

**FORM R. O. I**  
**Government of West Bengal**  
**Application for Ration Card**

Applicant's name ..... Address : House No. .... Flat No. .... Ward No. ....

Street/Road/Lane .....

Name of the Head of the family ..... Para ..... Village/Municipality .....

Post ..... P.S. ....

Sl. No.	Name of the member for whom Ration Card is required	Age	Relationship with the Head of family	Name of father/husband/parents (in case of married woman)	Occupation	Whether Indian Citizen	Immediate previous address (if any)	Reason for non-possession of R/Card (in absence of Surrender Certificate)	F. P. Shop No. desired
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)

Documents to be attached

Tickmark "✓"  
on the portion applicable

- (1) Proof of Residence :- Municipal/Panchayat Tax Receipt/Rent Receipt/Electric Bill/Telephone Bill/Certificate from local elected representative for completely new Ration Cards of all the members of a family or Ration Cards against surrender certificate.
- (2) Proof of Age :- Birth Registration Certificate/School Certificate/any authorised document indicating the age of members.
- (3) Possession/Non-possession Certificate :- Surrender Certificate along with cancelled Ration Cards indicating possession of Ration Card/certificate by a member from the elected representative of the locality where the person previously resided.
- (4) Proof of Citizenship :- EPIC of self, parents or grand parents/Passport/Electoral Roll/Employment Exchange Registration Card/any Govt. Licence/any other relied document which only an Indian Citizen can have.

I solemnly affirm that the above statements are true to my knowledge and belief.

.....  
Signature or L.T.I. of the applicant

Receipt

Received one application from Sri/Smt. .... of ..... (address)

Receipt Sl. No. .... Returnable Date :-

&  
Date

.....  
Signature of the Receiving Official

**REPORT OF THE ENQUIRING OFFICER**

Returnable Date :-

Filed on .....

Sl. No. & Date :-

Signature of the applicant on his /her representatives :-

1. Date and time of Enquiry :-

2. Have you met the applicant or his representative during enquiring (Name, address and relationship with the applicant to be mentioned in case of representative) and obtained his/her signature ?

Order of the Ration Card issuing authority :-

3. (a) Whether the members for whom Ration Cards are required, stay in the given address ?

Sl. No. of Ration Card(s) issued.

(b) If yes, their period of stay -

if any .....

4. Whether any local enquiry was held and interacted with other person of the locality ?

(Name of such person to be mentioned)

Received Ration Card(s)

5. (a) Do you recommend issue of Ration Card(s) :-

(b) If no, please mention justification.

6. General remarks, if any :-

Signature of the Enquiring Officer :-

.....  
Signature or L.T.I. of the applicant or authorised agent.

Full Name of the Enquiring Officer :-

N.B. To obtain or attempt to obtain a Ration Card by furnishing false information or suppressing any information is an offence under section 7 of Essential Commodities Act (Act of 1955) and is punishable with imprisonment for a term which may extend upto seven years, or with fines or both.