

**NIELIT, CHANDIGARH**  
**SCO 114 – 116, Sector 17 – B, Chandigarh 160017.**

**A. Eligibility Criteria**

Sr. No	Name of the Post	No. of Posts	Consolidated Remuneration per month	Period up to which required	Educational Qualifications & Experience of the candidates	Place of Posting
1.	Project Engineer	1	Rs. 30000/-	Initially for 1 year	M.Tech in Electronics	NIELIT Chandigarh
2.	Executive Finance	1	Rs. 30000/-	Initially for 1 year	M.Com. with 3 years of experience OR B.Com. with 5 years of experience  The experience should be in handling the finance matters. Knowledge of Tally, MS-Office & Internet is Must.	NCPUL, Delhi
3.	Executive HR	1	Rs. 30000/-	Initially for 1 year	Graduation in any discipline with minimum 5 years of experience in handling the HR matters. Knowledge of MS-Office & Internet is must.	NCPUL, Delhi
4.	Support Staff	1	Rs.10000/-	Initially for 1 year	10 <sup>th</sup> or Equivalent	NCPUL, Delhi

**B. Other Information**

- 1) The Qualification of the candidates must be from recognized University/Institution. The application form has to be submitted strictly in the prescribed Performa along with **non refundable registration fee of Rs. 500/- through Cash or Demand Draft favoring Director, NIELIT Chandigarh Payable at Chandigarh.**
- 2) The candidates should attach attested copies of certificates/ mark sheets, Date of Birth certificate, passport size photograph, and experience certificates with the application form and **should bring all testimonials/ certificates/ experience certificates in original at the time of interview else they will not be allowed to appear in interview.**
- 3) Incomplete application forms, or forms without supporting documents and registration fee would be rejected. The candidature of the candidates who fail to meet the eligibility criteria will be summarily rejected and no further queries/ communication will be entertained in this regard.
- 4) The above posts are purely contractual. The posts mentioned at Sr.No. 2,3 & 4 are under the project titled 'Skill Development in Electronics Hardware' vide which a one year Diploma in Energy Efficient Electronics Products (DEEEP) is being implemented by National Council for Promotion of Urdu Language (NCPUL) and National Institute of Electronics and Information Technology (NIELIT), Chandigarh.
- 5) **NO TA/DA SHALL BE PAID FOR APPEARING IN THE INTERVIEW.**