

APPLICATION FOR RECRUITMENT OF PANCHAYAT SECRETARY GRADE-IV
AS PER G.O.MS.379 PR&RD (Mdl.II) DEPARTMENT, DATED 14.08.2013

COST OF APPLICATION Rs. 50/-

Photo
Attested by
any Gazetted
Officer

1. NAME OF THE APPLICANT :
(BLOCK LETTERS)

2. FATHER/MOTHER NAME :

3. ADDRESS FOR COMMUNICATION :

4. PERMANENT ADDRESS :

5. CASTE :

(SC/ST/BC shall enclose a Xerox copy
of caste certificate issued by the competent
authority along with application)

6. FEE PAID PARTICULARS :

(SCs/ STs need not to pay any fees)
Mee seva receipt No and Date

7. EDUCATIONAL QUALIFICATION :

Starting from SSC onwards (Xerox copies attested by any Gazetted Officer to be
enclosed)

Sl. No	Qualification	Name of the Institution	Board/ University	Year of study	Year of passing	Marks/ Percentage	Remarks
1	2	3	4	5	6	7	8
1	SSC						
2	Intermediate						
3	Degree						
4	Others						

8. LOCAL CANDIDATE (OR) NON LOCAL CANDIDATE :

A) School Study Certificate Issued by the Head of the Educational Institute(s).

(or)

B) Certificate of residence issued by the competent authority along with application to be produced by the candidate who have not studied in any educational Institution during the whole or any part of the relevant 4/7 years period but claim to be local candidates by virtue of residence for post codes for which there is reservation for local candidates.

9. **FOR CONTRACT PANCHAYAT SECRETARIES ONLY:**

- A) DATE OF APPOINTMENT AS CONTRACT PANCHAYAT SECRETARY :
- B) NUMBER OF COMPLETED YEARS OF SERVICE :
- C) ARE THERE ANY BREAKS IN SERVICE :
- D) IF SO THE PERIOD/ PERIODS :
- E) NAME OF THE STATION WORKING AT PRESENT :
(COPY OF APPOINTMENT ORDER ALONGWITH PARTICULARS ON B.C.D. & E SHALL BE ENCLOSED)

10. EXPERIENCE/SERVICE CERTIFICATE FROM THE DISTRICT PANCHAYAT OFFICER CONCERNED :
(The service certificate shall be issued by District Panchayat Officer concerned indicating breaks in service if any)

11. I HERE BY DECLARED THAT THE ABOVE PARTICULARS ARE TRUE AND CORRECT.

DATE :

PLACE :

SIGNATURE OF THE APPLICANT

FOR OFFICE USE

WEIGHTAGE:

I. DEGREE

(75% weightage would be based on the marks obtained in the Degree examination)

MARKS/PERCENTAGE TOTAL

II. SERVICE

(Of the remaining 25%, a weightage of 15% would awarded for the service as Gram Panchayat Secretaries @ 3 marks per every year of service) for contract Panchayat secretaries only

MARKS/PERCENTAGE TOTAL

III. ACQUISITION OF EDUCATIONAL QUALIFICATION

(10% for the seniority after the date of acquisition of educational qualification @ 1 mark for each year of weighting after acquiring Degree qualification) for contract Panchayat secretaries only)

MARKS/PERCENTAGE TOTAL