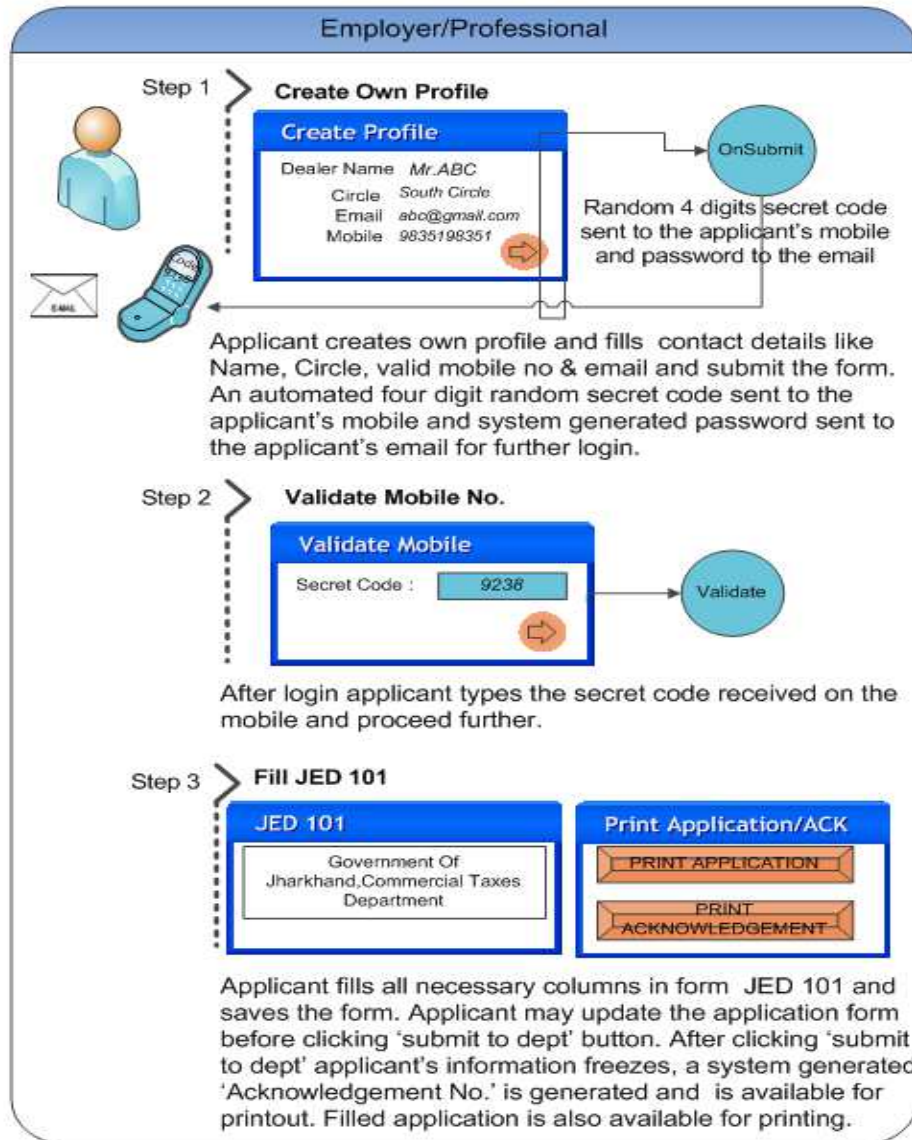
USER MANUAL

**ONLINE JHARKHAND ELECTRICITY DUTY (Assessee)
REGISTRATION SYSTEM**

(JHARKHAND ELECTRICITY DUTY)

DEPARTMENT OF COMMERCIAL TAXES
JHARKHAND

Process flow for JED registration.



STEPS FOR REGISTRATION

1. Applicant needs to visit <http://jharkhandcomtax.gov.in> . Click on the link 'Minor Acts', the home page for the application appears.
2. Applicant needs to create a login account /profile .
3. A Thank you page appears. An automated email goes to the applicant's email containing the "password" for further login into the system and also four digit secret code to the applicant's mobile. Applicant logs in with password sent to them through email.
4. After successful login applicant needs to put the secret code received through SMS in the appropriate place.
5. Applicant clicks on 'JED' link.
6. Applicant is redirected to the relevant application form (JED-101) ready to get filled.
7. Applicant fills the application form and saves the application, applicant is redirected to 'JED desk board page' where applicant has option of update &view application and 'submit to Dept' option also.
8. Once 'submit to Dept' button get clicked applicant's record freezes and could not be modified further .A 'Thank you' message comes and an automated acknowledgement receipt generated.
9. Applicant may take printout of the filled application & Acknowledgement Receipt.
10. **Role of Circle In charge:**
Circle In charge logs into the system and views the registered application . Circle In charge sends SMS alert & email to the employer/professional intimating the prescribed date & time on which employer/professional need to come to the concerned circle office with necessary documents/testimonials along with signed copy of filled application form.
11. Assessee comes on prescribed date given by the Circle In charge along with all necessary documents/testimonials. Circle In charge verifies the all documents/ testimonials. Circle In charge may accept the application and issue RC(Registration certificate). In case of any discrepancy , In charge may reject the application with cause of rejection.

Applicant clicks on “Minor Acts” link on the portal. (www.jharkhandcomtax.gov.in)

The screenshot shows the Jharkhand Commercial Tax portal. At the top, there is a navigation bar with the slogan "Pay Tax | Help the State to Prosper" and contact information: Ph:0651-2405185 | Email:itsupport.comtax@jharkhand.gov.in | IP Ph: 11580 | Call on all working days (10:00am to 5:00pm).

The main content area is divided into several sections:

- About:** Includes links for About Us, Function Of Department, Contacts, Organisation Chart, Citizens' Charter, Statistics, and First Discussion Paper on GST.
- Download Forms:** Lists various forms for download, such as New Dealer Registration, New Registration-Startup Business, New Registration-Composite Dealer, Monthly Return Filing, Quarterly Return Filing, and Annually Return Filing.
- Service & Support:** Provides user manuals for Form 'C', Minor Acts, C.S.T Profile, e-Return, e-Payment, e-Registration (VAT), and e-Registration (CST).
- Photo Gallery:** Displays a photograph of a road with a truck.
- Verify Form 'C':** A section for verifying Form 'C' with a text input field for the Form Serial No. and a submit button.
- e-Services:** A list of services available online, including:
 - Minor Acts (highlighted with a red arrow)
 - JPT Instant Registration
 - Department Login
 - Dealer Search
 - e>Returns (Dealer's Login)
 - Dealer PAN Update
 - Online ID/Password For Reg Dealer
 - e-Registration
 - e-Grievances
 - List of Banks For e-Payment
- Acts & Rules:** A section for accessing acts and rules, with links for Schedule and Rules.

At the bottom, there are three columns of news and updates:

- Notice, News and Press releases:** A list of recent notices and news items, including amendments to Online CST, tender documents, and registration procedures.
- Circulars:** A list of circulars issued by the department, such as those related to Online CST Amendment, Minor Act(L.no.929), and JVAT Act amendment.
- Notifications:** A list of notifications regarding tax rates and exemptions, such as the reduction of tax on Kerosene Oil and the exemption of Entertainment Tax on Cinema Houses.

The Windows taskbar at the bottom shows the system clock as 15:42 on 18-10-2012.

Home page of Registration for JED(JHARKHAND ELECTRICITY DUTY).

The screenshot shows the home page of the Department of Commercial Taxes, Jharkhand. The header includes the department's name and a 'Department Login' link. Below the header, there are navigation links for 'Instruction for JHLT', 'Instruction for JED', and 'HELP'. The main content area features a map of Jharkhand with its districts labeled: Garhwa, Palamu, Chatra, Hazaribagh, Koderma, Giridih, Deoghar, Dumka, Sahebganj, Pakur, Latehar, Ramgarh, Bokaro, Dhanbad, Jamtara, Lohardaga, Ranchi, Gumla, Khunti, Saraikela-Kharsawan, Simdega, West Singhbhum, and East Singhbhum. To the right of the map is a login and sign-up section with fields for 'User Name' and 'Password', a 'Login' button, and a 'Forgot Password?' link. The footer contains an 'Application Status' search bar, a list of tax types (Jharkhand Hotel & Luxuries Tax, Jharkhand Professional Tax), and a list of links (Feedback, About Us, SiteMap, Disclaimer, Privacy Policy). The footer also includes the 'Open Group' logo and the text 'Design and Developed by National Informatics Centre Jharkhand. The Site'.

New applicant 'sign up' ...

The screenshot displays the official website of the Department of Commercial Taxes, Jharkhand. The header includes the department's logo and name, along with a 'Department Login' link. Below the header, there are navigation links for 'Instruction for JHLT', 'Instruction for JED', and 'HELP'. The main content area features a map of Jharkhand with its districts labeled: Garhwa, Palamu, Chatra, Hazaribagh, Girdih, Deoghar, Dumka, Godda, Sahebganj, Pakur, Koderma, Latehar, Ramgarh, Bokaro, Jamtara, Dhanbad, Lohardaga, Ranchi, Gumla, Khunti, Sarakela-Kharsawan, Simdega, West Singhbhum, and East Singhbhum. On the right side, there is a 'New Dealer Registration' form with fields for 'Applicant's Name' (Vizag Steel), 'Mobile No' (8797755575), 'Email' (rituraj19@mail.in), 'Circle' (West Circle, Ranchi), 'Security Question' (what is the name of your favorite bd), and 'Security Answer' (godan). A CAPTCHA image with the characters '6C7R' is also present. The footer contains an 'Application Status' search bar, a list of links (Jharkhand Hotel & Luxuries Tax, Jharkhand Professional Tax, Jharkhand Electricity Duty, Feedback, About Us, Contact Us, SiteMap, Disclaimer, Privacy Policy), and the 'Open Group' logo with a copyright notice.

Department Of Commercial Taxes, Jharkhand
Minor Acts

Department Login

Instruction for JHLT | Instruction for JED | HELP

Garhwa | Palamu | Chatra | Hazaribagh | Girdih | Deoghar | Dumka | Godda | Sahebganj | Pakur | Koderma | Latehar | Ramgarh | Bokaro | Jamtara | Dhanbad | Lohardaga | Ranchi | Gumla | Khunti | Sarakela-Kharsawan | Simdega | West Singhbhum | East Singhbhum

Login | Sign up

New Dealer Registration

Applicant's Name :

Mobile No :

Email :

Circle :

Security Question :

Security Answer :

6 C 7 R 6C7R

SignUp

Application Status

Jharkhand Hotel & Luxuries Tax
Jharkhand Professional Tax
Jharkhand Electricity Duty

Feedback
About Us
Contact Us

SiteMap
Disclaimer
Privacy Policy

Open Group
Design and Developed by National Informatics Centre Jharkhand. The Site is compatible with Microsoft Internet Explorer 7+, Mozilla Firefox 3 and above, Google Chrome. Best viewed by 1024x768 pixels screen resolution.

'Thank You' message appears. Secret code and password sent to the applicant's mobile & email respectively.



Thanks for Registration.

Dear , VIZAG STEEL

A four digit secret code has been sent to your given mobile number(8797755575) and password for login has been sent to your email account(rituraj19@mail.in).

Note :- If you have not yet received your password in your inbox of email account, Check your Spam folder. If you still don't see the email, contact our Help-Desk at itsupport.comtax@jharkhand.gov.in or call us on 0651-2405185 .

[Click Here To Login](#)

Application Status



Jharkhand Hotel & Luxuries Tax

Jharkhand Professional Tax

Jharkhand Electricity Duty

[Feedback](#)

[About Us](#)

[Contact Us](#)

[Terms of Use](#)

[SiteMap](#)

[Disclaimer](#)

[Privacy Policy](#)

[Copyright Policies](#)




Design and Developed by National Informatics Centre Jharkhand. The Site is compatible with Microsoft Internet Explorer 7+, Mozilla Firefox 3 and above, Google Chrome. Best viewed by 1024x768 pixels screen resolution.

Applicant logs into the system with password received.

The screenshot displays the website for the Department of Commercial Taxes, Jharkhand. The header includes the department's name and a 'Department Login' link. Below the header, there are navigation links for 'Instruction for JHLT', 'Instruction for JED', and 'HELP'. The main content area features a map of Jharkhand with its districts labeled: Garhwa, Palamu, Chatra, Hazaribagh, Koderma, Giridih, Deoghar, Dumka, Sahebganj, Pakur, Latehar, Ramgarh, Bokaro, Dhanbad, Jamtara, Lohardaga, Ranchi, Gumla, Khunti, Saraikela-Kharsawan, Simdega, West Singhbhum, and East Singhbhum. To the right of the map is a login form with fields for 'Email:' (containing 'abhijeet257@gmail.com') and 'Password:' (masked with dots). There are 'Login' and 'Sign up' buttons, a '3EAC 3EAC' logo, and a 'Login' button. Below the form is a link for 'Get Your Password?'. The footer contains an 'Application Status' search bar, a list of tax types (Jharkhand Hotel & Luxuries Tax, Jharkhand Professional Tax), and a list of links (Feedback, About Us, SiteMap, Disclaimer, Privacy Policy). The footer also includes the 'Open Group' logo and the text 'Design and Developed by National Informatics Centre Jharkhand. The Site'.


Applicant enters the secret code no. in appropriate place.

Minor Acts, Department Of Commercial Taxes, Jharkhand

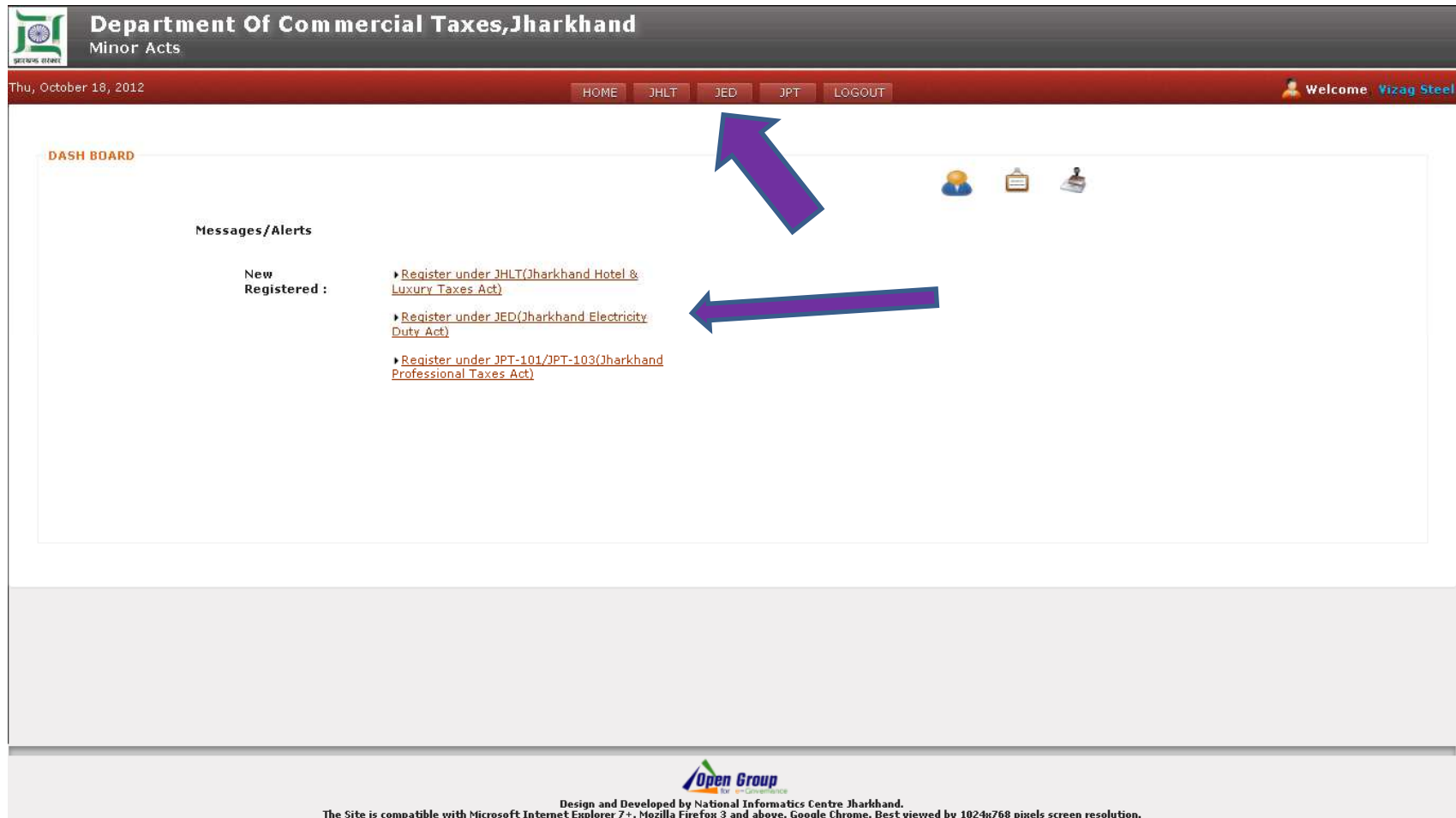
Thu, October 18, 2012 [HOME](#) [LOGOUT](#)  [Welcome Vizag Steel](#)

Secret Code Verification Type secret code of four digits already has been sms to your given mobile No.

Secret Code


Design and Developed by National Informatics Centre Jharkhand
Best viewed in Firefox 4.0 or higher on 1280x1024 pixels screen resolution

After successful secret code validation, applicant clicks on 'JED' link to be get registered



Department Of Commercial Taxes, Jharkhand
Minor Acts

Thu, October 18, 2012

HOME JHLT JED JPT LOGOUT

Welcome Vizag Steel

DASH BOARD

Messages/Alerts

New Registered :

- ▶ [Register under JHLT\(Jharkhand Hotel & Luxury Taxes Act\)](#)
- ▶ [Register under JED\(Jharkhand Electricity Duty Act\)](#)
- ▶ [Register under JPT-101/JPT-103\(Jharkhand Professional Taxes Act\)](#)

Open Group
for e-Governance

Design and Developed by National Informatics Centre Jharkhand.
The Site is compatible with Microsoft Internet Explorer 7+, Mozilla Firefox 3 and above, Google Chrome. Best viewed by 1024x768 pixels screen resolution.

User clicks on the 'Not filled' link to fill registration form

The screenshot displays the Department of Commercial Taxes, Jharkhand website. The header includes the department name and logo, the date 'Thu, November 1, 2012', and navigation links: HOME, JHLT, JED, JPT, and LOGOUT. A user is logged in as 'rituraj'. The main content area shows a progress bar for the 'JED-101' process with steps: 1 Registration, 2 Annexure1, 3 Annexure2, 4 Photo Upload, and 5 Submit To Department. Below the progress bar is a table with the following data:

JED-101 Form	Status
Registration Form	Not Filled >>
Annexure-1	Not Filled >>
Annexure-2	Not Filled >>
Photo Upload	Not Filled >>
Submit to Dept.	✘

A blue arrow points to the 'Not Filled >>' status of the 'Registration Form'.

Design and Developed by National Informatics Centre Jharkhand.
The Site is compatible with Microsoft Internet Explorer 7+, Mozilla Firefox 3 and above, Google Chrome. Best viewed by 1024x768 pixels screen resolution.

Applicant fills and saves the application form JED-101.

The screenshot shows a web application interface for the Department of Commercial Taxes, Jharkhand. The header includes the department name and logo. A navigation bar contains links for HOME, JHLT, JED, JPT, and LOGOUT. A user is logged in as 'rituraj'. The main content area is titled 'JED - 101' and contains the following text:

JED - 101
GOVERNMENT OF JHARKHAND
COMMERCIAL TAXES DEPARTMENT
[See Rule 3(1),3(3),3(7) and 3(8)]
(Includes the annexure appended to this Form)
Application for the grant of Registration under the provisions of The Bihar Electricity Duty Act,1949

To
The Registering Authority,
[South Circle, Ranchi](#) Circle

I/We **Rituraj** Proprietor/Partner(s) Karta of HUF /Principal Officer managing the business/affairs of the Company/Board/Corporation/Association of Persons/Club/Head of the Department or any other officer duly authorised by him in writing, of the business, details of which are given below, hereby apply for grant of a certificate of registration/consulated registration number under The Bihar Electricity Duty Rules,1949,(as adopted by the State of Jharkhand).

1. Name of the Assessee *

Address of the Assessee *

2. Name and style of Assessee *

3. Principal place of assessee and contact Number(s)

Address	<input type="text" value="Main Road"/> *	Phone	<input type="text"/>
City	<input type="text" value="Ranchi"/> *	Fax	<input type="text"/>
District	<input type="text" value="Ranchi"/> *	Email	<input type="text" value="rituraj00@gmail.com"/> *
Mobile	<input type="text" value="9798315441"/> *		

4. Please specify whether you are register under the Jharkhand VAT Act 2011
If Yes - Please enter your TIN No. - No Yes

5. Constitution of the assessee, please (✓) whichever is applicable

Proprietorship Public Limited Company Board or Corporation Government Department Partnership Society Association of Persons Joint Ventures Private Limited Company Co-Operative Society Club Trust

After saving the application form applicant is redirected to 'JED desk board page' where applicant can edit the application, uploads his photo and fill Annexure -1&2.

The screenshot shows a web application interface for the Department of Commercial Taxes, Jharkhand. The header includes the department name and the user's name, 'Welcome abhijeet'. A navigation bar contains links for HOME, JHLT, JED, JPT, and LOGOUT. A progress bar indicates the current step in the application process: 1. Registration (completed), 2. Annexure1, 3. Annexure2 (current step), 4. Photo Upload, and 5. Submit To Department.

JED-101 Form	Status
Registration Form	Edit >>
Annexure-1	Not Filled >>
Annexure-2	Edit >>
Photo Upload	Not Filled >>
Submit to Dept.	✘

Design and Developed by **Open Group** for e-Governance
National Informatics Centre Jharkhand.
The Site is compatible with Microsoft Internet Explorer 7+, Mozilla Firefox 3 and above, Google Chrome. Best viewed by 1024x768 pixels screen resolution.

After filling all the required forms “Submit to Dept.” button gets enabled .

The screenshot displays the Department of Commercial Taxes, Jharkhand website interface. The header includes the department name and logo. The navigation bar shows the date (Thu, November 1, 2012) and user information (Welcome Abhijeet Kr.). The main content area features a progress bar with five steps: 1 Registration, 2 Annexure1, 3 Annexure2, 4 Photo Upload, and 5 Submit To Department. Below the progress bar, a table lists the JED-101 Form components and their status:

JED-101 Form	Status
Registration Form	Edit >>
Annexure-1	Edit >>
Annexure-2	Edit >>
Photo Upload	Edit >>
Submit to Dept.	Submit

A blue arrow points to the 'Submit' button in the 'Submit to Dept.' row, indicating that this button is now enabled after completing the previous steps.

Design and Developed by National Informatics Centre Jharkhand.
The Site is compatible with Microsoft Internet Explorer 7+, Mozilla Firefox 3 and above, Google Chrome. Best viewed by 1024x768 pixels screen resolution.

Once 'submit to Dept' button is clicked applicant's record is freezed and could not be modified further. A 'Thank you' message comes and an automated acknowledgement receipt is generated. Applicant may take printout of the filled application & Acknowledgement Receipt. Applicant may log out from system.

The screenshot displays the user interface of the Department of Commercial Taxes, Jharkhand. At the top left is the department's logo and name. The header includes the date 'Thu, November 1, 2012' and navigation buttons for 'HOME', 'JHLT', 'JED', 'JPT', and 'LOGOUT'. A user greeting 'Welcome Abhijeet Kr.' is visible on the right. The main content area features a confirmation message: 'Thanks for submitting JED-101 Form, your information successfully recorded in our database, concerned Circle Incharge will SMS & Email you for further processing.' Below this is a progress bar with five steps: 1 Registration, 2 Annexure1, 3 Annexure2, 4 Photo Upload, and 5 Submit To Department. A 'Print' button is present, with the text 'Print Acknowledgement Receipt' next to it. The footer contains the 'Open Group for e-Governance' logo and a disclaimer: 'Design and Developed by National Informatics Centre Jharkhand. The Site is compatible with Microsoft Internet Explorer 7+, Mozilla Firefox 3 and above, Google Chrome. Best viewed by 1024x768 pixels screen resolution.'

Applicant may take the Print out of the application by clicking on the print button

The screenshot displays the user interface of the Department of Commercial Taxes, Jharkhand. At the top, the header includes the department's name and logo, the date 'Thu, November 1, 2012', and navigation links for HOME, JHLT, JED, JPT, and LOGOUT. A user profile for 'Abhijeet Kr.' is visible in the top right. Below the header, a progress bar shows five steps: 1. Registration, 2. Annexure1, 3. Annexure2, 4. Photo Upload, and 5. Submit To Department. The main content area features a table with the following data:

JED-101 Form	Status
Registration Form	View >>
Annexure-1	View >>
Annexure-2	View >>
Photo Upload	View >>
Submit to Dept.	✓

Below the table, there is a 'Print' button with a printer icon and a text box that says 'click to print your application'.

At the bottom of the page, the footer contains the 'Open Group' logo, the text 'Design and Developed by National Informatics Centre Jharkhand.', and a compatibility notice: 'Site is compatible with Microsoft Internet Explorer 7+, Mozilla Firefox 3 and above, Google Chrome. Best viewed by 1024x768 pixels screen resolution.'

A system generated 'Acknowledgement Receipt' is generated.



Department Of Commercial Taxes, Jharkhand

Jharkhand Electricity Duty



झारखण्ड सरकार

ACKNOWLEDGEMENT RECEIPT

(Particulars of name and address to be filled in by applicant)
Received an application for Registration in Form(JED-101)

Acknowledgement No : JED10201200015

Date : 01-11-2012

Name : abhijeet

Address : 2572 , Ranchi , Ranchi

**This acknowledgement receipt is computer generated.*

Printout of the 'filled Application' is generated

JED - 101
GOVERNMENT OF JHARKHAND
COMMERCIAL TAXES DEPARTMENT
[See Rule 3(1),3(3),3(7) and 3(8)]



Application for the grant of Registration under the provisions of The Bihar Electricity Duty Act,1949

To

The Registering Authority,
[South Circle, Ranchi Circle](#)

I/We [Rakesh Kumar](#) Proprietor/Partner(s) Karta of HUF /Principal Officer managing the business/affairs of the Company/Board/Corporation/Association of Persons/Club/Head of the Department or any other officer duly authorised by him in writing, of the business, details of which are given below, hereby apply for grant of a certificate of registration/consulated registration number under The Bihar Electricity Duty Rules,1949,(as adopted by the State of Jharkhand)

1. Name of the assessee : Rakesh Kumar

Address of the assessee : Ranchi

2. Name and Style of the Assessee: M/S Abhijeet Software Solutions

3. Principal Place of Assessee and Contact Nos.:

Address: Ranchi **Phone/Mobile No:** 0651-24444 / 9431594519

City : Ranchi **Fax:** 12354654

District: Ranchi **E-Mail:** abhijeet257@gmail.com

4. TIN of the assessee : 11111111111

5. Constitution of the Assessee (✓) whichever is applicable

Proprietorship	Public Limited Company ✓	Board or Corporation	Government Department
Partnership	Society	Association of Persons	Joint Ventures
Private Limited Company	Co-Operative Society	Club	Trust

THANK YOU

Thanks for reading. In case of any problem or query do not hesitate to intimate us .

Our email is itsupport.comtax@jharkhand.gov.in You may also call on Help Line Number 0651-2405185.(call on all working days between 10 a.m.-5p.m.) .

ADDRESS:

Department of Commercial Taxes
Jharkhand
3rd floor, Project Building
Dhurwa, Ranchi-834004
Jharkhand

Support Team

[MINOR ACTS]

Department of Commercial Taxes
JHARKHAND

