

Government of Andhra Pradesh – Panchayat Raj Department
Office of the District Collector & Chairman,
District Selection Committee, West Godavari, Eluru.
PH.NO.08812-250394, Fax No.08812-250511.

DETAILED NOTIFICATION

Notification No. A3/3631/2013-2

Dt:04.12.2013

APPLICATIONS ARE INVITED FOR FILLING UP OF 82 POSTS OF PANCHAYAT SECRETARIES GRADE-IV THROUGH GENERAL RECRUITMENT IN RESPECT OF CONTRACT PANCHAYAT SECRETARIES AS PER G.O.MS.NO.379, PR&RD (MDL.II) DEPARTMENT, DATED 14.08.2013.

1. **Method of Recruitment:** Government have decided and ordered to consider all the eligible and qualified Contract Gram Panchayat Secretaries for the General Direct Recruitment with a relaxation in the age, provided their age on the day they entered in to the contractual service was within the limits prescribed in the rules.
2. **Post:** Panchayat Secretary Grade-IV
3. **Scale of Pay :** Rs.7520-22430 (in PRC-2010)
4. **No.of Vacancies:** 82 (Eighty Two)
5. **Reservations**

Category	No. of Posts		
	Women	General	Total
ST	2	4	6
SC	4	9	13
BC(A)	1	5	6
BC(B)	3	6	9
BC(C)	0	1	1
BC(D)	2	3	5
BC(E)	1	2	3
OC	15	20	35
Ex-Service Men	0	1	1
PHC(VH)	0	1	1
PHC(HH)	1	0	1
PHC(OH)	0	1	1
Total	29	53	82

6. **Qualification :**

- a) **Educational Qualification:** Degree (75% weightage would be based on the marks obtained in the Degree examination)
- b) **Desirable Qualification:** of the remaining **25%**, a weightage of 15% would be awarded for the service as Gram Panchayat Secretaries @ 3 marks per every year of service and 10% for the seniority after the date of acquisition of educational qualification @ 1 mark for each year of waiting after acquiring Degree qualification. **The Weightage shall be extended to the eligible and qualified contract Panchayat secretaries only, but not to others.**

7. **Selection Committee :** District Selection Committee.

- a) District Collector - Chairman
- b) Chief Executive Officer, ZPP - Member
- c) District Panchayat Officer - Member and Convener

8. **Last date for submission of application form :-** upto 5 PM on 10.12.2013.

- i) The candidate shall submit the application along with attested copies of all relevant certificates to the respective authorities notified in the notification.
- ii) Non-submission of the attested copies of certificates and memos of marks pertaining to the educational qualifications prescribed for the post , will make his/her application invalid and hence liable for rejection.

Note: Besides cancelling the selection of candidate, a criminal case shall be initiated against the candidates who have submitted false/ bogus/ unauthorized certificates along with the application.

9. Age :- Above 18 years but less than 36 years.

10. How to Apply:

Application in prescribed format is kept in WEBSITE (www.westgodavari.org). Application forms may be down loaded from the website. After filling the necessary details, the candidates shall pay one time fee of Rs.50/- and submit the filled in applications along with required documents / certificates at designated mee seva centers at Eluru. Candidates belong to SCs and STs are fully exempted for payment of fee.

11. Selection:

Candidates shall be selected on the basis of marks secured in Degree, weightage of marks for contract service as Panchayat Secretary and seniority after the date of acquisition of educational qualification.

12. Preparation of Selection Lists:

1. The rule of reservation to local candidates is applicable and the provisions of Andhra Pradesh Public Employment order 1975 shall be followed strictly.
2. The rule of special representation (Reservation) in the matter of appointment of candidates belonging to SCs/STs/BCs, Physically Challenged, Ex-service Men and Women is applicable as per rule-22 of A.P. State and Subordinate Service Rules as amended from time to time.
3. The rules issued from time to time by the Department of Disabled Welfare shall be followed in respect of special representation for physically challenged persons.
4. The number of candidates selected shall not be more than the number of vacancies notified. There shall be no waiting list.
5. The District Selection Committee shall approve the selection lists prepared as per rules. The same list shall be displayed on the Notice boards at Office of the District Collector/Office of the District Panchayat Officer.

13. Rules Applicable: General rules of A.P. state and subordinate service rules 1996 read with special rules applicable to Panchayat Secretaries in Panchayat Raj Department shall be followed.

**Sd/- Siddharth Jain,
District Collector & Chairman
District Selection Committee
West Godavari, Eluru.**

Designated Mee- Seva Centres at Eluru:

1. Mee Seva Centre, Ameenapeta.
2. Mee Seva Centre, Kothapeta.